UEB Sustainability Steering Sub-Group

Terms of Reference:
1. To provide high level accountability for sustainability work at the University.
2. To manage and review the University’s strategic sustainability work.
3. To ensure the University updates its strategic ambitions in line with appropriate scientific research.
4. To identify priority areas in the University’s sustainability work and propose approaches to addressing sustainability issues.
5. To oversee the Sustainability Delivery Group, including devolving specific project delivery.
6. To advise and approve communications and engagement plans for sustainability.
7. To enable activity by investigating and hearing cases for the release of resources.
8. To monitor progress and the effect and impact of sustainability activity.
9. To engage with partners and monitor opportunities for expanding the influence of University sustainability work over the city and region.
10. To monitor activities across the University against sustainability metrics and raise concerns when appropriate.
11. To incentivise the delivery of sustainability outcomes across the University.
12. To report periodically on progress to the University Executive Board, other governance bodies and the Students’ Union.

Reports to: University Executive Board.

Frequency of Meetings: Bi-monthly (additional meetings may be convened as appropriate).

Membership:

**Chair (Vice-President for Research)**
Professor Sue Hartley OBE

**Members:**
- A Deputy Vice-President for Education: Professor Matt Marshall
- Chief Financial Officer: Jo Jones
- A Faculty Director of One University: Professor Neil Sims (Faculty of Engineering)
- Professional Services Lead for Sustainability: Tracy Wray (Director of Corporate Communications & External Relations)
- Academic Lead for Sustainability: Professor Rachael Rothman (Co-Director of the Grantham Centre)
- Students’ Union Welfare & Sustainability Officer: Samuel Timson (2022-23)
- Director of Estates & Facilities Management: Keith Lilley
- Representative of the Advanced Manufacturing Group: Steve Foxley (Chief Executive Officer, AMRC)

**In attendance:**
- Sustainability & Communications Manager: James Merryclough

**Secretary:**
TBC