



The  
University  
Of  
Sheffield.

## Modules and Credits at Sheffield.

<b>Module choices</b>
<p>Prior to your arrival you should have a list of courses you wish to take at Sheffield. These should add up to 60 Sheffield credits per semester.</p> <p>Go to <a href="http://www.shef.ac.uk/ssid/course">www.shef.ac.uk/ssid/course</a> and click "Directory of Modules" to view all available courses.</p> <p>You should also consider having a list of reserve choices in case a particular module is no longer available when you arrive.</p>
<b>Timetable information</b>
<p>Go to <a href="http://www.shef.ac.uk/ssid/course">www.shef.ac.uk/ssid/course</a> click "Directory of Modules", select your host department and scroll to the bottom of the page. There will be a link to "Teaching Timetable" where you can find when classes are scheduled.</p> <p>You can use this to make a provisional timetable for yourself before you arrive. The timetable may change once you are here so please check it once all your modules have been approved.</p>
<b>Credit load</b>
<p>You are required to register for 60 credits per semester at Sheffield, so 120 credits for a full year.</p> <p>Modules can be worth between 5 and 30 credits. The most common values are 10 or 20 credits.</p>
<b>Less credits</b>
<p>Under special circumstances it may be possible to register for fewer credits. The minimum allowed is 100 Sheffield credits over a full academic year or 40 Sheffield credits for a semester.</p> <p>You must gain written permission from your home university (see below).</p>
<b>Permission for less credits</b>
<p>If you need to register for less credits, then you need to get a letter from your home institution PRIOR to your arrival in Sheffield. The letter should be on headed paper, signed and should clearly state the following:</p> <ul style="list-style-type: none"><li>• Your full name</li><li>• A paragraph saying that your home university gives you permission to take less credits at Sheffield</li><li>• The amount of credits you are allowed to take (i.e. 40 or 100)</li></ul> <p>If you want to take less than 60/120 credits you MUST bring the letter with you to Sheffield. If you don't, it will delay your registration and you will not receive a university membership card (U-card).</p>
<b>Adding/Dropping courses AFTER registration</b>
<p>If you decide a course is not for you after registration then you are able to add or drop courses. You can do this through the online system Module Add/Drop within the first 3 weeks of the semester. See SSiD's webpage for information:</p> <p><a href="http://www.sheffield.ac.uk/ssid/forms/addrop">http://www.sheffield.ac.uk/ssid/forms/addrop</a></p> <p>Whenever you are adding or dropping modules, your credit load must remain at 60 Sheffield credits per semester. If it falls below 60 Sheffield credits, then you will need to provide a letter of permission as outlined above.</p>