



**The
University
Of
Sheffield.**

Office UEB/2019/3004/02
Of
The President &
Vice-Chancellor.

Minutes

University Executive Board

Date: 2 April 2019

Present: Professor K Lamberts (KL), (in the Chair),
Mrs H J Dingle (HJD), Professor S Fitzmaurice (SF),
Professor J Marsh (JM), Professor M J Hounslow (MJH),
Professor D Petley (DP), Professor Dame Pamela J Shaw (PJS),
Mr R Sykes (RS),

In attendance: Dr R Birch (RHB) (item 2);
Mr J Busson (JB) and Ms L McCarthy (LM) (item 3);
Dr M Butler (MB) (item 4)

Apologies: Professor J Derrick (JD), Mr A Dodman (AD), Dr T Strike (TS),
Professor G Valentine (GV), Professor C Watkins (CW)

Secretary: Mr D T Swinn (DTS)

1. Minutes of UEB held on 12 March 2019

- 1.1 The minutes of the meeting held on 12 March were approved as an accurate record, subject to one minor amendment.

2. Closed Minute

3. Student Recruitment Update

(JB and LM in attendance for this item)

- 3.1 UEB received and noted an update on the latest student recruitment figures for 2019 entry and related marketing activities, including contextual information, comparisons with the sector and the University's competitor group, and registrations and applications to ELTC and USIC. Particular attention was drawn to the uncertainty created by Brexit; especially around the availability of funding for PGR students; the level of risk attached to the volume and scale of overseas recruitment; and the challenges of both diversifying overseas student populations and in assessing the quality of overseas applications. With respect to the latter, advice and guidance was being developed.
- 3.2 The positive impact, and further opportunities presented by, the staged admissions approach was noted, although this was variable across different departments. UEB also discussed the University's Open Day activities, including previous success, areas of differentiation, and future plans. A forthcoming paper to SAGSNF would consider arrangements for Open Days in 2020 and 2021, including ways to enhance vibrancy at departmental level whilst delivering a consistent applicant experience.

4. Closed Minute and Paper

5. Closed Minute and Paper

6. Round Table

- (a) City College: RS reported that APSE would be contacting a number of departments regarding proposed new and amended programmes from City College. FVPs would raise awareness amongst the relevant HoDs.
- (b) PLA: JM reported that thematic information and supporting materials would be circulated to departments by 5 April, followed by discussions with FDLTs during May and an update to UEB on 4 June.
- (c) National Pay Negotiation: KL reported that the offer by UCEA had been rejected by the Trade Unions. The local JUCC was due to meet in the week of 8 April.