Diploma In Dental Hygiene And Dental Therapy.

Prospectus For Entry In April 2012.

School Of Clinical Dentistry.
Please note:
Whilst every effort is made to ensure the accuracy of the information in this prospectus, the School of Clinical Dentistry can accept no responsibility for any errors or omissions. We continually review our courses and reserve the right to amend course programmes.
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Welcome to our University

Thank you for your interest in the Diploma in Dental Hygiene and Dental Therapy at the University of Sheffield. This prospectus gives you an overview of the course, the University and the city of Sheffield. It will answer many of your questions and help you to make the important decision as to where you will study. We hope the University of Sheffield will be your choice and that you will become one of the large number of students who always remember their years here as happy and fulfilling ones.

Our history

The Sheffield School of Dental Hygiene first opened its doors to students in 1985. This course evolved over subsequent years and became a combined dental hygiene and therapy diploma programme in 1996. From 2001 the University of Sheffield has had full responsibility for the training of dental hygienists and therapists.

The Diploma in Dental Hygiene and Dental Therapy is part of the School of Clinical Dentistry. The School is a busy, thriving and well-regarded institution. The Times Good University Guide 2011 rated us second of all dental schools in the UK. It is at the forefront of research, so teaching is informed by the very latest developments. The School is linked to the Charles Clifford Dental Hospital, where the majority of clinical teaching takes place. The School and Hospital have recently undergone a multi-million pound redevelopment to provide first class teaching and research facilities.

At Sheffield we recognise the importance of training the dental team together and there is a strong belief in integrating the dental hygiene and therapy students with dental students. The Dental School gives our students an opportunity to learn and develop in a friendly, caring and professional environment. The pass rate for our course is consistently high and our graduates can launch themselves into the responsibilities of a working life with confidence and competence.

Our course

The Diploma in Dental Hygiene and Dental Therapy is a full-time course, which runs for 27 months and starts in April each year. The first and second years are spilt into three terms. The third year consists of one term only. Vacations take place during Christmas, Easter and the summer.

Course structure

The Diploma in Dental Hygiene and Dental Therapy enables students to gain professional accreditation as dental hygienists and therapists. The course is constantly evolving and kept under continual review. This ensures current accepted practices are taught and our students learn about new techniques and advances that are rapidly taking place in the field of dentistry.

First year

At the beginning of the first year you will attend an anatomy and physiology course consisting of lectures and inter-active tutorials. The course will provide you with the scientific foundation necessary for clinical practice and it will also give you the chance to improve your presentation skills.
After the first month you will attend a practical course on ‘phantom heads’ to develop your skills for periodontal work. This will introduce you to the concept of careful and thorough instrumentation before undertaking clinical work on real patients. Alongside this course you will visit and assist on clinics to help build your confidence and communication skills – we place great emphasis on helping you become a caring, competent and confident member of the dental team.

During the first year there are also courses in local anaesthesia and injection techniques, diet and nutrition, dental materials, general pathology and many more. You will also attend practical classes to acquire and develop the skills needed to tackle restorative clinical problems. Our health informatics course will also develop your skills in information technology.

**Second year**

The second year is mainly clinical, where you will treat your own patients. You will also rotate around many different specialist departments within the Charles Clifford Dental Hospital, helping to enhance your clinical experience. In addition you will further your knowledge with courses in oral medicine, oral pathology, pain and anxiety, and radiography to name but a few. During your second year you will also work towards an oral health promotion project. Oral health promotion is one of the roles common to all dental personnel and this project will give you the opportunity to plan and deliver an oral health promotion intervention for a specified target group. Past projects have included a resource pack and training programme for trainee nursery nurses and the establishment of an online smoking cessation resource.

**Third year**

By the time you reach the third year and the last few months of the course, you will have acquired a vast range of knowledge, skills and experience. Our practice and responsibility course and preparation for employment day will inform you of the important issues you will confront in the workplace and help ensure you begin your career as a well-rounded professional.

