Diploma In Dental Hygiene And Dental Therapy.

Prospectus For Entry In April 2014.

School Of Clinical Dentistry.
Please note:

Whilst every effort is made to ensure the accuracy of the information in this prospectus, the School of Clinical Dentistry can accept no responsibility for any errors or omissions. We continually review our courses and reserve the right to amend course programmes.
Contents

Welcome to our University 2
Our history 2
Our course 2
Course structure 2
Outreach training 3
Teaching and learning 4
Assessment 4
Feedback and support 4
What our students think 4
What our graduates think 4
The profession 5
Facilities at the University of Sheffield 6
The city of Sheffield 9
How to apply 10
Finance 13
How to contact us 13
Welcome to our University

Thank you for your interest in the Diploma in Dental Hygiene and Dental Therapy at the University of Sheffield. This prospectus gives you an overview of the course, the University and the city of Sheffield. It will hopefully answer many of your questions and help you decide where you will study. We hope you will choose the University of Sheffield and become one of the large number of students who always remember their years here as happy and rewarding ones.

Our history

The Sheffield School of Dental Hygiene first opened its doors to students in 1985. This course evolved over subsequent years and became a combined dental hygiene and therapy diploma programme in 1996. From 2001 the University of Sheffield has had full responsibility for the training of dental hygienists and therapists.

The Academic Unit of Dental Hygiene and Dental Therapy is part of the School of Clinical Dentistry. The School is a busy, thriving and well-regarded institution. We consistently rank in the top five dental schools in the UK in the Independent Complete University Guide. It is at the forefront of research, so teaching is informed by the very latest developments. The School is linked to the Charles Clifford Dental Hospital, where the majority of clinical teaching takes place. The School and Hospital have recently undergone a multi-million pound redevelopment to provide first class teaching and research facilities.

At Sheffield we recognise the importance of training the dental team together and there is a strong belief in integrating the dental hygiene and therapy students with dental students. The Dental School gives our students an opportunity to learn and develop in a friendly, caring and professional environment. The pass rate for our course is consistently high and our graduates can launch themselves into the responsibilities of a working life with confidence and competence.

Our course

The Diploma in Dental Hygiene and Dental Therapy is a full-time course, which runs for 27 months and starts in April each year. The first and second years are split into three terms. The third year consists of one term only. Vacations take place during Christmas, Easter and the summer.

Course structure

The Diploma in Dental Hygiene and Dental Therapy enables students to gain professional accreditation as dental hygienists and therapists. The course is constantly evolving and kept under continual review. Current accepted practices are taught and our students learn about the new techniques and advances that are rapidly taking place in the field of dentistry.

First year

At the beginning of the first year you’ll attend an anatomy and physiology course consisting of lectures and inter-active tutorials. The course will provide you with the scientific foundation necessary for clinical practice and it will also give you the chance to improve your presentation skills, with regular group presentations to your peers.

Within the first month you will begin clinical skills training on ‘phantom heads’ to develop your skills for periodontal work.
You will be introduced to the concept of careful and thorough instrumentation before undertaking clinical work on real patients. Alongside this course you will visit and assist on clinics to help build your confidence and communication skills in a clinical environment – we place great emphasis on helping you become a caring, competent and confident member of the dental team.

During the first year there are also courses in local anaesthesia and injection techniques, diet and nutrition, dental materials, general pathology, and many more. You will also complete clinical skills training to acquire and develop the skills needed to tackle restorative clinical problems. Our health informatics course will also develop your skills in information technology.

**Second year**

The second year is mainly clinical – you’ll be treating your own patients. You will also rotate around many different specialist departments within the Charles Clifford Dental Hospital, helping to broaden your clinical experience. There will also be the opportunity to attend Sheffield Children’s Hospital to assist with oral surgery and you’ll visit care homes to train staff in oral health education. In addition you will further your knowledge with courses in oral disease, pain and anxiety control, and radiography to name but a few. During your second year you will also work towards an oral health promotion project. Oral health promotion is one of the roles common to all dental personnel and this project will give you the opportunity to plan and deliver your very own scheme to promote oral health for a targeted group of people. This is an exciting opportunity to make a real impact, with previous schemes launched in army training centres, cancer hospitals and refugee centres.

