

# University Postgraduate Research Committee

## Terms of Reference:

The Committee provides leadership for, development of strategy for, and champions postgraduate research student (PGR) strategy and policy. Its responsibilities are:

1. To represent the interests of PGRs both within and beyond the institution.
2. To provide leadership for, and development of, institutional strategy and policy with respect to PGRs.
3. To advise the Senate Research and Innovation Committee on matters relating to strategy and policy in respect of PGR matters.
4. To horizon scan for external policy and funder developments, nationally and internationally – to understand, consult on and disseminate within the institution.
5. To raise issues relating to PGR strategy and policy for wider discussion by the Committee and to ensure that there is appropriate discussion and dissemination of any proposed or new policy developments within faculties and professional service departments, as appropriate.
6. To act as a point of institutional focus for external representation and funder relationships.
7. To provide strategic direction and focus with respect to policy and good practice in recruitment and admissions, ensuring an appropriate focus on the quality of candidates, as well as on reaching targets.
8. To make recommendations on the deployment of PGR scholarship funding available to the University
9. To be responsible for policy on academic standards for postgraduate research and have oversight of them.
10. To develop strategy and share good practice for equality, diversity, inclusion and wellbeing in the PGR community
11. To be responsible for progression and submission policies.
12. To have oversight of quality assurance for PGR research training.
13. To develop and coordinate strategy for the University's PGR programme portfolio.
14. To agree principles regarding the development of frameworks for PGR research (e.g. Centres for Doctoral Training, collaborative provision).
15. To identify and ensure appropriate focus on opportunities for strategic connectivity between PGR, undergraduate and postgraduate taught students.
16. To agree policy, minimum expectations and delivery mechanisms for staff professional development with respect to PGR supervision.
17. To have oversight of student feedback mechanisms and the appropriateness of local and institutional responses.

**Reports to:** Senate Research and Innovation Committee.

## Membership:

<i>Chair:</i>	
<i>Deputy Vice-President for Research</i>	Professor John Flint

<i>Ex-officio members:</i>	
<i>Vice-President for Research</i>	Professor Sue Hartley OBE

<i>Members:</i>	
<i>PGR Lead from the Faculty of Arts &amp; Humanities</i>	Professor Jonathan Rayner
<i>PGR Lead from the Faculty of Engineering</i>	Professor Nicola Morley
<i>PGR Lead from the Faculty of Medicine, Dentistry &amp; Health</i>	Professor Alison Gartland
<i>PGR Lead from the Faculty of Science</i>	Professor Andrew Furley
<i>PGR Lead from the Faculty of Social Sciences</i>	Dr Stefanie Pukallus
<i>Representative from the CDT Community</i>	Dr Karl Evans
<i>Nominated representative of the Students' Union</i>	Liam Hand (SU President) (2022-23)
<i>PGR Student representative(s)</i>	Alex Kirby-Reynolds
	Louise Stevenson (PGR Councillor)
<i>PGR Support Manager, Research Services</i>	Joanne Rowlands
<i>Postgraduate Admissions Manager</i>	Helen Barrett
<i>Senior International Recruitment Manager</i>	Chris Cagney
<i>Director of Research Services</i>	Deborah Lodge
<i>Graduate School Manager</i>	Rotating from each Faculty

<i>Co-opted members for specific items of business (as required):</i>	
<i>Representative of Academic Programmes &amp; Student Engagement</i>	Michelle Nolan
<i>Representative of Human Resources</i>	Ian Wright
<i>Representative of the Careers Service</i>	Dr Claire Conway
<i>Representative of the University Library</i>	Helen Moore
<i>Representative of CAR</i>	Dr Paula Gould
<i>Representative of Researcher Professional Development</i>	Dr Lucy Lee
<i>Representative of IT Services</i>	Saul Cozens
<i>Representative of Planning, Projects &amp; Business Intelligence</i>	Al Carlile

<i>Secretary</i>	Rachel Horner (Research Services)
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