**Outreach training**

During the second year you will spend part of your time working as a team in a range of primary care settings away from the Dental School and in some cases away from Sheffield. We use carefully selected placements in community dental services, dental access centres and general dental practices. The outreach training programme provides a real working environment to encourage your professional development. It will give you the exciting opportunity to see and treat a variety of
patients and maximise your clinical and communication skills. Typically you will work in three placements, two days a week, each for two months with nursing support. Usually these will be in contrasting settings. As a working member of a dental team you will learn from the inside how the services operate and gradually build confidence and speed of working in your new role. Transferring skills learned in the Dental Hospital to new working environments should ease your move into employment on qualification. Many students find this outreach training a challenging but rewarding and reassuring part of the course.

Feedback and support

We are committed to providing feedback to suit each student. Feedback on formal and informal assessments and on how you are progressing will be given regularly. We have a strong personal tutorial support system and pride ourselves on the good relationships we have with our students. When you arrive at Sheffield you will be allocated a personal tutor for the duration of the course. Your personal tutor is not only there to deal with academic issues however. You should think of your personal tutor as your first point of contact in case of personal difficulties or crisis, and as a potential advocate on your behalf if problems arise for you within the School.

Teaching and learning

We take a lively and innovative approach to preparing students for a career in dental hygiene and therapy. Dynamic teaching and learning methods are employed which are broadly divided into lectures, laboratory work, clinical sessions and tutorials. A strong emphasis is also placed on directed self-learning.

Assessment

Throughout the course you will be assessed by a variety of methods including written and clinical examinations, assignments and presentations. As part of your final examination you will present adult and paediatric patients for whom you have provided an extensive range of treatments. Through our broad range of assessment methods you will develop a wide range of transferable skills.

What our students think

"I feel proud to say that this course has provided me with Sheffield steel-like foundations for my career in dentistry. I became aware of the course through the School’s widening participation scheme – ADOPT. Through this scheme I was given an invaluable insight into the field of dentistry and university life. It confirmed that Sheffield was the place for me. The speed with which you progress on the course was a big plus for me and it hasn’t failed to deliver! Within months I was working together with my colleagues to manage and treat patients. The combination of fantastic facilities, enthusiastic tutors and support from fellow colleagues means that although the course is fast paced and persistently challenging, the work is manageable and you can develop into a competent member of the dental team. As a city, Sheffield’s high student retention rate speaks for itself. Not only does the University have a fantastic Students’ Union, but the Dental Students’ Society also provides a whole calendar of exciting social and sporting activities to keep you entertained.”

Lee Del Rosso, first year Dental Hygiene & Dental Therapy student

"I have never once looked back since starting this programme. From day one I absolutely loved it! The course is NHS funded with a bursary which is a big plus! When they tell you this course is intense, they’re not kidding! But the hard work pays off and within months you have your own patients to treat under the supervision of the supportive and motivated tutors. Every day is a new experience and you all support each other through it and become closer. The School of Clinical Dentistry has
excellent facilities, which prepare you well for the real thing. I'm in my second year now and working in different dental practices two days a week which really builds your confidence! I have my own full day of patients just like when I qualify. I love it! Sheffield University has a fantastic social calendar including Dental Society balls and yearly snowboarding trips! I personally enjoy swimming and bouldering at the sports centre and am learning sign language to help me with deaf patients.

Rachel Buckley, second year Dental Hygiene & Dental Therapy student

What our graduates think

"Coming to Sheffield University to study really was a dream come true and I loved every one of the 27 months. Although it was hard work, it was enlightening and it ignited my passion for learning and for my work. It has enabled me to go on and develop a wonderful career in dental hygiene and therapy and be the best clinician I can be at this stage in my career. Going on outreach was one of the best bits, as we got to spend around six months in the community working with different practices and patients. It was just like it is in the real world! Finally getting to results day and graduation was beyond anything I could have ever expected. Our tutors were so proud of us all and I couldn't have had a bigger smile on my face. For me personally I am now back at the University of Sheffield as I'm studying on the BDS programme."

