

# The Universities of Sheffield Military Education Committee

## Terms of Reference:

1. To provide and develop formal and informal links between the University of Sheffield, Sheffield Hallam University, and the University Service Units in which students of the two Universities are eligible to serve.
2. To promote, in conjunction with the relevant University Service Units, the acquisition by students of military and leadership skills which contribute to their personal development and benefit them in relation to their future employability and place in society.
3. To ensure that students' participation in military activities is not to be detriment of their academic well-being, that their welfare is safeguarded and that an appropriate duty of care is exercised in respect of such participation.
4. To advise and make recommendations on the appointment of commanding officers and senior Honorary personnel in the relevant University Service Units.
5. To advise the Universities on matters of military education, both local and otherwise.

**Reports to:** The University of Sheffield Senate and the Academic Board of Sheffield Hallam University.

## Membership:

<i>Chair</i>	Dr Katherine Inskip	2022-25
<i>Vice-Chair</i>	Dr Katherine Albertson	2022-25

<i>Ex-officio members:</i>		
<i>The President &amp; Vice-Chancellor of the University of Sheffield, or nominee</i>	Professor Koen Lamberts Nominee: Emeritus Professor Mike Siva-Jothy (2018-21, 2021-24)	
<i>The Vice-Chancellor of Sheffield Hallam University, or nominee</i>	Professor Chris Husbands Nominee: Claire Gandy (2021-24)	

<i>Representative members (one shall serve as Chair and one, normally from the other University, as Vice-Chair):</i>		
<i>One lay member as approved by the Council of the University of Sheffield</i>	Philip Rodrigo	2021-24
<i>One member appointed by the Governing Body of Sheffield Hallam University</i>	Professor Keith Ridgway CBE	2021-24
<i>Two members appointed by the Senate of the University of Sheffield</i>	Dr Katherine Inskip	2017-20, 2020-22, 2022-25
	Kate Jackson	2022-25
<i>Two members appointed by the Academic Board of Sheffield Hallam University</i>	Dr Katherine Albertson	2019-22, 2022-25
	Dr Charlotte Coleman	2018-22, 2022-23

<i>Student members:</i>		
<i>One representative of the Students' Union of the University of Sheffield</i>	TBC	2022-23
<i>One representative of the Union of Students of Sheffield Hallam University</i>	Charlie Breen (Wellbeing, Sport & Physical Activity Officer)	2022-23

<i>Co-opted members:</i>		
<i>The Commanding Officer, Yorkshire Officer Training Regiment</i>	Lt Col Adam Wilson	
<i>The Commanding Officer, SUOTC</i>	Major Stephen Jones	
<i>The Commanding Officer, YUAS</i>	Squadron Leader Jarrod Reece	
<i>The Commanding Officer, YURNU</i>	Lieutenant Christie M Jack	

<i>In attendance:</i>		
<i>Sheffield Hallam University representative</i>	Sarah McLennan	
<i>Student representative(s) of the SUOTC</i>		
<i>Student representative(s) of the YUAS</i>		
<i>Student representative(s) of the YURNU</i>		

<i>Secretary</i>	Kate Sullivan (University Secretary's Office)	
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**Quorum:** Five members of the Committee, of whom not fewer than three may be representative members of the Universities and not more than two may be students.