

## **REGULATION IX:**

### **The Senate**

#### **1. Powers of the Senate**

- 1.1 The Senate shall have the following powers:
- 1.1.1 To award Degrees, Fellowships, Scholarships, Prizes and other Distinctions and to confirm examination results.
  - 1.1.2 To review, confirm, amend or disallow any decision of a Faculty concerning the progress and fitness to practise of a student.
  - 1.1.3 To regulate subject to the Charter and Statutes the admission of persons to courses of the University.
  - 1.1.4 To make after report from the Faculties concerned all Regulations for giving effect to the Statutes relating to courses of study.
  - 1.1.5 To make Regulations for the discipline of the students of the University and to suspend or expel any student when thought necessary.
  - 1.1.6 To make Regulations as to the review by the Faculties of the progress and fitness to practise of students.
  - 1.1.7 To review, confirm, amend or disallow a recommendation to withdraw a Degree, Fellowship, Scholarship, Prize or other distinction.
  - 1.1.8 To report to the Council on Statutes or proposed changes to the Charter and Statutes.
  - 1.1.9 To formulate and modify or revise schemes for the organisation of Faculties of the University and for determining the province of each Faculty and also to report to the Council as to the expediency of the establishment at any time of other Faculties or as to the expediency of the abolition combination or sub-division of any Faculties.
  - 1.1.10 To fix (subject to any conditions made by the Founders which are accepted by the Council) the times and mode and conditions of competitions for Fellowships, Scholarships, Prizes and other Distinctions.
  - 1.1.11 To report on any other matter referred to or delegated to it by the Council.
  - 1.1.12 To discuss and declare an opinion on any matter whatsoever relating to the University.

#### **2. Composition of the Senate**

- 2.1 The Senate shall consist of:
- 2.1.1 The President & Vice-Chancellor.
  - 2.1.2 The Provost & Deputy Vice-Chancellor.
  - 2.1.3 The Vice-Presidents and Heads of Faculty.
  - 2.1.4 The Vice-Presidents for Education, Innovation and Research.
  - 2.1.5 The following Faculty Officers:
    - (a) the Directors of Learning and Teaching;
    - (b) the Directors of Research and Innovation.
  - 2.1.6 Heads or acting Heads nominated from the following Departments to the Senate by and from each of the Faculty, with the number from each Faculty (including extra-Faculty nominees) being equal to those set out in accordance with 2.1.7 below:  
Advanced Manufacturing Research Centre (AMRC), Advanced Manufacturing Research Centre – Training Centre (AMRC-TC), Architecture, Automatic Control and Systems Engineering, Chemistry, Chemical and Biological Engineering, Civil and Structural Engineering, Clinical Dentistry, Computer Science, East Asian Studies, Economics, Education, Electronic and Electrical Engineering, English, Geography, Health and Related Research, Health Sciences, History, Infection, Immunity and Cardiovascular Disease, Information School, Journalism Studies, Landscape Architecture, Languages and Cultures, Law, Lifelong Learning, Management, Materials Science and Engineering, Mathematics and Statistics, Mechanical Engineering, Medical School, Music, Neuroscience, Nuclear Advanced Manufacturing Research Centre (NAMRC), Oncology and Metabolism, Philosophy,

