

University of Sheffield

Risk Assessment – Transport of Human Samples

PERSONS AT RISK: Employees (X) Contractors () Public (X) Visitors () Others (X)			Reference number: RA-BIO-106		
RISK (H) High (M) Medium (L) low (O) No Risk			Environment: Biorepository		
TASK or ACTIVITY:		INITIAL RISK LEVEL			FINAL RISK LEVEL
Significant Hazard	Potential Consequences of Hazard		Existing Control Measures	Additional Control Measures (If Required)	
No evidence of consent	Donor may have given sample without proper consent being given.	H	<ul style="list-style-type: none"> - Consent training required by all who take consent - Agreement that consent has been obtained following the HTA codes and standards - Staff undertake appropriate Consent training 	Consent audits undertaken regularly to ensure forms completed correctly	L
Insufficient ethical approval	- Out of date or insufficient ethical approval resulting in reputational damage	H	<ul style="list-style-type: none"> Requirement to consult with DI prior to commencing any human tissue-related activity - Completion of Project Assessment Form by PI/PD/DI to ensure all appropriate documentation is in place - An internal audit schedule which checks documentation of projects 		L
Documents expire	<ul style="list-style-type: none"> Project runs beyond ethical approval or is risk assessment is out of date - Risks not adequately controlled 	H	<ul style="list-style-type: none"> - An internal audit schedule which checks documentation of projects 		L

	Unidentified material could be moved to unsuitable locations or fall into the wrong hands.				
	Overall Risk:	H			L
Comments:					
Additional References, Tasks Etc					
Additional Information:					
Reports to the HTA committee on audits undertaken to be tabled quarterly					
Undertaken By:					
Kevin Corke					
Date:	21/03/2019		Revision Date:		

Use the table given on the risk matrix to score your hazard or activity for the probability ('L') likelihood harm will occur and the severity ('S') of the outcome.