Sharon Lawrence, Dental Hygiene and Dental Therapy graduate

"I thoroughly enjoyed the 27 months that I spent in Sheffield studying for the Diploma in Dental Hygiene and Dental Therapy. It has taught me many things in life and has allowed me to undertake the career which I had longed to do. The thing that struck me initially was the friendly attitude of everybody involved in the course, from my interview up until my final day. At times the course was somewhat challenging, however with the facilities available and the support offered by tutors I was able to overcome hurdles along the way. The teaching staff at Sheffield are excellent and I feel that I have received the best training possible: they are professional but still remain supportive and assuring. I met many good friends, both students and tutors, who I still remain in close contact with. The day I left Sheffield University was the happiest of my life in one way, but in another way it was one of the saddest because I had enjoyed it so much."

Stephanie Harding, Dental Hygiene and Dental Therapy graduate

The profession

The role of the dental hygienist and therapist has never been so exciting and challenging. Dental hygienists and therapists are increasingly important members of the dental team. They carry out preventative and periodontal treatment for adults and children and place simple restorations and extract deciduous teeth. They also have a key role in oral health education and promotion within the community. Career opportunities exist in the community dental service, hospital service, local NHS and private dental practices. Demand for qualified dental hygienists and therapists is strong and there are excellent opportunities for full-time, part-time and flexible working hours. There has never been a better time to participate in this worthwhile profession. At Sheffield we are continually redeveloping the course to meet the demands of this ever changing and exciting dental profession.
Facilities at the University of Sheffield

Academic resources

Universities boast about many things, claiming the best sports facilities, the wildest union, the most beautiful countryside setting. These things all add to your experience as a student, but unless the university can provide the basic academic resources you need to follow a course, you will find it hard to achieve your best.

The Information Commons

The Information Commons is a state of the art building that has set a new standard for learning and study environments. It offers a range of study experiences, with fully integrated access to the printing and electronic resources you will need. Featuring the latest IT resources, it has an array of well-equipped spaces for teaching, learning and study. It’s open 24 hours a day, seven days a week. Spread over six spacious levels, you’ll find:

- Over 1,300 study spaces.
- Wi-Fi access.
- Bookable rooms for individual or group study.
- Comfy sofas for informal study and reading.
- Fully networked PCs.
- A café with convenient kiosk computers, so you can check your email while grabbing a bite to eat.

University Library

Complementing the Information Commons, our library is one of the biggest university libraries in the country, with some 1.3 million items of stock, leading-edge electronic services and over 2,000 comfortable study places. In the 2010 Times Higher Education Student Experience survey our library services were rated best in the UK. These resources will support you in the reading and researching that you will need to do outside of your formal classes. Key features include:

- A diverse collection of items on all subjects – not just books, but journals, newspapers, microfilms, government publications, theses and videos.
- A rapid document supply service which allows you to borrow material from other libraries.
- One of the best electronic library collections anywhere, with a range of databases and thousands of electronic journals.
- Star, the library’s on-line catalogue, is accessible from any web browser on or off campus. Star gives details of library stock, with up-to-date loan information, and lists books on loan to you.

University computing facilities

The University prides itself on its IT facilities. As a student at Sheffield you will be provided with a university email account, a secure server space to store your work and free access to the internet. In addition, you will have access to a wide variety of software applications. Across the campus there are IT centres and computer rooms. The IT centres are staffed by helpful IT technicians and provide a range of facilities including colour printers and scanners. Many areas on campus support wireless networking, giving you the flexibility to access your resources whenever and wherever you need them.
Student welfare

At the University of Sheffield there are teams of staff and excellent resources dedicated to supporting you in your academic and non-academic life.

