



The  
University  
Of  
Sheffield.

Office UEB/2020/2309/01  
Of  
The President &  
Vice-Chancellor.

## Minutes University Executive Board

**Date:** 2 June 2020

**Present:** Professor K Lamberts (KL) (in the Chair)  
Professor J Derrick (JD), Professor S Fitzmaurice (SF), Professor S Hartley (SH), Professor M J Hounslow (MJH), Ms J Jones (JJ), Professor W Morgan (WM), Professor C Newman (CN), Professor D Petley (DNP), Mr R Sykes (RS), Professor G Valentine (GV), Professor C Watkins (CW)

**In attendance:** Mr I Wright (IW), Mr S Foxley (SXF) (Item 2), Mrs S Grocutt (SG) (Item 3), Mr D Barcroft (DB), Mr A Carlile (AC), Mrs L Carlile (LC), Mrs L McCarthy (LM) (Items 4 and 5), Mrs V Jackson (Item 6)

**Apologies:** Dr T Strike (TS)

**Secretary:** Mr M Borland (MB) / Dr E Smith (ES)

### 1. Minutes of UEB Held on 28 April 2020

1.1 The notes were approved as an accurate record.

### 2. Closed Minute and Paper

### 3. Closed Minute and Paper

### 4. Student Recruitment Update

(Dan Barcroft, Al Carlile, Liz Carlile, and Louise McCarthy in attendance for this item)

4.1 UEB received an update and noted the commentary on the latest applications for 2020 entry. Attention was drawn to the likely impact of the Student Number Cap and the importance of USIC in the route of overseas PGT students to the University.

4.2 The following points were made during discussion:

- It would not be appropriate to make any adjustment to the assumptions used in the financial modelling work at this stage.
- Delaying the start date for PGT course was seen as very important as this could enable international students to be in Sheffield for the beginning of their course. A flexible programme by programme approach to delaying start dates based on market intelligence would be beneficial.

### 4.4 Actions:

- (a) To explore with Faculties and Departments the possibility of bidding for some of the 10,000 additional places recently announced by government

- (b) To investigate with Faculties and Departments which PGT programmes could have a delayed start date.

**5. Confirmation and Clearing Strategy 2020**

(Dan Barcroft, Al Carlile, Liz Carlile, and Louise McCarthy in attendance for this item)

5.1 UEB received the latest forecast position for September 2020 entry and considered a set of overarching Confirmation principles. Attention was drawn to the principles which aimed to maximise the recruitment opportunities and to the Student Number Cap, which added complexity to this year's recruitment.

5.2 UEB agreed:

- (a) To receive an update at a future meeting, including the approaches being taken by other universities.
- (b) To note the latest forecast position for September 2020 entry.
- (c) The overarching Confirmation and Clearing principles as set out in the paper
- (d) The operational approach outlined in the paper for Faculty SAGSNF representatives to work with colleagues in Student Recruitment and Admissions, Global Engagement, and Planning and Insight to agree the Confirmation and Clearing strategy in conjunction with each department/school.

**6. Closed Minute and Paper**

**7. Closed Minute and Paper**

**8. Closed Minute and Paper**

**9. Round Table**

- (a) Leverhulme Fellowships: KL reported that the University had been awarded 11 Leverhulme Fellowships across the Faculties of Arts and Humanities and Social Sciences. Match funding arrangements were being discussed with the Leverhulme Trust.
- (b) Research: SH updated UEB on the Russell Group position in its ongoing discussions with UK Research and Innovation (UKRI).