



The University  
Of Sheffield.

The Sheffield  
International  
College.

## Accommodation Booking Form January 2010

This form should be completed by students planning to study at Sheffield International College who would like to apply for residential accommodation through the College. Please only complete this form if you have read through the information on available accommodation and prices.

The form should only be completed when you have been made an offer to study at the Sheffield International College. Please return it to: Application and Admissions Centre, 52 Grosvenor Gardens, London SW1W 0AU Tel: 0044 (0)20 7811 3050. Email: [sic\\_admin@kaplan.com](mailto:sic_admin@kaplan.com) Please note that you must return this form in order to be guaranteed accommodation.

### Section A: Personal Details

Family name: .....

Given name: .....

Nationality:.....

Male  Female

Date of birth ..... / ..... / .....

Please confirm your age at the start of your course .....

Single  Married

Home address.....

.....

.....

Postcode/Zipcode.....

Telephone number.....

Mobile number.....

Fax No.....

Email address:


Details for correspondence if different to personal details:

.....

.....

.....

.....

Postcode/Zipcode.....

Telephone number.....

Fax number.....

Email address:


Date from which this will be correspondence address

...../...../.....

Until ...../...../.....

### Section B: Accommodation Guarantor Information January 2010

Please use CAPITAL LETTERS and enter the relevant information for the Accommodation Guarantor. Please note that as Guarantor you are jointly liable and responsible for the accommodation fees:

<b>Name of Guarantor</b>		<b>Signature of Guarantor</b>		<b>Date</b>
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<b>Address of Guarantor</b>
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<b>Telephone Number of Guarantor</b>	<b>Email</b>
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## **Section B: Course Information**

Student number.....

Course(s) attending (please tick)

- 2 term September Graduate Diploma in Business, Law & Social Sciences
- 2 term September Graduate Diploma in Science and Engineering
- 2 term September Foundation in Business, Law & Social Sciences
- 2 term September Foundation in Science and Engineering
- Pre-sessional English January

## **Section C: Accommodation Preferences**

Please refer to the accommodation information in your pre-arrival guide before making your choice.

- I would like to book a place in College accommodation
- I will organise my own accommodation before arriving in Sheffield.

If you have chosen College accommodation, please number your first second and third choice of hall of residence.

Opal 3

Please note that your first choice cannot be guaranteed, as it depends on availability of rooms. Please apply early to avoid disappointment.

- I am happy to share a flat with both males and females.
- I would prefer to live in a single sex flat.

Bedding packs are available for all students, (duvet, pillow, pillowcase, fitted sheet and duvet cover) at an extra cost of £35 (please note that this is not guaranteed, as stock is limited) **IF YOU DO NOT REQUIRE A BEDDING PACK PLEASE TICK HERE**

## **Section D: Personal Information**

Do you have any disabilities?  Yes  No

If yes, please give details .....  
.....  
.....

Emergency Contact details:

Name of emergency contact.....

Relationship to you:  Parent  Child  Brother/Sister  Husband/Wife  
 Other (please specify) .....

Telephone number .....

Address of emergency contact.....  
.....  
.....

## **Section E: Declaration**

I agree to pay my rent and charges for any period I may be resident in my allocated accommodation. I understand that if I decline an offer of a room in any College hall of residence, my guarantee of accommodation will be invalidated. I also understand that upon signing the residence contract, I am committed to the accommodation for the stated period, and am liable for all rent charges.

Signature..... Date.....

By filling out this form, you are allowing the data collected to be shared with our housing partners for the purpose of allocating accommodation, administration, property management, marketing and statistical analysis.