



The
University
Of
Sheffield.

Office UEB/2018/1112/02
Of The
President &
Vice-Chancellor.

Notes

University Executive Board

Date: 20 November 2018

Present: Professor K Lamberts (KL)(in the Chair),
Mrs H J Dingle (HJD), Professor John Derrick (JD), Mr A Dodman (AD),
Professor S Fitzmaurice (SF), Professor M J Hounslow (MJH),
Professor D Petley (DP), Professor Dame Pamela Shaw (PS), Mr R Sykes (RS),
Professor G Valentine (GV), Professor Craig Watkins (CW)

In attendance: Dr T Strike (TS); Mr I Wright (item 4); Miss S Duke (item 5).

Apologies: Professor W Morgan (WM)

Secretary: Mr M Borland (MB)

1. Notes of the UEB Away Day held on 2 October 2018

(UEB/2018/2011/01)

1.1 The Notes of the Away held on 2 October 2018 were approved as an accurate record.

2. Minutes of UEB held on 23 October 2018

(UEB/2018/2011/02)

2.1 This item was deferred/

3. Minutes of UEB held on 6 November 2018

(UEB/2018/2011/03)

3.1 The Minutes of the meeting held on 6 November 2018 were approved as an accurate record, subject to clarification in section 8.1, b, iv, to show that the visibility of AMRC discussions was *to UEB*, and that strategic alignment was *with the University*.

4. Closed Minute and Paper

5. HE Senior Staff Remuneration Code - Expenses and External Activities Publication Requirements

(UEB/2018/2011/05)

(Suzanne Duke in attendance for this item)

- 5.1 UEB considered a revised format for publication of UEB member business-related expenses, and an External Activities and Income Policy Statement regarding activity undertaken at other organisations which generated additional income for the individual from the external body.
- 5.2 It was noted that there would be a supporting narrative for each individual's set of business-related expenses.
- 5.3 UEB agreed:

- (a) To review and agree the accompanying narrative within their own individual expenses statement by a deadline to be provided by email.
- (b) It would be beneficial if the External Activities and Income Policy Statement:
 - (i) Explicitly listed the types of activities covered
 - (ii) Provided a clearer distinction between the role of the President & Vice-Chancellor and the role of other members of UEB

6. Closed Minute and Paper

7. 'No Deal' Brexit - risk identification and action

(UEB/2018/2011/07)

- 7.1 UEB considered a paper which set out identifiable material risks and implications of a 'no deal' Brexit for the University and set out recommended immediate and medium term actions.
- 7.2 During discussion it was noted that the 2020 Student Prospectus would need to be signed off in December and the text regarding Erasmus would need to be neutral and not make commitments that could not be met in the event of a 'No Deal' Brexit.
- 7.3 UEB agreed:
 - (a) The additional actions as set out in the paper.
 - (b) It would receive a further update, if required, in early February 2019.
 - (c) A Business Continuity Group would be established in December so that it could meet, if required, from January 2019 onwards.
 - (d) Meetings with the University Secretary would be booked in Risk Owners' diaries for the new year to enable further discussions, if required.
- 7.4 In terms of next steps, Council would receive an update on 'No Deal' Brexit preparations at its meeting on 26 November 2018. Risk Review Group would receive the 'No Deal' Brexit Risk Register, and mitigating actions for information only at its meeting on 24 January 2019.

8. Round Table

- (a) International Investment Initiative (I3): DP reported on a Research England competitive scheme which had a 28 February 2019 deadline. DP had written to all FDRIs and would write to the Heads of the University Research Institutes.
- (b) TEF: In WM's absence TS reported that the Terms of Reference for the statutory independent review of TEF had been announced and it would report to Parliament, not Government.
- (c) Achievements: CW reported that Professor Hugo Dobson and Professor David Robinson were now Fellows of the Academy of Social Sciences.
- (d) Staffing: CW reported on appointments to Head of Department roles.
- (e) Funding: MJH reported on a successful funding bid to the Engineering and Physical Sciences Research Council (EPSRC).
The President & Vice-Chancellor would write to the Principal Investigators, who were based at AMRC.