Student Services Information Desk

This resource is the gateway to all the academic and support services available to you as a Sheffield student. It is a one-stop information shop where you can obtain information on examinations, check your student record, or find out more about any financial help available to you.

Counselling Service

The Counselling Service can help you if you feel stressed during your time with us. The counselling team runs various workshops and holds sessions with individuals and groups. The service is confidential.

Health Service

The University Health Service is a modern and friendly General Practice which offers full GP services to our students and their dependents.

Faith

Students of different faiths study with us. Many different churches and faith communities are represented here in Sheffield and there is a strong commitment to providing high quality pastoral services for all.

Accommodation

There’s a range of university accommodation available from our new vibrant student villages in leafy parkland settings to our city and central campus self-catering apartments. Alternatively, some of our students prefer to live together in private rented accommodation. To make such accommodation searches easier, the programme has an online group where you can get in touch with your fellow students before the course starts. Whichever type of accommodation you prefer the University’s Accommodation Services are there to help you. For more information visit the Accommodation Services website: www.sheffield.ac.uk/accommodation

Union of Students

The University of Sheffield Union of Students is often recognised as the best Students’ Union in the UK. The Union building recently underwent a multi-million pound rebuild and is at the centre of student life. It’s a place to meet friends, take a break, find out what’s going on, get involved in activities and make use of some excellent services. For further information on all the facilities available and latest event listings visit the website: www.sheffield.ac.uk/union

Student activities

Most students become involved in activities organised by the Union. There are over 300 clubs and societies taking in the recreational, academic, religious and political. You can become a cheerleader, write for the student newspaper or tread the boards with the Sheffield University Theatre Company. The Union also organises the innovative Give It A Go scheme which allows you to sample a wide range of activities from sign language to skiing.
Advice and support

A team of professional staff in the Union’s Student Advice Centre provide free and confidential advice on problems such as finance, housing, academic issues and other welfare matters. Information and guidance is published on a wide range of issues and a student-run information and listening service is available throughout the night.

Meeting every need

All students are encouraged to use all the facilities, but the Union also recognises the particular needs of some groups. For example, women students are provided with an evening minibus service from the central campus to their homes, as well as subsidised personal alarms and self-defence training. For student parents, the Union offers top-rated nursery facilities and a play scheme during school holidays. Other special facilities include a prayer room for Islamic students.

Community involvement

The Union encourages students to play a full part in the life of the city. Many students are involved in Sheffield Volunteering, which organises projects with children, people with disabilities, the elderly and other groups.

Sport

Our students benefit from top-of-the-range sports facilities including a fitness centre, swimming pool, bouldering wall, tennis courts and floodlit synthetic pitches. You can take part in sport at club level, in intramural leagues, or just for fun and relaxation. The University is committed to the principle of ‘Sport for All’ and is constantly improving the sporting opportunities and services it provides. For further information and video tours of the facilities available visit the website: www.usport.co.uk

Entertainment

The Union offers a packed programme of club nights and live bands. The Octagon Centre is a major venue on the national circuit, putting on the best and latest live music, and there’s a club night to suit everyone. Uniquely, the Union also has its own 400-seat cinema, screening films throughout the year. The wide range of entertainment offers something for everybody, in a safe and friendly environment.

Services and facilities

Students can eat, drink, shop, study or just relax with friends in the Union building. An extensive range of bars and cafés are open seven days a week from breakfast until late into the night. The Union also runs shops, a printing service and even two local pubs. All these services offer high quality and value for money, and the profits are ploughed back into making these services even better.

Student voice

The Union is not just a building, it exists to represent your views. Every academic department has a Union representative and there are hundreds of students elected to serve on committees and put forward student views.
The city of Sheffield

The city of Sheffield has been transformed in recent years by a major redevelopment programme, bringing stylish new shops, restaurants, café bars and galleries. Whatever your interests, you’ll find Sheffield has what you want.

