



The
University
Of
Sheffield.

Student
Recruitment &
Admissions.

Consents for Data Sharing from Parents/Carers

We gain consent for Data Sharing from the parents/carers of our participants.
On the US in Schools Mentoring Pupil Application Form we ask the following....

1. CONSENT AND DECLARATION DETAILS - Parent/Carer to complete please			
If my child is successful in gaining a place on the programme:	(Please tick)	YES	NO
Photo Consent - I consent to my son/daughter/the young person in my care to feature in any photos or videos that may be published as promotional or PR materials for the Project, e.g. in PowerPoint presentations, leaflets, brochures, on the University website or in local, national or world-wide press-releases.			
Evaluation Consent - We ask US in Schools Mentoring participants to complete activity evaluation forms at the start and end of the programme and throughout the year, in the form of questionnaires, surveys, focus groups or individual interviews. Although your son/daughter/young person in your care is not obliged to take part, if they are successful in joining this programme, we would expect their participation in the evaluation process. I therefore consent for my son/daughter/the young person in my care to take part in these programme evaluations.			
Equalities monitoring data - As part of this application / evaluation form, we have collected data regarding ethnicity, disability and health and social care status for monitoring equality of opportunity under the Equality Act 2010. I am happy for this information to also be used for evaluation and monitoring purposes			
Sharing information with University departments consent - I give consent to share my sons/daughters/ the young person in my care's personal details with relevant departments at the University of Sheffield in order that any future application to study at the University of Sheffield may be considered in light of their participation in a University of Sheffield outreach programme.			
Data protection, processing and sharing: I give permission for the data gathered about me/my son/daughter/the young person in my care, as part of this application process, to be passed onto the University of Sheffield and stored securely. I have read and understood the Data Protection statement below*: *Data Protection: <i>The data collected here will be used and stored by the University of Sheffield in accordance with the General Data Protection Regulation and Data Protection Act 2018, as well as all legislation enacted in the UK in respect of the protection of personal data ("Data Protection Legislation"), and held for as long as we need this information.</i> <i>For research, monitoring and evaluation purposes only, your/your child's data may also be shared with appropriate third party organisations such as the Office for Students, Higher Education Statistics Agency and our partners including Higher Education Access Tracker Service subscribers. We will not release data to anyone who is unauthorised. Under the General Data Protection Regulation and Data Protection Act 2018 you have the right to a copy of the data held about you by us .If you would like a copy of the data you have supplied to us, please contact heat@sheffield.ac.uk . By submitting your application form, you are agreeing to the use of your child's data as outlined above. You have the right to opt out of this data being processed and shared, if you would like to opt out, please contact heat@sheffield.ac.uk. You can find out more about why we collect your data on our website: https://www.sheffield.ac.uk/outreach/data</i>			

Declaration:

If I wish for my son/daughter/the young person in my care **to leave the programme** I understand that it is my responsibility to inform the Coordinator in school of this decision. I understand that this will not result in any repercussions for me or my son/daughter/the young person in my care.

I consent to my son/daughter/the young person in my care participating on the USiSM programme.

I confirm that I understand the nature and expectations of the programme they are applying for, and that they will attend all scheduled weekly in school sessions unless there are special circumstances that prevent them from doing so.

Please note the below **MUST** be signed for pupils to participate in the programme.

Parent/Carer - Signature			
Parent/Carer - Print Name		Date	
My Child's Full Name			
My Child's School Name			