Asbestos Control
Service level Agreements SLAs

Description of Service

The University of Sheffield is committed to providing an environment in which asbestos in all University property is maintained in a safe condition.

Client Groups covered by Services

- Staff, students and visitors to the University.

Provider Responsibility

- To compile, maintain and keep up-to-date the MICAD asbestos register of Asbestos Containing Materials (ACMs) in all University properties.
- To maintain ACMs in a safe condition.
- Inspect all ACMs at regular intervals.
- Adhere to all current legislation concerning asbestos.
- Evaluate and compile risk assessments for ACMs.
- Keep all parties informed of works taking place.
- Provide 24 hour emergency cover.
- Ensure independent testing of areas where asbestos removal has been carried out to a satisfactory standard and Certificates of Re-occupation are available where appropriate.
- Arrange for appropriate asbestos surveys are carried out for maintenance and refurbishment/demolition works.

User Responsibilities

- To provide a safe working environment clear of all identified hazards prior to the commencement of asbestos works.
- Issue safe access permits where appropriate.
Allow 14 day notification periods, unless it is deemed to be emergency works (an emergency is only where areas cannot be isolated and exposure to persons is likely. Lack of heating is not normally considered an emergency by the Health and Safety Executive (HSE)).

Service Measures

- Number of enquiries placed through Helpdesk.
- Annual survey request figures.
- Re-inspection records.
- Number of external contractors required annually.

Dependencies

- External analytical companies.
- External asbestos removal contractors.
- Vehicles serviced by Transport Services.

Feedback and Monitoring

- Analysis of data.
- User satisfaction survey.

Benchmarking

- Subscription to Croner Asbestos Risk Management - provides the University with up to date amendments to asbestos legislation and information on asbestos management.
- Regular consultation with HSE provides an insight into existing and proposed methods of removal. Also advice on how to deal with asbestos problems.

Location of Service within Department Structure

- Department of Estates, Asbestos Services Manager, Stewart Marsden (0114 2229039).

Exclusions

- All parties if failing in User Responsibilities.