A sense of wellbeing

Sheffield is the greenest city in England, with 150 woodlands and 50 public parks. The Peak District National Park borders Sheffield and is only minutes away by car or bus. It’s the perfect playground for anyone who loves the outdoors. Sheffield also has a safe and friendly atmosphere – Home Office figures show that it is one of the UK’s safest cities.

Value for money

It makes financial sense to choose Sheffield. Research by the Royal Bank of Scotland revealed the cost of living for students here was one of the lowest in the UK.

Getting around

Getting around the city is easy with an extensive bus and tram network. However, much of the city centre is within easy walking distance of the University campus and accommodation.

Entertainment

Sheffield’s club life is legendary with clubs including the Leadmill, Plug and Embrace. Its reputation as a live music venue, attracting the best new bands and the biggest international acts, is also well documented. The list of new café bars and restaurants is constantly expanding, offering imaginative food and drink at affordable prices. Sheffield also boasts museums, art galleries, award-winning theatres and the largest independent cinema outside London.

Sporting excellence

Sheffield has an enviable choice of world-class facilities including the prestigious English Institute of Sport, Europe’s largest ice complex, an all season ski resort, an Olympic-sized swimming pool and an international athletics stadium. Whether you prefer to participate or just spectate, you’ll find your sport is catered for here.

Retail therapy

Shopoholics are in their element in Sheffield. The city centre has all the well known high street names, whilst Meadowhall has more than 270 stores under one roof. One of the most popular shopping areas for students is the Devonshire Quarter, where you will find boutiques and the more alternative shops offering urban street style and designer labels.

A home from home

The atmosphere in Sheffield is so relaxed and friendly that students begin to feel at home almost immediately. Many of our students love the city so much they decide to stay and build their careers here.
How to apply

To apply for a place on the Diploma in Dental Hygiene and Dental Therapy course, you will need to complete and submit an application form to the School of Clinical Dentistry (applications to study are not made through UCAS). Our comprehensive guide called How to Apply will help you to complete the application form.

Entry requirements for April 2012

Candidates require at least 5 GCSE passes at grade C or above including Maths, English and a Science subject (or equivalent).

Candidates must also have ONE of the following options to meet our minimum entry requirements:

Option 1
A nationally recognised Dental Nurse Qualification, plus at least two post qualification courses such as Dental Nursing Sedation, Dental Nurse Radiography, Oral Health Education, Orthodontic Nursing or Special Care Dental Nursing.

Option 2
2 GCE A Levels, to include one scientific subject at Grade C or above.

Option 3
GCE A Level Double Award in Applied Science at Grade CC or above.

Option 4
Access to Higher Education Diploma including 30 Level 3 credits in appropriate scientific subjects at Merit level or above (can also be used in lieu of GCSEs if appropriate credits obtained).

Option 5
BTEC National Certificate or Diploma in appropriate scientific subject at Merit level or above.

Option 6
Advanced Diploma (Level 3) in Society, Health and Development with Principal and Generic Learning and Extended Project at Grade C or above plus ASL in appropriate scientific subject.

Option 7
2 Cambridge Pre-U Principal Subjects (or a mix of Pre-U Principal and A level subjects), to include one scientific subject at grade M3 or above.

Option 8
A degree in a relevant scientific subject.

You don’t need an Extended Project qualification but if you have one it will be taken into consideration.

We will consider other national and international qualifications on an individual basis. If your qualifications aren’t listed here please contact us to discuss your application. Applicants with international qualifications are also encouraged to submit a certificate of comparability from UK NARIC with their application form. If your first language isn’t English you’ll need to take a language test – for example IELTS 7.0 with 6.5 in each component.

Proof of all qualifications will be required if invited for interview.

Personal qualities and experience

Candidates must possess a high level of manual dexterity and a genuine interest in the care and treatment of patients. You must also demonstrate excellent verbal and written communication skills, and have the ability to think logically and to be self-critical. Candidates are strongly advised to spend some time observing dental care professionals to ensure they have a good understanding of the profession.

