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Anglican Chaplaincy Trust.

Ordained self-supporting Anglican clergy are invited, by the Anglican Chaplaincy Trust located at the University of Sheffield, to apply for the position of Anglican Chaplain (at least 2 days a week).

The Chaplaincy Centre staff team consists of 25 people, of who 21 participate in its work in either a voluntary or seconded capacity, representing the world religions and further belief perspectives. Salaried staff include a Senior Administrator, Muslim chaplain, Support Worker and the coordinating chaplain.

The ecumenical Christian team has is the largest part of this, with 10 serving in chaplain, associate chaplain or adviser roles.

For an informal conversation about the role please contact the Coordinating Chaplain, Jeremy Clines via chaplaincy@sheffield.ac.uk

Job Description

1	<i>Job Details</i>
	<p>Title: Anglican Chaplain (self-supporting)</p> <p>Responsible to: Coordinating Chaplain</p> <p>Accountable to: The Chair of the Anglican Chaplaincy Trust</p> <p>The role involves serving, collaboratively, in ecumenical Christian ministry among 28,000 students and 8,000 staff, working within a very diverse Chaplaincy Centre team—which is responsive to people of many religion and belief identities and of no belief.</p> <p>The post-holder will be based at the university as an associate member of staff and benefit from being part of a progressive learning and research institution.</p> <p>This appointment is made in conjunction with the Diocese of Sheffield: the role's diocesan connections include training and development opportunities, and deanery chapter. University and Diocese require Enhanced DBS.</p>
2	<i>Job Purpose</i>
	<p>Engage To be active as a Christian leader providing a ministry of hospitality and welcome. Christian ministry is provided within a diverse team of many religions and belief to provide service to people of any religion or belief perspective and no belief. Working collaboratively with the other Christian chaplains and chaplaincy team members in serving both students and staff.</p> <p>Educate To prioritize the strategic development of Christian activities of the Chaplaincy. This will include as a key aim discerning the best ways to sustain and initiate social and residential activities, study groups and spiritual development initiatives. The objectives will be to help many students and staff to think about how they can develop their spirituality, connect their intellectual and working life with their believing and belonging.</p> <p>Nurture To take a lead in offering a cure of souls at the university as an act of practical theology. The work involves enabling staff and students to use a variety of methods to develop their own thinking, practice and spirituality: being particularly attentive to enabling students to explore their journeys of faith, belief and no belief and to support those wanting to live in a Christian way. This will include responding to sudden pastoral need/crisis and offering individual pastoral care to students.</p>

3	<i>Job Dimensions</i>
3.1	<p>Provide opportunities—within the bishop's licence to offer a 'cure of souls'—for students and staff, to grow in faith by the following actions:</p> <ul style="list-style-type: none"> • give time to one-to-one support of staff and students: face to face and online (including via the online <i>Deep Search</i> initiative); • assist in sustaining chaplaincy group activities for students and staff; • lead in the design, planning and advertising of a year-round programme of varied activities for students; • encourage international/postgraduate students to join in with Chaplaincy activities; • help plan and lead residential activities and other trips or one-off occasions; <p><i>and additionally</i></p> <ul style="list-style-type: none"> • shape events aimed at reaching large numbers of students and staff such as the Carol Service; • supporting community engagement and between religions and beliefs; • co-ordinate and deliver the annual tandem learning programme in partnership with the Muslim chaplain; • initiate partnerships with other university services and Students' Union; • offer one-to-one pastoral care to students and staff in crisis and respond to sudden pastoral needs within the university; • devise, initiate, and deliver new chaplaincy activities to engage with students and staff from a range of religion & belief and no belief backgrounds.
3.2	<p>Share in the Christian ministry of the Chaplaincy Service by:</p> <ul style="list-style-type: none"> • welcoming visitors; • responding to general and more specific enquiries; • shaping and sharing in the pattern of worship; • working with Chaplaincy team members to co-ordinate the centre's activities; • liaising with student groups and societies on campus; • play a collegial part in the coordinating team; • identifying the effective ways of engaging diverse audiences about a specialist area of knowledge (i.e. religion and belief, Christian theology, Anglicanism); • taking a lead in the area of equalities / intersectionality and religion and belief.
3.3	<p>Support your own personal and spiritual development by:</p> <ul style="list-style-type: none"> • planning study relevant to the work that is being done; • maintaining a personal discipline in prayer and discipleship, including retreat; • attending regular supervision and having a spiritual accompanier /companion; • undertaking training provided by the university and diocese.

