



The  
University  
Of  
Sheffield.

Recruitment &  
Selection  
Coordinators  
Network.

**Recruitment & Selection Network Coordinators' Network  
Update Email: 25 October 2013**

**About the University - Updated**

Dear Colleagues

Just a quick email to let you know that the About the University (ATU) document has been updated. Please ensure that this revised version is used for all recruitment with immediate effect.

The ATU is reviewed on a monthly basis and for this reason it is important that you download the most up-to-date version for each requisition. Please avoid saving the document locally for use as you risk using an out-of-date version.

The most recent ATU can be found here: <http://www.sheffield.ac.uk/hr/recruitment/guidance/about>

Best Wishes