This leaflet has been sent to all properties in areas with a high proportion of student residents from The University of Sheffield.

For more information, please contact:
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Whether you're moving to a new area, or returning to a part of Sheffield you already know, you'll be part of a diverse community with a mix of permanent residents and students.

You might live in an area with lots of other students like you, but wherever you live you will definitely have non-student neighbours. So keep them in mind while you're having fun at home, and if it's late remember that some of your neighbours will be older people, have young children or need to be up for work early.
**Welcome to your new community**

**1. Be a Good Neighbour**
It's always nice to say hello to your neighbours, or to write them a quick note of introduction. You'll be living close to them for a year, so make an effort to get to know them as they may keep an eye on your house or take your bins in whilst you're away if you ask them. They will also feel more able to communicate with you about any problems, rather than going straight to your landlord, the council, University security or even the police.

**2. Take Responsibility for Waste**
Navigating waste collection in a new city can be tricky, but it's essential to learn. In Sheffield, the key facts to know are that each house should have a black bin, blue bin, and a blue box. You should only put waste for the invertebrates in the black bin.

- The blue bin is for glass, plastic bottles and cans and tiers. The blue box is for paper and cardboard and should have an elasticated lid to stop its contents from blowing away and causing litter.
- Only bins will be emptied, so don't leave bags or other waste on the street as this will not be taken away and you could be prosecuted for fly-tipping.

    To find your bin day, order replacement bins or a new blue box lid, visit www.fixmystreet.com or download the Fix My Street app and help keep your neighbourhood clean and tidy.

**3. Shop Local**
An easy way to support your community is by shopping locally. Crookes, Broomhill and Walkley have a great selection of shops and businesses. For every £1 spent at a local trader, 70p goes back into the local economy, and it also helps increase the range of goods and services available.

You can find exclusive offers and discounts by downloading the Sheffield based NowThen app. It champions local businesses over corporate chains, encouraging people to make independent shopping an everyday choice. Search ‘Now Then’ in your app store.

**4. Get Involved**
At the University of Sheffield we know how important it is to be active in your community, and that’s why we support the involvement of our students and staff every day of the way. Sheffield Volunteering and Sheffield Raising and Giving (SAG) aim to increase awareness of local issues amongst students, and all community projects are created and run by our students. Through leadership and peer-to-peer mentoring, volunteers develop experience, skills and employability, and it’s a fantastic way to make new friendships and make a positive difference to your community.

To find out more, see what opportunities are currently available, or suggest a new project, visit ss.sheffield.ac.uk/sheffieldvolunteering

You might also like to attend your local forum to hear about issues facing the local community and how you might be able to help. Each area has its own community forum which usually meets monthly. Get in touch to find out more:

- **Brookhill** – secretary@brookhillforum.org.uk
- **Brookhill Group of Groups – bracyelizabethkings@outlook.com
- **City Centre – 5CCMG@gmail.com
- **Crookes – crookestonline@gmail.com
- **Crookesmoor – Crookcontact@gmail.com
- **Walkley – walkleyforum@gmail.com**

**5. Be Security Conscious**
We know that thieves target student properties, particularly during holiday periods. Always lock doors and windows and set an alarm if one is connected. Mark property with a postcode; you can do this using an ultrasonic pen, available free from the Student Services Information Desk (SSID), or come to one of the University’s events where you can mark your property for free – look out for details in the first few weeks of term.

You can also register your possessions on the national property database at https://www.immobilise.com. This database is used by police to identify and return stolen property, as well as helping to combat the sale of stolen property and simplify insurance claims.

**6. Keep your Property Tidy**
Whilst living in your student house, it is your responsibility to ensure it remains clean and tidy. Pick up any litter that blows into your garden and make sure you report overgrown bushes and hedges to your landlord to get them trimmed.

**7. Stay Safe**
The Students’ Union runs schemes to make sure you get home safely from a night out, even if you’re running low on cash.

The Women’s Minibus scheme runs seven nights a week during term time and will take you from outside the Students’ Union building, Western Bank Library or Information Commons, directly to your door (max two miles from the Students’ Union – covering most residential areas), for just £1.50.

You can also use the Safe Taxis Scheme if you’ve run out of cash. Call City Taxis on 0114 239 3939. When your taxi arrives give your UCard to the driver and tell them where to take you. No cash necessary. The next day, go to the Students’ Union Welcome Desk to pay your taxi fare and collect your UCard.

The University operates a 24 hour security hotline (0114 222 4085) which will respond to noise complaints from residents in local areas. Repeat complaints about individual properties could lead to disciplinary proceedings, so remember to be considerate!