**Third year**

By the time you reach the third year and the last few months of the course, you will have acquired a vast range of knowledge, skills and experience. Our practice and responsibility course and preparation for employment day will inform you of the important issues you will confront in the workplace and help ensure you begin your career as a well-rounded professional.

**Outreach training**

During the second year you will spend part of your time working as a team in a range of primary care settings away from the Dental School and in some cases away from Sheffield. We use carefully selected placements in community dental services, dental access centres and general dental practices. The outreach training programme provides a real working environment to encourage your professional development. It will give you the exciting opportunity to see and treat a variety of patients and maximise your clinical and communication skills. Typically you will work in three placements, two days a week, each for two months with nursing support. Usually these will be in contrasting settings. As a working member of a dental
team you will learn from the inside how the services operate and gradually build confidence and speed of working in your new role. Transferring skills learned in the Dental Hospital to new working environments should ease your move into employment on qualification. Many students find this outreach training a challenging but rewarding and reassuring part of the course.

**Teaching and learning**

We take a lively and innovative approach to preparing students for a career in dental hygiene and therapy. Dynamic teaching and learning methods are employed which are broadly divided into lectures, laboratory work, clinical sessions and tutorials. A strong emphasis is also placed on directed self-learning.

**Assessment**

Throughout the course you will be assessed by a variety of methods including written and clinical examinations, assignments and presentations. As part of your final examination you will present adult and paediatric patients for whom you have provided an extensive range of treatments. Through our broad range of assessment methods you will develop a wide range of transferable skills.

**Feedback and support**

We are committed to providing feedback to suit each student. You will regularly receive feedback on formal and informal assessments and on how you are progressing. We have a strong personal tutorial support system and pride ourselves on the good relationships we have with our students. When you arrive at Sheffield you will be allocated a personal tutor for the duration of the course. Your personal tutor is not only there to deal with academic issues. You should think of your personal tutor as your first point of contact in case of personal difficulties or crisis, and as a potential advocate on your behalf if problems arise for you within the School.

**What our students think**

“I was genuinely delighted when I found out I’d been given a place at Sheffield to study Dental Hygiene and Therapy. Sheffield was my first choice, mainly due to the excellent teaching facilities and the reputable outreach programme. It’s also NHS funded which goes a long way to making life less of a financial struggle whilst studying. As a mature student I was nervous about being older than everyone else, but the age of students is wide ranging. This diversity has meant that we’ve all been able to help each other and share our wealth of experience. The course is intense, fast-paced and challenging but thoroughly enjoyable. If you love the profession as much as I do, you will thrive upon every challenge you face during your 27 months. Sheffield is a great city with good pubs, clubs and shops, and the Peak District is only a stone’s throw away. Studying at Sheffield has been one of my best decisions. If you want an education from one of the best universities in the country, a great social life and the great outdoors on your doorstep then look no further.”

Amy Worrall, second year Dental Hygiene & Dental Therapy student

**What our graduates think**

“I feel proud to say that this course has provided me with Sheffield steel-like foundations for my career in dentistry. I became aware of the course through the School’s widening participation scheme – ADOPT. Through this scheme I was given an invaluable insight into the field of dentistry and university life. It confirmed that Sheffield was the place for me. The speed with which you progress on the course was a big plus. Within months I was working together with my colleagues to manage and treat patients. The combination of fantastic facilities, enthusiastic tutors and support from fellow colleagues means that although the course is fast paced and persistently challenging, the work is manageable and you can develop into a competent member of the dental team. Later on in the course you spend two days a week in practice, as part of the outreach programme. These work placements not only help you develop into a more competent dental professional but allow for a smooth transition into working life when qualified. As a city,
Sheffield’s high student retention rate speaks for itself. Not only does the University have a fantastic Students’ Union, but the Dental Students’ Society also provides a whole calendar of exciting social and sporting activities”

Lee Del Rosso, second year Dental Hygiene & Dental Therapy graduate

"I thoroughly enjoyed the 27 months I spent in Sheffield studying for the Diploma in Dental Hygiene and Therapy. It has taught me many things in life and has allowed me to undertake the career which I had longed to do. The thing that struck me initially was the friendly attitude of everybody involved in the course, from my interview up until my final day. At times the course was somewhat challenging, however with the facilities available and the support offered by tutors I was able to overcome hurdles along the way. The teaching staff at Sheffield are excellent and I feel that I received the best training possible; they are professional but still remain supportive and assuring. The day I left Sheffield University was the happiest of my life in one way, but in another way it was one of the saddest because I had enjoyed it so much."

Stephanie Harding, Dental Hygiene and Dental Therapy graduate

The profession

The role of the dental hygienist and therapist has never been so exciting and challenging. Dental hygienists and therapists are increasingly important members of the dental team. They carry out preventative and periodontal treatment for adults and children and place simple restorations and extract deciduous teeth. They also have a key role in oral health education and promotion within the community. Career opportunities exist in the community dental service, hospital service, local NHS and private dental practices. Demand for qualified dental hygienists and therapists is strong and there are excellent opportunities for full-time, part-time and flexible working hours. At Sheffield we are continually redeveloping the course to meet the demands of this ever changing and exciting dental profession.

Facilities at the University of Sheffield

Academic resources

Universities boast about many things, claiming the best sports facilities, the wildest union, the most beautiful countryside setting. These things all add to your experience as a student, but unless the university can provide the basic academic resources you need to follow a course, you will find it hard to achieve your best.

The Information Commons
The Information Commons is a state of the art building that has set a new standard for learning and study environments. It offers a range of study experiences, with access to the printing and electronic resources you will need, all in one spectacular location. It has an array of well-equipped spaces for teaching, learning and study and is open 24 hours a day, seven days a week. Spread over six spacious levels, you’ll find:

- Over 1,300 study spaces.
- Wi-Fi access.
- Bookable rooms for individual or group study.
- Comfy sofas for informal study and reading.
- Fully networked PCs.
- Library resources with around 100,000 reference and short loan books.
- A café with convenient kiosk computers, so you can check your email while grabbing a bite to eat.

**University Library**

Complementing the Information Commons, our library is one of the biggest university libraries in the country, with some 1.4 million books and journals, leading-edge electronic services and over 2,200 comfortable study places. In the 2011 Times Higher Education Student Experience survey our library services were ranked joint first in the UK. These resources will support you in the reading and researching you will need to do outside of your formal classes. Key features include:

- A diverse collection of items on all subjects – not just books, but journals, newspapers, microfilms, government publications, theses and videos.
- A rapid document supply service which allows you to borrow material from other libraries.
- One of the best electronic library collections anywhere, with a range of databases and thousands of electronic journals.
- Star, the library’s on-line catalogue, is accessible from any web browser on or off campus. Star gives details of library stock, with up-to-date loan information, and lists books on loan to you.

**Student services information desk**

This resource is the gateway to all the academic and support services available to you as a Sheffield student. It is a one-stop information shop where you can obtain information on examinations, check your student record, or find out more about any financial help available to you.

**Counselling Service**

At the University of Sheffield there are teams of staff and excellent resources dedicated to supporting you in your academic and non-academic life.
The Counselling Service can help you if you feel stressed during your time with us. The counselling team runs various workshops and holds sessions with individuals and groups. The service is confidential.

**Health Service**

The University Health Service is a modern and friendly General Practice which offers full GP services to our students and their dependents.

**Faith**

Students of different faiths study with us. Many different churches and faith communities are represented here in Sheffield and there is a strong commitment to providing high quality pastoral services for all.

**Accommodation**

There’s a range of university accommodation available from our new vibrant student villages in leafy parkland settings to our city and central campus self-catering apartments. Alternatively, some of our students prefer to live together in private rented accommodation. To make such accommodation searches easier, the programme has an online group where you can get in touch with your fellow students before the course starts. Whichever type of accommodation you prefer, the University’s Accommodation Services are there to help you. For more information, visit the Accommodation Services website: www.sheffield.ac.uk/accommodation

**Union of Students**

The University of Sheffield Union of Students is often recognised as the best Students’ Union in the UK. The Union building recently underwent a multi-million pound rebuild and is at the centre of student life. It’s a place to meet friends, take a break, find out what’s going on, get involved in activities and make use of some excellent services. For further information on all the facilities available and latest event listings, visit the website: www.sheffield.ac.uk/union

**Student activities**

Most students get involved in activities organised by the Union. There are over 250 clubs and societies taking in the recreational, academic, religious and political. You can become a cheerleader, write for the student newspaper or tread the boards with the Sheffield University Theatre Company. The Union also organises the innovative Give It A Go scheme which allows you to sample a wide range of activities from sign language to skiing.

**Advice and support**

A team of professional staff in the Union’s Student Advice Centre provide free and confidential advice on problems such as finance, housing, academic issues and other welfare matters. Information and guidance is published on a wide range of issues and a student-run information and listening service is available throughout the night.

**Meeting every need**

All students are encouraged to use all the facilities, but the Union also recognises the particular needs of some groups.
example, women students are provided with an evening minibus service from the central campus to their accommodation, as well as subsidised personal alarms and self-defence training. For student parents, the Union offers top-rated nursery facilities and a play scheme during school holidays. Other special facilities include a prayer room for Islamic students.

Community involvement

The Union encourages students to play a full part in the life of the city. Many students are involved in our award winning Sheffield Volunteering scheme, which gives you the opportunity to work with schools and a range of charities.

Sport and fitness

Our students benefit from top-of-the-range sports facilities including a fitness centre, swimming pool, bouldering wall, tennis courts and floodlit synthetic pitches. You can take part in sport at club level, in intramural leagues, or just for fun and relaxation. The University is committed to the principle of ‘Sport for All’ and is constantly improving the sporting opportunities and services it provides. For further information and video tours of the facilities available visit the website: www.sport-sheffield.com

Entertainment

The Union offers a packed programme of club nights and live bands. The Octagon Centre is a major venue on the national circuit, putting on the best and latest live music, and there’s a club night to suit all tastes. Uniquely, the Union also has its own 400-seat cinema, screening films throughout the year. The wide range of entertainment offers something for everybody, in a safe and friendly environment.

Services and facilities

Students can eat, drink, shop, study or just relax with friends in the Union building. An extensive range of bars and cafés are open seven days a week from breakfast until late into the night. The Union also runs shops, a printing service and even two local pubs. All these services offer high quality and value for money, and the profits are ploughed back into making these services even better.

Student voice

The Union is not just a building, it exists to represent your views. Every academic department has a Union representative and there are hundreds of students elected to serve on committees and put forward student views.

The city of Sheffield

The University of Sheffield is at the heart of one of the most popular cities in the UK with stunning landscapes, stylish shops, restaurants and galleries. Whatever your interests, you’ll find Sheffield has what you want.

A sense of wellbeing

Sheffield is the greenest city in England, with 150 woodlands and 50 public parks. The Peak District National Park borders Sheffield and is only minutes away by car or bus. It’s the perfect playground for anyone who loves the outdoors. Sheffield also has a safe and friendly atmosphere – Home Office figures show that it is one of the UK’s safest cities.

Value for money
It makes financial sense to choose Sheffield. The cost of living for students is one of the lowest in the UK, so your money will go further.

Getting around

Getting around the city is easy with an extensive bus and tram network. However, much of the city centre is within easy walking distance of the University campus and accommodation.

Going out

Sheffield’s club scene is legendary. Its reputation as a live music venue, attracting the best new bands and the biggest international acts, is also well documented. The city even has its own free music festival. The list of new café bars and restaurants is constantly expanding, offering imaginative food and drink at affordable prices. Sheffield also boasts museums, art galleries, award-winning theatres and the largest independent cinema outside London.

Sporting excellence

Sheffield has an enviable choice of world-class facilities including the prestigious English Institute of Sport, Europe’s largest ice complex, an all season ski resort, an Olympic-sized swimming pool and an international athletics stadium. Whether you prefer to participate or just spectate, you’ll find your sport is catered for here.

Retail therapy

Shopoholics are in their element in Sheffield. The city centre has all the well known high street names, whilst Meadowhall has more than 270 stores under one roof. One of the most popular shopping areas for students is the Devonshire Quarter, where you will find boutiques and the more alternative shops for those looking to stand out from the crowd.

A home from home

The atmosphere in Sheffield is so relaxed and friendly that students begin to feel at home almost immediately. Many of our students love the city so much they decide to stay and build their careers here.

How to apply

To apply for a place on the Diploma in Dental Hygiene and Dental Therapy course, you will need to complete and submit an application form to the School of Clinical Dentistry (applications to study are not made through UCAS). Our comprehensive guide called How to Apply will help you to complete the application form.

Entry requirements for April 2014

You must have at least 5 GCSE passes at grade C or above including Maths, English and a Science subject (or equivalent).

You must also have ONE of the following options to meet our minimum entry requirements:

Option 1
A nationally recognised Dental Nurse Qualification, plus at least
two post qualification courses such as Dental Nursing Sedation, Dental Nurse Radiography, Oral Health Education, Orthodontic Nursing or Special Care Dental Nursing.

Option 2
2 GCE A Levels, to include one scientific subject at Grade C or above.

Option 3
GCE A Level Double Award in Applied Science at Grade CC or above.

Option 4
Access to Higher Education Diploma including 30 Level 3 credits in appropriate scientific subjects at Merit level or above (can also be used in lieu of GCSEs if appropriate credits obtained).

Option 5
BTEC (Level 3) Diploma or Extended Diploma in appropriate scientific subject at Merit level or above.

Option 6
Advanced Diploma (Level 3) in Society, Health and Development with Principal and Generic Learning and Extended Project at Grade C or above plus ASL in appropriate scientific subject.

Option 7
2 Cambridge Pre-U Principal Subjects (or a mix of Pre-U Principal and A level subjects), to include one scientific subject at grade M3 or above.

Option 8
A degree in a relevant scientific subject.

You don’t need an Extended Project qualification but if you have one it will be taken into consideration.

Personal qualities and experience
You must possess a high level of manual dexterity and a genuine interest in the care and treatment of patients. You must also demonstrate excellent verbal and written communication skills, and have the ability to think logically and to be self-critical. All applicants are strongly advised to spend some time observing dental care professionals to ensure they have a good understanding of the profession.

Overseas applications
We cannot accommodate overseas students on the course as we are contracted to fill the available places to students supported by the UK NHS. All applicants must have lived in the UK for the last three years and have no restrictions on their residency in the UK.

Disclosure (criminal record checks)
The Dental School wishes to ensure that all students who may be in contact with children or vulnerable adults do not have criminal records which may preclude them from working with these groups.

If you apply for our course you must indicate on your application form if you have a criminal conviction (including any ongoing investigations, spent convictions, cautions, verbal cautions and bind-over orders). **Any offer of a place on our course is subject to a satisfactory Criminal Records Bureau (CRB) Enhanced Disclosure.**

If you are invited to interview, you will be required to bring documentation with you which will be used to verify your disclosure application. Once you have been offered and accepted a place with us, we will ask you to complete a disclosure application form.

The UK Government is currently reviewing the introduction of a new Vetting and Barring Scheme (VBS). You may be required to comply with this scheme if it is rolled out. If you have any concerns about convictions or cautions and would like further information on the implications of these in relation to a career in dentistry, please contact us.

Professionalism, dress codes and fitness to practise
As a clinical student you will need to maintain appropriate levels of professionalism and behaviour in relation to your interactions with colleagues, staff and patients. As you’ll undertake clinical training in NHS hospitals you must adhere to local NHS policies including guidelines on behaviour and dress code, including the need to be ‘bare below the elbow’. Please visit our website for the latest policies.

For more information on student fitness to practise and the standards expected of a dental professional, visit the General Dental Council’s website: www.gdc-uk.org

Medical requirements and occupational health clearance

The Diploma in Dental Hygiene and Dental Therapy involves undertaking exposure prone procedures. In order to undertake any dental course involving exposure prone procedures it is necessary to demonstrate that you are not an infectious carrier of Hepatitis B, Hepatitis C, HIV and Tuberculosis. It is also necessary to demonstrate immunity to Hepatitis B.

You must undergo health screening at the start of the course. If you’re infected with these viruses or can’t demonstrate immunity to Hepatitis B, you’ll be unable to continue training as a dental hygienist and therapist.

Testing of blood borne viruses for occupational reasons does not influence insurance or mortgage applications unless the results are positive. The financial industry now understands that being tested for HIV does not indicate a lifestyle risk.

The immunisation process for Hepatitis B can take up to nine months. We suggest you consult your General Practitioner at the earliest opportunity and preferably before the September deadline as they may be able to offer you this vaccination. All applicants must have completed a course of Hepatitis B immunisation and achieved a satisfactory level of immunity before an offer of a place can be fully confirmed. Occupational Health will require an authenticated laboratory report from a UK accredited laboratory demonstrating Hepatitis B immunity.

You will also be required to provide evidence that you have immunity to Rubella (German Measles); this includes male students. If you do not have a BCG scar, it will also be necessary for you to provide documentary evidence of your BCG vaccination or Heaf test.

If you have serious health problems, or know that you are infected with Hepatitis B, Hepatitis C, HIV or Tuberculosis, you must disclose this on your application form. All potential students with significant health problems will be individually assessed for suitability for the course.

Our immunisation requirements are constantly being reviewed to ensure we meet with current Department of Health guidance. You will be required to comply with these if you are offered a place on our course.

Fraudulent statements and omissions
You should be aware that offers of a place are made in good faith by the University based on the information you provide at any point during the application process. False statements or omissions of relevant information may lead to the withdrawal of an offer of a place.

Applicants with a disability

The University of Sheffield welcomes disabled students and is committed to respond effectively and appropriately to their additional support needs. During the application process our Admissions Tutor will look primarily at academic suitability and discussions regarding additional support will remain separate.

If you are thinking of applying, we strongly encourage you to visit to assess the suitability of the course, academic department, facilities and surroundings. The University is committed to taking all practicable steps to ensure that students with disabilities can participate in their studies without disadvantage and can make full use of the University’s academic and support services. Applicants with mobility difficulties should be aware that access to some departments and services is restricted, but wherever possible we will make reasonable adaptations.

The University publication Information for Disabled and Dyslexic Students describes the facilities and support currently provided within the University. You can access this online at: www.sheffield.ac.uk/disability

Mature applicants

We welcome applications from potential mature students. We recognise that there are many people who, for a variety of reasons, did not consider higher education after leaving school but now feel that they have the academic potential and commitment to succeed on our course.

Mature applicants are defined as someone over 21 on entry to University. There is no upper age limit for entry onto our course. Please note that mature students must meet our entry requirements before applying.

More information on the support available to mature students can be found online at: www.sheffield.ac.uk/undergraduate/mature

Closing date for applications

We must have received all completed application forms, including references, by Friday 27 September 2013. If your application form is received after this date it will not be processed.

If your application is short listed you will be invited for interview. Interviews are scheduled to take place in November 2013. The course will commence on Monday 14 April 2014.

Finance

This information is only intended to give you an indication of the financial support which may be available to you and the mechanism for obtaining it.

There are no tuition fees for the course. The School of Clinical Dentistry is allocated a set number of NHS funded places each year. If you are allocated one of these places, you will also be entitled to apply for additional financial support.

To be eligible for NHS financial support you must be able to satisfy the following three requirements on the first day of the first academic year of the course:

1. Be ordinarily resident in the UK and islands for the three years preceding that date and;
2. Be ordinarily resident in any UK country on that date and;
3. Have ‘settled status’ in the UK - within the meaning of the Immigration Act 1971. This means that there must be no restrictions on your length of stay in the UK.

Please note that the above is not a comprehensive eligibility list.

The Department of Health recently reviewed the additional
financial support available to healthcare students and has proposed a new package of support for September 2012 onwards. It is anticipated that this new package will provide you with a small non-means tested grant, a means tested bursary and a reduced rate non-means tested loan.

For the latest information on the financial support which may be available to you from the NHS and full details on eligibility, you are advised to keep checking the NHS Business Service Authority (NHSBSA) website at:
www.nhsbsa.nhs.uk/students

Financial support applications

If you are offered a place on the programme, the University will also advise NHSBSA of this offer. NHSBSA will subsequently contact you with information on how to apply for additional financial support.

If you fail to complete the appropriate application forms or do not provide all the necessary information, you will not receive additional financial support.

On receipt of your application by NHSBSA, your eligibility and the amount of your award will be determined. At the start of your training, NHSBSA will send you a notification letter advising you of the level of support and the method and frequency of payment.

It is likely that payments will be made directly into your bank account. You are therefore advised to have a bank account that accepts BACs payments before you start the course.

How to contact us

If you would like further information or advice on your application to study Dental Hygiene and Dental Therapy at the University of Sheffield, please contact:

Dental Hygiene and Dental Therapy Office
School of Clinical Dentistry
The University of Sheffield
Claremont Crescent
Sheffield
S10 2TA

Telephone: 0114 226 8287
Fax: 0114 271 7843
Email: hygieneandtherapy@sheffield.ac.uk
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