

# Radiation Working Group

The Radiation Working Group meets three times per year prior to the Health and Safety Committee Meeting. The purpose of the group is to advise the Health and Safety Committee on all issues relating to the use of ionising and non-ionising radiations in the University, in particular drawing attention to regulatory requirements, monitoring the observance of those requirements and reporting on interactions with inspecting agencies.

## Terms of Reference:

1. Policy:
  - (a) To establish, develop and implement the University's policy and procedures for work with ionising and non-ionising radiation and maintain high standards of radiation safety.
  - (b) To ensure that management roles, procedures, training, auditing and record keeping are in compliance with the requirements of ISO 14001.
2. Legal Compliance:
  - (a) To ensure the University complies with all legislative and statutory requirements applicable to ionising and non-ionising radiation; and ensuring policies, procedures and protection measures remain compliant by maintaining knowledge of legislative changes and developments.
  - (b) The main legal obligations are derived from the Ionising Radiations Regulations 1999, Environmental Permitting Regulations 2010, Nuclear Safeguards Act 2000 and The Carriage of Dangerous Goods Regulations 2009.
3. Procedures and Auditing:
  - (a) To approve the University's ionising and non-ionising radiation procedures and to receive reports on radiation and radioactive waste audits, inspections, reports on monitored dosage of personnel and correct and effective use of personal monitoring devices, and communications with enforcing authorities and to make recommendations to relevant University management of any corrective action required.
  - (b) To promote best practice and continual improvement by conducting effective audits and inspections of Departments.
4. Accidents and Incidents:
  - (a) To respond to and receive reports on radiation emergencies, accidents or incidents and provide necessary resources for remediation, and implement required actions to prevent and minimise the risk of future occurrences.
5. Governance:
  - (a) To produce annual reports to the Health and Safety Committee on compliance issues, changes in regulatory requirements and any other matters requiring the attention of the Committee.

**Reports to:** Health and Safety Committee.

**Membership\*:**

<i>Chair and reporter to the Health and Safety Committee</i>	Professor Jonathan Leake (Animal & Plant Sciences)
<i>Reporter to the Health and Safety Committee</i>	Ms Millie Gillatt (Health & Safety)

*Co-opted by the Board (representatives of all the main areas of the University are represented by the following senior Radiation Protection Supervisors):*

<i>RHH Medical School</i>	Ms Anne Gregory (Medical School) Mr Andrew Platts (Medical School)
<i>Western Bank unsealed source work</i>	Ms Irene Johnson (Animal & Plant Sciences) Ms Jackie Price (Biomedical Sciences) Ms Ruth Roberts (Molecular Biology & Biotechnology)
<i>Sealed source work areas</i>	Mr Rob Ashurst (Geography) Dr John McMillan (Physics)
<i>Uranium and Thorium</i>	Dr Martin Stennett (Materials Science & Engineering)
<i>Lasers and X-ray</i>	Dr Nik Reeves-McLaren (Materials Science & Engineering)
<i>Secretary</i>	Mrs Angela Spencer-Lawless (Health & Safety)

\*The RPO and Chair reserve the right to co-opt new members to the group if they feel their input would be beneficial.