EXAMPLE OF A REFERENCE WHICH ASSISTS THE STUDENT’S APPLICATION TO THE PROGRAMME

Please complete the form as fully as possible.

Study Abroad Adviser’s Details

Department and tutor details
XXX

Student Details

Registration Number
XXX

First Name
XXX

Last Name
XXX

Degree Title
XXX

The Reference

Personal qualities of the applicant

Do you feel that the student is committed to the Study Abroad Programme?
5 - Extremely Committed

How has their attendance and commitment to the degree been?
5 - Excellent

From your interaction with the student would they be a good ambassador for Sheffield?
5 - Excellent Ambassador

Please provide specific information to back these statements up
XXX is conscientious and hardworking, has an excellent attendance record and always hands work in. In tutorials she engages in discussion, although is not always the first to put her ideas forward.

She has been very engaged in the planning process since September for her study abroad year and has taken full advantage, for example, of opportunities to speak with other students who have returned from their study abroad year. She is very enthusiastic about the study abroad year and clearly given extensive thought to her choices of university and city in which to live. XXX is a sociable person and I think will have no trouble making new friends and settling in to life and study at her study abroad university. She is involved in a number of clubs and societies and plays sport socially, which bodes well for settling in to life at her new university.

I think XXX is also friendly and sufficiently outgoing to suggest that she will make an excellent
ambassador for the University of Sheffield. 
She has my strong support.

**University Choices**

Do you support all of the student’s university choices? 
Yes - all six choices are all suitable for the degree they are studying

Comments 
Although all six are suitable, I think XXX would be better suited academically to Pittsburgh or Buffalo than UT-Austin or Illinois.

How well do you feel the student has researched his/her six choices? 
5 - Excellent evidence of research

**Additional Information**

To help the reviewers, please give your student an overall score out of 5 that summarises your reference 
5

Further comments or information about the student 
NA