Overseas applications

We cannot accommodate overseas students on the course as we are contracted to fill the available places to students supported by the UK NHS. All applicants must have lived within the UK for the last 3 years.

Disclosure (criminal record checks)

The Dental School wishes to ensure that all students who may be in contact with children or vulnerable adults do not have criminal records which may preclude them from working with these groups.

If you apply for our course you must indicate on your application form if you have a criminal conviction (including spent convictions, cautions, verbal cautions and
bind-over orders). Any offer of a place on our course is subject to satisfactory Criminal Records Bureau (CRB) Enhanced Disclosure.

If you are invited to interview, you will be required to bring documentation with you which will be used to verify your disclosure application. Once you have been offered and accepted a place with us, we will ask you to complete a disclosure application form.

The UK Government is currently reviewing the introduction of a new Vetting and Barring Scheme (VBS). You may be required to comply with this scheme if it is rolled out. If you have any concerns about convictions or cautions and would like further information on the implications of these in relation to a career in dentistry, please contact us.

Professionalism, fitness to practice and dress codes

As a clinical student you will need to maintain appropriate levels of professionalism and behaviour in relation to your interactions with colleagues, staff and patients. As you will be working in a clinical environment, you will also need to comply with local Trust policies, which include the need to be "bare below the elbow". Please visit our website for the latest policies.

For more information on student fitness to practice and the standards expected of a dental professional visit the General Dental Council’s website: www.gdc-uk.org

Medical requirements and occupational health clearance

The Diploma in Dental Hygiene and Dental Therapy involves undertaking exposure prone procedures. In order to undertake any dental course involving exposure prone procedures it is necessary to demonstrate that you are not an infectious carrier of Hepatitis C, HIV and Hepatitis B surface antigen. It is also necessary to demonstrate immunity to Hepatitis B.

You will be screened for Hepatitis C and HIV on commencement of your course. If you are unable to demonstrate that you are not an infectious carrier of these viruses, you will not be permitted to continue on the course.

Testing of blood borne viruses for occupational reasons does not influence insurance or mortgage applications unless the results are positive. The financial industry now understands that being tested for HIV does not indicate a lifestyle risk.

The immunisation process for Hepatitis B can take up to nine months. We suggest you consult your General Practitioner at the earliest opportunity and preferably before the September deadline as they may be able to offer you this vaccination.
All applicants must have completed a course of Hepatitis B immunisation and achieved a satisfactory level of immunity before an offer of a place can be fully confirmed. Occupational Health will require an authenticated laboratory report from a UK accredited laboratory demonstrating Hepatitis B immunity.

You will also be required to provide evidence that you have immunity to Rubella (German Measles); this includes male students. If you do not have a BCG scar, it will also be necessary for you to provide documentary evidence of your BCG vaccination or Heaf test.

Although it is extremely unlikely that you have one of the above viruses, it is in your best interest to know if you are infected as early treatment may be beneficial and steps may need to be taken to protect partners etc.

If you have serious health problems, or know that you are infected with Hepatitis B, C or HIV, you must disclose this on your application form. All potential students with significant health problems will be individually assessed for suitability for the course.

Our immunisation requirements are constantly being reviewed to ensure we meet with current Department of Health guidance. You will be required to comply with these if you are offered a place on our course.

Fraudulent statements and omissions

You should be aware that offers of a place are made in good faith by the University based on the information you provide at any point during the application process. False statements or omissions of relevant information may lead to the withdrawal of an offer of a place.

Applicants with a disability

The University of Sheffield welcomes disabled students and is committed to respond effectively and appropriately to their additional support needs. During the application process our Admissions Tutor will look primarily at academic suitability and discussions regarding additional support will remain separate.