3.4	<p>Contribute to the operational effectiveness of the Chaplaincy by:</p> <ul style="list-style-type: none"> • participating in the wider outreach work of the department; • attending staff meetings and participating in Away Days; • following university strategy, policies and procedures on campus; • understanding the strategic aims of the university; • taking responsibility for the health and safety of self and others; • accuracy in record keeping especially in relation to working hours and expenses; • attending and (on a rota) chairing staff meetings; • with the Chaplaincy core team planning and delivering Away Days.
3.5	<p>Be a connection point between the Chaplaincy Centre and the Diocese of Sheffield by:</p> <ul style="list-style-type: none"> • belonging to the local deanery chapter and sitting on the FE/HE advisory group; • diocesan conference / training, events and development including Ministerial Development Review and safeguarding; • something further about the person being understood as making an important contribution to the diocesan strategy among students and young adults; • help develop chaplaincy strategy in a way that resonates with both diocesan and university vision • there is an option for such a minister to also, and in addition, if they so wished, to have a Sunday attachment set-up as a separate thing.
4	<i>Terms and Conditions</i>
4.1	The appointment will be to work between 0.4 and 0.6 f.t.e. (15 to 22.5 hours per week) and includes 30 days holiday and 8 bank holidays plus 3 closure days.
4.2	The Anglican Chaplain will receive an Associate Ucard, will have access to telephone, office facilities and a staff login to the University's intranet including an email account.
4.3	Time off will be allowed in lieu and flexible working can be negotiated.
4.4	Line management will come from the Coordinating Chaplain.
4.5	The Anglican Chaplain will report for their work to the Anglican Chaplaincy Trust.
4.6	The appointed person must hold a bishop's licence.
4.7	Approved expenses incurred in the course of employment will be reimbursed.

This post is subject to enhanced DBS disclosure by University and Diocese.

Person Specification

	REQUIREMENTS	
CATEGORY	ESSENTIAL	DESIRABLE
Qualifications & Training	<ul style="list-style-type: none"> ▪ University Graduate ▪ Significant training and/or experience in Christian ministry and / or pastoral care or Christian leadership ▪ Ordination or equivalent as a Christian minister of religion 	
Skills & Knowledge	<ul style="list-style-type: none"> ▪ Ability to articulate and express a lively faith, which is thoughtful, generous and compelling ▪ Aptitude in exercising Christian leadership ▪ Excellent pastoral, communication and personal skills ▪ Ability to shape, develop and manage projects ▪ Computer literate ▪ Knowledge and understanding of HE Chaplaincy ▪ Ability to work effectively within a team and by self 	<ul style="list-style-type: none"> ▪ Experience of work in the voluntary sector ▪ Experience of work students ▪ Experience of work within a large organisation ▪ Knowledge and Understanding of ecumenical and inter-religious issues ▪ Significant experience of pastoral care ▪ Experience of leadership in a church or chaplaincy setting ▪ Confidence in working with young adults and students
Other Factors	<ul style="list-style-type: none"> ▪ A practising Anglican ▪ A natural empathy with and understanding of the student and staff experience ▪ A strong desire to exercise leadership so as to help people mature in their faith or find Christian faith 	

This post is subject to a “Genuine Occupational Requirement” under the Employment Equality Regulations (2003).