**Application for a Change of Location during Dissertation**

**Postgraduate taught students with a Tier 4 or Student visa.**

**For guidance on completing this form, please see:**

**https://www.sheffield.ac.uk/new-students/immigration/during-study/change-status**

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| **SECTION 1: TO BE COMPLETED BY THE STUDENT** | | | | | | |
| Family Name |  | First Name | |  | | |
| Registration Number |  | Department | |  | | |
| 🞎 I intend to study my dissertation and complete my course from overseas – **complete Option A**  🞎 I intend to study my dissertation overseas temporarily only – **complete Option B** | | | | | | |
| Date you intend to leave the UK | | | DD | | MM | YYYY |

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| **OPTION A: COMPLETION OF COURSE FROM OVERSEAS** | |
| *Please tick the boxes to confirm you understand and accept the implications of completing your course from overseas:* | |
| I confirm I have read and understand the guidance on this webpage:  <https://www.sheffield.ac.uk/new-students/immigration/during-study/change-study-location> |  |
| I understand that my Student visa sponsorship will be withdrawn |  |
| I understand that I will no longer be eligible to apply for the Graduate Immigration Route |  |
| I understand that by studying overseas I may not have the same levels of access to support, supervision and resources provided by the University than if I were to remain in the UK |  |

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| **OPTION B: TEMPORARY PERIOD OF STUDY OVERSEAS ONLY** | | | | |
| *Please complete the information below regarding your period of overseas study. This will be assessed and you will receive advice as to whether or not visa sponsorship can be maintained for this period.* | | | | |
| Date you intend to return to the UK | DD | MM | YYYY | |
| What is the reason you wish to study your dissertation overseas:  🞏 Non-academic e.g. personal preference 🞏 Academic-related e.g. research/ field work  Please provide specific details below: | | | | |
| Please state where will you be studying from  🞎 Home country  🞎 Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| I confirm I have read and understand the guidance on this webpage:  <https://www.sheffield.ac.uk/new-students/immigration/during-study/change-study-location> | | | |  |
| I understand that my Student visa sponsorship may be withdrawn if the information above does not meet the University’s requirements to maintain sponsorship. | | | |  |
| I understand that this period overseas may affect my eligibility to apply for the Graduate Immigration Route | | | |  |
| I understand that by studying overseas I may not have the same levels of access to support, supervision and resources provided by the University than if I were to remain in the UK | | | |  |

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| Student signature: | | Date: | |
| **Please share your completed form with your department for further approval.**  **Confirmation of the outcome of your request will be sent to your University email account** | | | |
| **SECTION 2: TO BE COMPLETED BY THE ACADEMIC DEPARTMENT** | | | |
| Do you approve this request for a change in study location?  *If yes, continue with the form below and return to ISSAC.*  *If no, please advise the student this is not approved, and they are expected to remain in the UK for their studies. You do not need to submit the form to ISSAC.* | | | 🞎 Yes 🞎 No |
| *If option B is completed only:*  Is the student’s period of study overseas related to and required as part of their studies e.g. fieldwork or research for their dissertation that requires study overseas  If yes, please provide details: | | | 🞎 Yes 🞎 No |
| **This application has been considered by the Department and the above information is accurate** | | | |
| Departmental approval | Signature: | | Date: |

**Please email the completed form to international.students@sheffield.ac.uk.**