If you are thinking of applying, we strongly encourage you to visit the University to assess the suitability of the course, academic department, facilities and surroundings. The University is committed to taking all practicable steps to ensure that students with disabilities can participate in their studies without disadvantage and can make full use of the University’s academic and support services. Applicants with mobility difficulties should be aware that access to some departments and services is restricted, but wherever possible we will make reasonable adaptations.

The University publication Information for Disabled and Dyslexic Students describes the facilities and support currently provided within the University. You can access this online at: www.sheffield.ac.uk/disability

Mature applicants

We welcome applications from potential mature students. We recognise that there are many people who, for a variety of reasons, did not consider higher education after leaving school but now feel that they have the academic potential and commitment to follow our course.

Mature applicants are defined as someone over 21 on entry to University. There is no upper age limit for entry onto our course. Please note that mature students must meet our entry requirements before applying. More information on the support available to mature students can be found online at: www.sheffield.ac.uk/undergraduate/mature

Closing date for applications

We must have received all completed application forms, including references, by Friday 30 September 2011. If your application form is received after this date it will not be processed.

If your application is short listed you will be invited for interview. Interviews are scheduled to take place in November 2011. The course will commence on Monday 16 April 2012.

Finance

The following information is taken from the NHS Business Service Authority (NHSBSA) booklet, Financial Help for Healthcare Students. This information is only intended to give you an indication of the support available and the mechanism for obtaining a bursary.
There are **no tuition fees** for the course. The School of Clinical Dentistry is allocated a set number of NHS funded places each year. If you are allocated one of these places, you will also be entitled to apply for a **income assessed NHS bursary**.

To be eligible for a NHS bursary all students must be able to satisfy the following three requirements on the first day of the first academic year of the course:

1. Applicants must have been ordinarily resident in the UK and islands throughout the three years preceding that date and;
2. Be ordinarily resident in any UK country and;
3. Be settled in the UK under the terms of the Immigration Act 1971. This means ordinarily resident here without being subject to any restriction on the period for which you may stay.

Please note that the above is not a comprehensive eligibility list and the amount you are entitled to depends upon your personal circumstances. For full details on eligibility and levels of financial support please visit the NHSBSA website at:
www.nhsbsa.nhs.uk/students

For information on other financial support which may be available to you (including student loans) visit the Government’s student finance website:
www.direct.gov.uk/studentfinance

**Bursary applications**

If you are offered a place on the programme, the University will also advise NHSBSA of this offer. NHSBSA will subsequently email you information on how to apply for a bursary. If you fail to complete the bursary application form or do not provide all the necessary information, you will not receive a bursary.

On receipt of your application by NHSBSA, your eligibility for a bursary and the amount of your award will be determined. At the start of your training, NHSBSA will send you a notification letter advising you of the level of your bursary, the days of attendance taken into account, any parental or spousal contribution, and the method and frequency of payment.

**Bursary payments**

Your bursary award is calculated on an academic year basis and covers a period of 12 months. For each year of your course, payments commencing in the first month of training will normally be made in 12 equal monthly instalments, regardless of your actual days in attendance. On enrolment however, your first bursary instalment will normally be an advance payment to cover the first two months of training. This will be paid directly to your account within two weeks of the start of the course.

Subsequent payments will be made directly into your bank account on the third Friday of each month from the third month of training. It is essential that you open a bank account, which accepts BACS payments, prior to commencing training.

**How to contact us**

If you would like further information on your application to study Dental Hygiene and Dental Therapy at the University of Sheffield, please contact:

Dental Hygiene and Dental Therapy Office  
School of Clinical Dentistry  
The University of Sheffield  
Claremont Crescent  
Sheffield  
S10 2TA

Telephone: 0114 226 8287
Fax: 0114 271 7843
Email: hygieneandtherapy@sheffield.ac.uk

You can also visit our website: www.sheffield.ac.uk/dentalschool
Diploma In Dental Hygiene And Dental Therapy.

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