Joining the University of Sheffield
September 2014
Why Sheffield

• Internationally highly-ranked for research and teaching
• Award-winning student experience
• Number 1 for Student Experience
• Best Student Union in the UK
• A welcoming city
Contents

- Your Offer
- Key dates
- Finance
- Visas
- Accommodation
- Preparing to come to Sheffield
- What to bring with you
- Student Ambassadors
Your Offer

- **Conditional** – there are still conditions on your offer which must be met (e.g. English)
- **Unconditional** – you have met all the conditions of your offer
- **Results/documents** – send in as soon as possible
- **Fees** – can be paid once you have accepted an unconditional offer
Information For You

Web-chats
http://www.sheffield.ac.uk/international/help/international-online-chats
University Key Dates

What to expect and when
Key dates

- Optional Orientation Week 15th-19th September – register interest now
- Obligatory Intro Week – 22nd–27th September
- Academic teaching begins 29th September
- Meet & Greet 14th – 21st September (book by end Aug!)

http://www.sheffield.ac.uk.eresources.shef.ac.uk/ssid/newstudents/index
orientation@sheffield.ac.uk
Key dates

- Two semesters per academic year
  - Semester I: 29/09/14 – 07/02/15
  - Semester II: 9/02/15 – 13/06/15
- Separated by vacations (Christmas, Easter)
- University closed during Christmas & New Year
Preparing to come to Sheffield

Finance, Visa, Accommodation
Finances

Making the most of your money
Living Expenses

£820 per month

This covers all expenditure apart from tuition fees

- Accommodation, books, food, local/UK travel, socialising
Tuition Fees

- Fees are listed on your offer letter and will appear in your CAS
- Part or full payment before visa application

  Master applicant will need to pay a deposit before they apply for their visa (minimum £1,000). For UG/research students this is optional but can help with your visa application.

- You can pay your tuition fees in full (= 2% discount) or 2 or 4 instalments.
- Remainder of first instalment (50% or 25% of tuition fees, depending on instalment plan, minus deposit already paid) is payable during registration.
- Four instalments payable on:
  
Tuition Fees: method of payment

- All payments can be made by:
  - Credit card
  - Bank transfer
  - Bank draft

- Payments can only be accepted in British Pound Sterling

http://www.sheffield.ac.uk/ssid/fees
Part-time work

- International students can work up to 20 hours per week during their studies
- We recommend no more than 16 hours paid employment per week
- Visit Student Union Job shop / Job Agencies
- Graduate Recruitment Fairs and support from Careers Service is available throughout your studies and beyond
Visas

How the University can help
Immigration Preparation

• Please read the checklists in the “Before You Leave Home” carefully
• Courses more than 6 months – you can apply for a Tier 4 Student visa:
• Before applying for your visa:
  ✓ Ensure you are applying no more than three months but no less than one month before your course starts.
  ✓ Apply for ATAS* clearance as soon as possible if it applies to you
  ✓ Find out if you can apply for visas to bring any dependants you have (spouse or children) to the UK

* Academic Technology Approval Scheme
CAS

- Confirmation of Acceptance to Study
- Issued to UNCONDITIONAL OFFER HOLDERS
- Valid for 3 months before your academic course starts
- Your responsibility to check the information
- pbsapply@sheffield.ac.uk
Applying for your visa

- Have you got your CAS number?
- Do you need to be screened for TB? (see https://www.gov.uk/government/publications/immigration-rules-appendix-t)
- Do you have an acceptable translation of your academic certificates?
- Does the proof of funding that you are providing with your visa application meet the Tier 4 requirements?
- Have you obtained ATAS clearance?
  - Do you have the other required documents?

If your visa is Refused...

✓ Contact the University at international.students@sheffield.ac.uk for advice on what to do next – we can help!
Before travelling to the UK

Before travelling to the UK

✓ Ensure you have an entry clearance visa to come to the UK
✓ Have you got your full visa entitlement

If you have your visa but you are no longer coming to Sheffield

✓ You can only register at the University of Sheffield if you applied for your visa using a CAS from this University. If you wish to attend another institution, you will need to apply for a new visa for that institution.
✓ You will need to inform the University if you are not going to register

When you get to the UK

✓ You must attend lectures and seminars regularly
Accommodation

Your home from home
Student Accommodation

Three types of student accommodation available:

**University owned** (booked via university)
- Private bedrooms with en-suite rooms/shared facilities
  - Catered/Self-catered

**Managed Partnership** (booked via university)
- City and Central Campus Halls of Residence

**Private sector** (booked privately with advice from University)
- Privately owned Halls of Residence or student houses
Accommodation Guarantee

UNDERGRADUATE
- Select Sheffield as CF/UF by 6th July and apply for accommodation by 8th August.
- Have an unconditional offer by 31st August.

