

FACULTY OF MEDICINE, DENTISTRY & HEALTH

PEBBLE PAD NOTES FOR STUDENTS

FCM6100 Research Ethics and Integrity

LOGIN

Log into Pebble Pad: www.pebblepad.co.uk/sheffield

Use your University user name and password

REFLECTIVE ENTRIES FROM EACH SESSION

You are encouraged to write a reflective entry for each session. The minimum entries for this module are 4.

- Click on 'create new'
- Select a 'thought'
- Enter a title to the thought e.g. 'Session 1: Professional Integrity'
- The type of thought should be a 'reflective journal'
- Click the arrow on the bottom right or the number 2, to go to the next section
- In the description (on tab 2) write a summary of the session
- Add the date of your meeting
- Click the arrow on the bottom right or the number 3, to go to the next section
- In the 'reflection' area, write your reflection, this could be on how what you have learned may reflect your own research practice (For further information as what to write look in MOLE2 assessment folder and the assessment brief document)
- Click the arrow on the bottom right or the number 4, to go to the next section
- Tag the asset, it is suggested you create your own name to use for all your reflective entries as this will then allow you to import these into a webfolio.

FEEDBACK FORMS & PRESENTATION

You are required to submit your feedback forms and presentations in a webfolio. To upload files into pebblepad do the following:

To upload a single file (i.e. your presentation)

- Click on 'upload file'
- Click on 'single file'
- Give your asset a title
- Tag the asset
- In the bottom right corner there is an icon with 'upload file' next to it, click on this
- Find your file (using the browse)
- Click upload, once you have agreed you are entitled to upload the file
- Save the asset

CREATE A WEBFOLIO

Before you submit your reflective entries, feedback forms and presentation you need to create a webfolio:

- Click on 'create new'
- Click on 'more'
- Select 'webfolio'
- Create a title (i.e. E&I DDP – your name)
- Tag it
- Follow the steps through the webfolio asset, so select a template, navigation position,

- The next step is to insert your pages. You will definitely need a homepage, so type in home page and then click the drop down arrow,
- Hover your mouse over the 'home page' and double click, this opens up a page for you to edit. In here you could type your name, the DDP module title, and then you could give hyperlink to your presentation asset (these are just examples include what you like)
- For your reflective entries you could have a separate page. For example if you have tagged your entries as the same you could click on the 'tag' tab and select your reflective entries tag, these will then automatically be in a link in your webfolio.

The design of your webfolio is entirely up to you.

SUBMITTING YOUR WORK

One month after your last session you must submit your webfolio with the following via the 'MDH-PGR-FCM6100-RE&I' gateway. To do this:

- Click on 'view'
- Click on 'my assets'
- A pad opens to the left with all your assets
- Find the ethics and integrity webfolio asset you have created
- Click on it and a pad opens to the right
- Hover your mouse over 'send to'
- Another pad opens
- Click on 'gateway'
- You will see a list of gateways you are registered in
- Click on the gateway "MDH-PGR-FCM6100-RE&I"
- Then click on the green tick in the bottom right hand corner to publish