



The  
University  
Of  
Sheffield.

Health  
& Safety.

## The Council, 11 July 2016

### Report of the Health and Safety Committee

**Date:** 11 May 2016

**Chair:** Mr Dodman

**Secretary:** Mrs J Kearney

**1. Health Surveillance Update**

The University of Sheffield now uses Health Management Ltd (HML), a service which came into effect 22 February 2016. HML provide all occupational health services including health surveillance.

**2. Residences Waste and Recycling**

This Item was carried over to the next meeting of the Health and Safety Committee.

**3. Significant Accidents and Incidents Report**

The Committee was informed during the period of 1 February 2016 to 30 April 2016 there have been a total of 92 accidents and 36 near misses: one of which was RIDDOR reportable.

No significant accidents had been reported since October 2014.

**4. Students Union Health and Safety Update**

One RIDDOR had been reported, which resulted in an insurance claim.

**5. Report of the Biosafety Committee**

The Committee were made aware that the HSE Inspector from Biological Agents Unit has been in contact to arrange a visit to the Containment Level 3 facilities during July 2016.

The Committee accepted the Report and no comments were raised.

**6. Report of the Radiation Working Group**

The Committee accepted the Report and no comments were raised.

**7. Report of the Statutory Maintenance Key Risk Review Group**

The Committee accepted the Report and no comments were raised.

- 8. Report of the Waste Management Key Risk Review Group**  
The Committee accepted the Report and no comments were raised.
  
- 9. Bummit Trip/Brussels**  
The Committee were made aware of a Students' Union charity fund raising activity that had taken place during the recent bombing incident in Brussels, which involved two groups of students on a Bummit hitchhike across Europe.  
  
The Committee were informed that a review of the safety procedures indicated that robust mechanisms were in place and had been appropriately followed.
  
- 10. LAA Survey**  
The Committee were made aware that a follow up with the air monitoring Company would take place after six months and recommendations would have to be followed and completed in line with statutory timescale requirements produced by Health & Safety and in conjunction with the Biomedical Science Department.
  
- 11. Review of Display Screen Equipment Policy and Procedures**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.
  
- 12. Review of Accident Incident and Near Miss Policy and Procedures**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.
  
- 13. Review of First Aid Policy and Procedures**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.
  
- 14. Review of Control of Substances Hazardous to Health Policy and Procedures**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.
  
- 15. Review of the Management of Health and Safety on Fieldwork and other Off-Campus Activities Policy and Guidance**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.
  
- 16. Review of Related Driving Policy and Procedures**  
The Committee were informed that the Policy and Procedures<sup>1</sup> had been updated and the amendments had been documented on page 2 of the document.

<sup>1</sup>A copy of all Policies are available from Mrs Joanne Kearney, Secretary to the Health and Safety Committee, Health and Safety, Extension: 27461