POSTGRADUATE
- Accept conditional/unconditional offer by 6th August.
- Apply for accommodation and return your confirmation slip by 8th August.
- We will not allocate a room until offer is UA and student has Visa.

The University will begin allocating accommodation in mid-July and will continue through August and September (for all students).
Making your Application

- Check Accommodation website:
  - http://www.sheffield.ac.uk/accommodation
    (Choose ‘Prospective Students’ and then the ‘International Students’ link on left.)

- Apply online: Check above webpage for link.

- Haven’t applied or forgot to apply? Check out the PropertywithUS office in Students’ Union for private sector options
Paying your Deposit

- After making your application, you will receive instructions via email
- A deposit of £150 is required on acceptance of your contract
- Pay up to 7 days after receipt of your accommodation contract by:
  - Credit card by phone or online
  - Bank transfer

- Collect keys and move into your accommodation on either 20th or 21st September.

- If it is not possible to arrive by this date or you miss your flight, you MUST contact the Accommodation Office
Payment

- 42 week contract; 51 available for postgraduate
- Rent can be paid in 3 instalments

➢ http://www.sheffield.ac.uk/accommodation/prospective/rents
Private Sector Accommodation

**Halls of Residence** (managed and owned by private developers)

- All city centre based (0.5 miles from campus)
- Configuration same as University Halls of Residence
- All Self-Catering, no meals included
- Cluster of flats shared with approx 3-11 other students
- Single or mixed gender accommodation (as requested by you)
- Rent includes water, electricity but **NOT** contents insurance and internet.

**Student Houses** (managed and owned by a private landlord/landlady)

- Based around the city, most notably the areas of Crookes and, Upperthorpe and Broomhill

- **NEVER** sign a contract or agree a deal before you arrive in Sheffield

[www.accommodationforstudents.com/sheffield](http://www.accommodationforstudents.com/sheffield)
(Overview of privately owned student accommodation)
Temporary Accommodation
For parents, relatives and friends

• There are guest houses, B&B & hotels that your parents, relatives, and friends can stay at if they arrive with you in Sheffield: www.yorkshiresouth.com/stay

• You must arrange temporary accommodation if you have no other arrangements BEFORE you come to Sheffield

• The University has a limited number of B&B rooms the week before the beginning of the term: http://onlineshop.shef.ac.uk - this can only be used by students (no family, relatives, or friends).
Before you leave home

- Have you met the conditions of your offer?
- Have you accepted your offer?
- Have you paid your deposit?
- Have you obtained your CAS number?
- Have you obtained ATAS clearance (if required)?
- Have you received your Pre-Arrival Pack?
- Have you applied for accommodation?
What to Bring
Essentials for hand luggage

• All original documentation and letters from the University
• Accommodation confirmation letter (if you have one)
• Medical certificates / visa documents
• All your original transcripts and certificates
• University Welcome pack
• Bank statements, a sponsor’s letter or bank draft
• Cash and/or travellers cheques for first few days
• Your passport
• Valuables, medicines
What to bring with you

- Personal possessions (e.g. family photo)
- Contact email addresses/telephone numbers
- Warm clothing
- Prescriptions for medication/glasses
- Laptop (if you have one) & adapter
Electricity

- UK Mains Voltage is **230V**

- Ensure you obtain an adaptor if you bring any electrical equipment

- Most electrical equipment has a transformer (i.e. laptop power supplies) that can cope with 110-240V but please check
What to leave behind....

Remember....airlines charge for excess baggage!
Travelling to Sheffield

A warm welcome awaits
Please fly to Manchester Airport
Meet & Greet scheme
Meet & Greet scheme

- From Manchester Airport to Sheffield
- 14th – 21st September inclusive
- Buses operate from 08:00 – 18:00 each day
- Bookable online from mid-June to end August 2014
- £20 for advanced booking
- http://onlineshop.shef.ac.uk
- Train Station Meet & Greet too
International Office
Ambassadors

- india@sheffield.ac.uk
- www.facebook.com/india
Weather
See you soon in Sheffield