- Physics and Astronomy, Politics, Psychology, School of Bioscience, Sheffield Methods Institute, Sociological Studies and Urban Studies and Planning.
- 2.1.7 Academic, Teaching, and Research Staff of the University in Grades 7 and above elected by and from that population in each of the Faculties (including extra-Faculty staff). Such representatives shall normally hold office for three years, with approximately a third being open to election each year. These shall be elected by Faculty constituencies, the total to be divided in number in proportion to the size of the electorate in each Faculty (including an extra-Faculty constituency), to be determined annually.
- 2.1.8 Student members comprising six in total from:
- (a) the President;
  - (b) the Education Officer;
  - (c) four other representatives nominated by the Students' Union.
- 2.1.9 Professional Services staff members comprising six in total from:
- (a) the Executive Director of Academic Services;
  - (b) the University Librarian;
  - (c) four Professional Services staff in Grades 7 and above elected by and from the Professional Services staff of the University.
- 2.2 Members appointed under paragraph 2.1.8 and 2.1.9 shall be members only in respect of the powers of the Senate under paragraphs 1.1.4 to 1.1.12.
- 2.3 Deputies are not permitted except in the following categories and subject to the following conditions, who may appoint a deputy for a specific meeting:
- 2.3.1 a Head or acting Head of Department may appoint a deputy from the Heads of Department of the Faculty concerned;
  - 2.3.2 the Director of Library Services and Executive Director of Academic Services may only appoint a deputy from their own direct reports;
  - 2.3.3 an Officer of the Students' Union who is a member under paragraph 2.1.8 may appoint a deputy from the Officers of the Students' Union or the Students' Union Council members nominated for this purpose by the President of the Students' Union;
  - 2.3.4 the University Secretary must be notified in advance by the member of Senate that they have nominated a deputy for the specific meeting.
- 2.4 Twenty members of the Senate, including not fewer than eleven members of the senior academic staff (Professors and Heads of Department), shall form a quorum.
- 2.5 In these Regulations "Head of Department" means the Head or Chair of the relevant Department, and "Department" includes, where appropriate, Centre, Division, School or Unit where Senate intends them to have the related delegated powers and as such they are listed in 2.1.6 above.
- 2.6 The Senate shall, in addition to the members in 2.1 above, co-opt such members as may be necessary to ensure that:
- 2.6.1 the senior members of the academic staff (Heads of Department and Professors) shall constitute the majority of the Senate;
  - 2.6.2 Chairs of Senate committees not otherwise in the membership of the Senate are ex-officio members.
- 2.7 The University Secretary attends as Secretary to the Senate.

### **3. Validity of Decisions of the Senate**

- 3.1 Decisions taken at a meeting of the Senate shall not be invalidated because of:
- 3.1.1 a procedural defect of which the Senate is unaware at the time, provided that the defect, once identified, is at the earliest reasonable opportunity brought to the attention of the Senate and the Senate is asked to consider whether the decision should stand;
  - 3.1.2 a technical defect in the appointment of a Senate Member of which the Senate is unaware at the time;

- 3.1.3 a technical defect in the giving of notice of which the Senate is unaware at the time;  
 3.1.4 a vacancy in the membership of the Senate.

**4. Delegation of Powers of the Senate**

4.1 Subject to Regulation II: (4), powers of the Senate shall be delegated as follows:

	<i>Power delegated</i>	<i>Body whose power is delegated</i>	<i>Officer or committee to whom the power shall be delegated</i>
4.1.1	The power to co-opt such members as may be necessary to ensure that the senior members of the academic staff, as defined by Regulation, shall constitute the majority of the Senate.	Senate	The President & Vice-Chancellor
4.1.2	The power to approve recommendations of the Faculties concerning the reports of examiners and the award of Degrees, diplomas and certificates and of the Faculties, Committees or assessors concerning the award of Fellowships, Prizes, medals and other awards.	Senate	The President & Vice-Chancellor or the Provost & Deputy Vice-Chancellor or a Vice-President other than one responsible for a Faculty
4.1.3	The power to impose fines and other penalties as set out in the Library Regulations.	Council and Senate	The Librarian
4.1.4	The power to review, amend or disallow any decision of a Faculty Student Review Committee concerning the progress of a student.	Senate	Senate Appeals Panel
4.1.5	The power in accordance with the Discipline Regulations to suspend or expel any student when thought necessary or take such other action as the Discipline Regulations shall provide.	Senate	Senate Discipline Panel or Senate Appeals Panel
4.1.6	The power to make all Regulations for giving effect to the Statutes of the University relating to programmes of study, Fellowships, Scholarships, Prizes and other Distinctions.	Senate	The President & Vice-Chancellor or a Vice-President other than one responsible for a Faculty
4.1.7	The power to withdraw any Degree (other than an Honorary or Ex-Officio Degree) Diploma Certificate Associateship or Distinction which has been awarded or conferred upon any person.	Senate	The President & Vice-Chancellor or the Provost & Deputy Vice-Chancellor or a Vice-President other than one responsible for a Faculty