The Universities of Sheffield Military Education Committee

Terms of Reference:
1. To provide and develop formal and informal links between the University of Sheffield, Sheffield Hallam University, and the University Service Units in which students of the two Universities are eligible to serve.
2. To promote, in conjunction with the relevant University Service Units, the acquisition by students of military and leadership skills which contribute to their personal development and benefit them in relation to their future employability and place in society.
3. To ensure that students’ participation in military activities is not to be detriment of their academic well-being, that their welfare is safeguarded and that an appropriate duty of care is exercised in respect of such participation.
4. To advise and make recommendations on the appointment of commanding officers and senior Honorary personnel in the relevant University Service Units.
5. To advise the Universities on matters of military education, both local and otherwise.

Reports to: The University of Sheffield Senate and the Academic Board of Sheffield Hallam University.

Membership:

Chair: Dr Charlotte Coleman 2019-22
Vice-Chair: Dr Jonathan Rayner 2019-20

Ex-officio members:
The President & Vice-Chancellor of the University of Sheffield, or nominee: Professor Koen Lamberts Nominee: Professor Mike Siva-Jothy (2018-21)
The Vice-Chancellor of Sheffield Hallam University, or nominee: Professor Chris Husbands Nominee: Professor Terrence Perara (2017-20)

Representative members (one shall serve as Chair and one, normally from the other University, as Vice-Chair):

One lay member as approved by the Council of the University of Sheffield: Vacancy TBC
One member appointed by the Governing Body of Sheffield Hallam University: Honorary Colonel, Neil MacDonald 2017-20
Two members appointed by the Senate of the University of Sheffield: Dr Katherine Inskip 2017-20 Dr Jonathan Rayner 2014-17, 2017-20
Two members appointed by the Academic Board of Sheffield Hallam University: Dr Katherine Albertson 2019-22 Dr Charlotte Coleman 2018-22

Student members:

One representative of the Students’ Union of the University of Sheffield: Ms Brittany Bowles (Sports Officer) 2019-20
One representative of the Union of Students of Sheffield Hallam University: TBC TBC
One student representative of the SUOTC: TBC TBC
One student representative of the YUAS: TBC TBC
One student representative of the YURNU: TBC TBC
Co-opted members:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Term</th>
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<tbody>
<tr>
<td>The Commanding Officer, Yorkshire Officer Training Regiment</td>
<td>Lt Col Julian Salusbury</td>
<td>2018-21</td>
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<tr>
<td>The Officer Commanding, SUOTC</td>
<td>Major Stephen Jones</td>
<td>2018-21</td>
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<tr>
<td>The Officer Commanding, YUAS</td>
<td>Sqn Ldr John Le Cornu</td>
<td>2018-21</td>
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<tr>
<td>The Commanding Officer, YURNU</td>
<td>Lt Simon Collins</td>
<td>2019-21</td>
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In attendance:

N/A

Secretary

Ms Mari Brazil (Careers Service)

**Quorum:** Five members of the Committee, of whom not fewer than three may be representative members of the Universities and not more than two may be students.