

**Appendix 3:
Cover Sheet For Non-Invigilated Examination Work**

Modern Languages Teaching Centre

UNIVERSITY OF SHEFFIELD

For Departmental Use:

Date received

Date stamp and initials

To be completed by the student and attached to the front of the material submitted:

Name:

Course Number/Title:

Brief description of subject of the work:

Date by which the work must be submitted:

Declaration [to be signed by the candidate]:

All sentences or passages quoted in this paper from other people's work [with or without trivial changes] have been placed within quotation marks and specifically acknowledged.

Unacknowledged use of such passages will be considered grounds for failure in this paper or set of essays and, if serious, in the degree examination as a whole.

Signed:.....Date:.....

Receipt for non-invigilated examined work

To be completed by the student and stamped by the department

Name:

Course number/title

Date stamp and initials:

Your Name: _____

(Please fold over and staple together)

**Appendix 4:
MLT Essay Cover Sheet**

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MODERN LANGUAGES TEACHING CENTRE

Essay Cover Sheet For MA Students

Your Registration No:.....

Essay Title:.....

.....

.....

Module Name:

Module code: MLT6.....

Date: