



The
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Recruitment &
Selection
Coordinators
Network.

**Recruitment & Selection Network Coordinators' Network
Update Email: 21 December 2012**

Development of new staff induction provision

Dear R&S Network colleagues

I'm delighted to announce that the development of new staff induction provision is underway, with the aim of ensuring that all new staff consistently receive an engaging, effective and flexible induction experience. Effective staff induction carries benefits for both new members of staff and existing colleagues and is key in enabling the organisation to achieve its strategic objectives.

Feedback has been collected from a range of staff across the University to inform the developments, which will include the enhancement of existing provision, as well as the introduction of new initiatives.

Provision will be launched on a phased basis from January to May 2013, and will include:

- newly designed induction webpages, including information about the purpose and benefits of induction, and guidance on buddying and shadowing
- campus tours
- coffee mornings
- the opportunity to access induction provision in advance of an appointee's start date.

Further information will follow when phase one provision is launched.

In the meantime, if you have any queries about the project, please don't hesitate to contact me at f.dee@shef.ac.uk / ext. 21491.

Best wishes,

Frances Dee

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My working pattern is Wednesday, Thursday and Friday of each week