

# Capital Research Assets Group

## Terms of Reference

1. To advise the UEB Estates and Capital Sub-Group (ECSG) on the shape, size and capabilities of capital research equipment at Sheffield in respect of research growth as it relates to the University Vision KPIs.
2. To recommend investment on capital research equipment as it relates to the University and/or in partnership with other organisations.
3. To consider and review the long term strategic planning for the location of high specification equipment.
4. To advise ECSG on the funding and political landscape as it relates to funding body policy requirements and implement the respective institutional systems.
5. To act as institutional Account Holder for UKRI funded strategic equipment.

**Reports to:** UEB Estates and Capital Sub-Group.

## Membership:

<i>Chair (Vice-President for Research)</i>	Professor Sue Hartley OBE
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<i>Ex-officio members:</i>	
<i>Director of Research Services</i>	Deborah Lodge
<i>Director of Estates &amp; Facilities Management</i>	Keith Lilley
<i>Head of Strategic Space Management, Estates &amp; Facilities Management</i>	Kay Green
<i>Head of Estates Development, Estates &amp; Facilities Management</i>	Mark Holden
<i>Head of Infrastructure Finance</i>	Wendy Burroughes
<i>Assistant Director – Research IT</i>	Dr Arthur Clune
<i>Head of Procurement</i>	Liz Tidswell
<i>Campaign Project Manager, Campaigns &amp; Alumni Relations</i>	Dr Paula Gould
<i>Head of Engineering &amp; Maintenance, Estates &amp; Facilities Management</i>	Matt Godber

<i>Representative members:</i>	
<i>Academic representative from the Faculty of Engineering</i>	Professor Mark Dickman (Chemical & Biological Engineering)
<i>Academic representative from the Faculty of Medicine, Dentistry &amp; Health</i>	Professor Daniel Lambert (School of Clinical Dentistry)
<i>Academic representative from the Faculty of Science</i>	Professor Paul Crowther (Physics & Astronomy)
<i>Representative from the Advanced Manufacturing Research Centre</i>	Emma Hutton (Director of Major Projects)
<i>Representative from the Nuclear Advanced Manufacturing Research Centre</i>	Sean Eley (Commercial Director)
<i>Operational representative(s) from the Faculty of Engineering</i>	Dr Richard France (Deputy Faculty Director of Operations – Research) Dr Nick Sparks (Deputy Faculty Director of Operations – Safety, Infrastructure & Technical)
<i>Operational representative(s) from the Faculty of Medicine, Dentistry &amp; Health</i>	Cheryl Ruse (Deputy Director of Operations – Research & Infrastructure)

<i>Operational representative(s) from the Faculty of Science</i>	Penny Jackson (Faculty Director of Operations)
<i>Representative from the Department of Finance</i>	Joanne Ward (Head of Financial Management)

<i>In attendance:</i>	
<i>Deputy Head of Estates Development</i>	David Briggs
<i>Project Manager / Consultant, Estates &amp; Facilities Management</i>	Richard Parr
<i>Project Manager, Estates &amp; Facilities Management</i>	Kerry Kynaston
<i>Capital Projects Finance Manager</i>	Matthew Bullock
<i>Capital Projects Finance Manager</i>	Sharon Turner
<i>Secretary</i>	Dr Chrissy Sammut (Research Services)