A glossary of key terms that students will likely encounter during their application to university.

**Online Open Day**: Offers students the opportunity to explore the university or college’s campus interactively, find out more about courses they’re interested in, and to meet staff and current students, who will be on hand to answer any questions.

**Virtual UCAS Fair**: Students can virtually meet representatives from a wide range of universities to find out more about them. Students can view videos, resources and information, and ask questions in Chat.

**UCAS**: The Universities and Colleges Admissions Service - this is the platform through which you will apply to university courses. The UCAS webpages also include lots of useful info for your university research.

**UCAS Track**: Track is the UCAS website portal on which students can view their applications to universities and colleges, and respond to any offers of a place or interview.

**Offer**: Receiving an offer means that the applicant has been offered a place at the university, but if an applicant receives a ‘Conditional Offer’, they will need to meet the entry requirements to get their place confirmed. Some applicants may be offered an ‘Unconditional Offer’, which means they’ve already met the entry requirements.

**Applicant Day**: For current applicants to the University. Like Open Days, Applicant Days are a great way to get a feel for the university, through Taster Lectures and Sessions, and meeting staff and students.

**Firm & Insurance Choice**: Your firm choice is your first choice; if it’s conditional, the place is yours if you meet the offer conditions. If you’re choosing an insurance, go for something with lower offer conditions.

**Clearing**: If you didn’t get the exam grades you’d hoped for, and you do not have a confirmed place, you can try to find another course through Clearing, which usually runs from early July to mid-October.

**Clearing hotline**: Universities open their Clearing hotlines for students to ring and find out about their suitability for a place through Clearing.

**Clearing entry requirements**: These are the adjusted entry requirements for which universities accept students into any remaining course places during Clearing.

**Adjustment**: An opportunity for students who have met and exceeded the conditions of their firm choice to reconsider.

To find out more, go to ucas.com. To see examples of our students who went through Clearing or Adjustment, see their profiles at www.sheffield.ac.uk/clearing/profiles