

Space Management Group

Terms of Reference:

1. To advise the University on effective and efficient use of its education space, ensuring that sustainability is considered in all decisions and that student experience is maximised by:
 - (a) reviewing and develop policy and strategy;
 - (b) reviewing best practice in the sector;
 - (c) making recommendations for improvements and investments.
2. To advise the University on the maintenance and development of its education space, ensuring that student experience is maximised by:
 - (a) overseeing and reviewing the management of the University's education space in terms of functionality and utilisation;
 - (b) developing policy and strategy for future education space;
 - (c) utilising new ways of delivering education developed during the pandemic.
3. To advise the University on appropriate IT infrastructure requirements, improvements and investments in support of 1 and 2 above.

Reports to: UEB Estates and Capital Sub-Group, with any major investment requests sent to the UEB Capital Pipeline Prioritisation Group.

Membership:

<i>Chair (Deputy Vice-President for Education - Infrastructure)</i>	Professor Matt Marshall
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<i>Members:</i>	
<i>Head of Strategic Space Management</i>	Kay Green
<i>IT Services Product Manager for Education</i>	Katie Attwood
<i>Representative of Timetabling & Space Allocation</i>	Cliff Alcock
<i>Representative of the University Library</i>	TBC
<i>One Vice-President & Head of Faculty</i>	Professor John Derrick (Faculty of Science)
<i>One Academic Head of Department</i>	Professor Martin Mayfield (Civil & Structural Engineering)
<i>One Faculty Director of Operations</i>	Nicola Donohoe (Deputy Faculty Director of Operations, Faculty of Medicine, Dentistry & Health)

<i>Faculty representatives:</i>	
<i>Faculty of Arts & Humanities</i>	Dr Thomas McAuley (School of East Asian Studies)
<i>Faculty of Engineering</i>	Dr Emma Norling (Computer Science)
<i>Faculty of Medicine, Dentistry & Health</i>	Dr Liz Williams (Medical School)
<i>Faculty of Science</i>	Dr Liz Alvey (School of Biosciences)
<i>Faculty of Social Sciences</i>	Aidan Hoggard (School of Architecture)

<i>In attendance:</i>	
N/A	

<i>Secretary</i>	TBC
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