**Recognition of EXPERIENTIAL Learning**

**Health & Clinical Research Delivery Guidance**

Please read through this guidance of what information needs to be included for Part D of the application for recognition of prior learning form. In the Part D section of the form please add a statement to confirm all 4 sections as outlined below. You only need to complete Part D of the RPL form if you are applying for recognition of experiential learning, it is not required for recognition of academic study. If you have any questions about completing this form, please email population-health-hcrd@sheffield.ac.uk

**Section 1**

Please provide a statement to demonstrate your experience and explain your knowledge and understanding of the following:

1. Working with / in the infrastructure and regulatory frameworks that enable and support clinical research.
2. Management of clinical research projects including translation of projects into practice.
3. Data management, quality, integrity and analysis.
4. Using ethical principles to develop and guide research.
5. Team working with colleagues in clinical research and with patients / participants in research, including upholding stakeholder rights in a project.
6. Critical appraisal of research protocols / methodologies used to design, develop and deliver clinical research to include continuous project improvement.
7. Reflective / reflexive practice for self- and team-development.

**Section 2**

Please demonstrate a thorough and in-depth understanding and learning in one key aspect of the categories listed in the previous question – e.g., Data management, Clinical trial development, Ethics etc. or a related area of expertise.

**Section 3**

Please provide a statement to demonstrate your practical experience of the Capabilities in Practice 1 (CiP1) as part of the Postgraduate stage of the [NIHR-AoMRC Clinician Researcher Credentials Framework](https://sites.google.com/nihr.ac.uk/crcredentials/rpe-module-supervisors).

You must be able to demonstrate 100% of the following capabilities:

CiP1: To develop an in-depth understanding of the clinical research ecosystem.

1. The importance, value, and diversity of clinical research in healthcare.
2. The importance and value of networked clinical research.
3. The culture and landscape of research.
4. How does clinical research work?
5. Who are the key personages in research (to include the roles and responsibilities of a sponsor, Chief, Principal and Sub- or Co- Investigator; Back up Physician; Blinded / Masked Physician or Assessor; the role of HRA / MHRA in approving studies, other regulatory agencies)?
6. Key teams who may be external to the core research team but are critical to the delivery of clinical research.
7. Research and Development departments (or their equivalent): how do they operate? How do they fit into the hospital structure?
8. Research Networks (e.g. CRNs, research networks of major charities, professional body research networks or equivalent research networks): what can the network support? How do you navigate the system to secure the support you need?
9. Public and patient engagement and involvement (PPIE) in research – how this influences the design and conduct of studies and prioritises research questions that need to be answered.
10. Study feasibility

**Section 4**

Please provide a statement to demonstrate your practical experience of the following Capabilities in Practice 2 (CiP2) as part of the Postgraduate stage of the [NIHR-AoMRC Clinician Researcher Credentials Framework](https://sites.google.com/nihr.ac.uk/crcredentials/rpe-module-supervisors).

You do not need to have achieved all of CiP2, but must be able to demonstrate at least 60% of the following capabilities. What matters is that your PGDip supervisor can confidently entrust you to manage the steps involved in data collection within a networked clinical research study (under the supervision of a Principal Investigator):

CiP2: To manage the steps involved in data collection within a networked clinical research study

1. Checking it is appropriate for you to contribute to clinical research study.
2. Site initiation and selection.
3. Recruitment strategy.
4. Sampling (people, activities, records, time periods, etc) for this networked clinical research study.
5. Screening participants for studies.
6. Recruiting participants.
7. Informed consent process, including receiving consent in studies that include participants that lack capacity and managing consent for online studies.
8. Taking patients through pathways.
9. Taking participants through the various study milestones.
10. Trial Treatments, where applicable (to include preventative treatments, surgery, radiotherapy, and other interventions).
11. Recording data and checking for accuracy.
12. Research Specific Audits and monitoring.
13. Safety reporting (initial and follow up).
14. Closing a study, and the Principal Investigator’s role within that part of the process.