



Minutes Meeting of the University Executive Board

Date:	24 October 2023
Present:	Professor K Lamberts (KL), in the Chair Professor A Blom (AB), Professor S Fitzmaurice (SF), Professor G Jewell, J Jones (JJ), Professor G Valentine (GV), Professor M Vincent (MV), Professor C Watkins (CW), I Wright (IW)
Secretary:	D Swinn (DS)
In attendance:	T Wray (TW)
Apologies:	Professor J Derrick (JD), Professor S Hartley (SH), Professor C O'Bradaigh, R Sykes (RS)

1. **Closed Minute and Paper**
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3. **Procurement Policy**
 - 3.1 UEB considered and approved a draft updated Procurement Policy and agreed that training be developed for all colleagues whose roles and responsibilities included procurement. The changes were proposed as a result of legal advice, with further changes intended to assist Faculties, Professional Services and AMG deliver the University Vision, Sustainability Strategy and Procurement Strategy and guidance on how to achieve value for money. UEB noted that the wider intent was to achieve a "One University" approach to procurement activity whilst allowing greater flexibility in relation to the need.
4. **Closed Minute and paper**
5. **Report of the UEB Information Management & Security Groups**
 - 5.1 UEB received and approved the report, noting updates on the Group's recent activity.
6. **Round Table**
 - (a) The King's Royal Garden Parties: TW provided an update on the process for submitting nominations following an invitation from the DfE, with a deadline of 29 November.
 - (b) THE World Rankings by Subject: UEB noted that the rankings were due to be published on 26 October and agreed to follow the same approach to communicating the results and celebrating successes as in 2022.
 - (c) Structures (check if needed/title): TW reported on recent feedback and related practicalities emerging from the ongoing consultation and potential options available

that may be expanded upon in the next substantive update UEB. Members noted the importance of consistency and as much clarity as possible in stakeholder communications and the importance of appropriate and effective sharing of information with relevant colleagues, overseen and agreed collectively by UEB. Members also noted the importance of addressing any misunderstandings or incorrect information or assertions that risked undermining colleagues' trust and confidence in the University. For example, the updating of the University's financial forecasts for Council in November and the Annual Financial Return to the OfS would demonstrate that there were no planned reductions or savings in Professional Services. UEB would receive a further substantive update on 31 October in the first instance.

(d) India Visit: KL reported on a forthcoming institutional visit.