The Sheffield Teaching Assistant Workshops.
Academic Culture: Transitions & Expectations

This workshop is relevant to all who are new to teaching at The University of Sheffield. It will provide you with an introduction to the academic context and expectations of teaching in UK Higher Education (HE). We will explore issues associated with making a transition from another education system to UK HE, the expectations of both students and teachers, and how we can support students to make a successful transition to UK HE.

Problem-Solving

This workshop explores teaching in the context of problem-solving classes, also known as ‘tutorials’ in some disciplines. We will look at the role of the tutor in these sessions and how we can effectively support students’ learning.

Assessment & Feedback

This workshop is focused on providing you with an overview of effective practice in student assessment and providing feedback. You will be introduced to strategies and activities that will allow you to mark student work accurately and reliably (in relation to departmental or module assessment criteria for example) and how to provide students with effective written and verbal feedback. There will also be consideration of how to identify and deal with unfair means, for example plagiarism.

Research Supervision

This workshop will provide you with an overview of the responsibilities of research supervisors for undergraduate and taught postgraduate research projects. You will consider the role of research projects within the curriculum, your role (and its limits) as a supervisor, strategies for developing and maintaining effective relationships with students and other supervisors and how to scope and manage research projects.
**Lecturing**

This workshop will provide you with an introduction to effective practice in teaching large groups, including: engaging your audience, designing effective lectures, promoting active engagement in lectures and effective classroom management. Come to the session with your questions about teaching large groups, and any fears or anxieties.

**Seminar Facilitation**

This workshop will help you to develop your skills in planning and running seminars. We will examine the purpose of teaching in small groups, how to use learning theory to plan activities for seminar sessions, and strategies for managing small groups and resolving common problems.

**Laboratory Demonstration**

The emphasis of the session will be on effective practice in demonstrating, encouraging and facilitating effective group work, undertaking assessment and feedback activities with students, and solving or managing problems that may occur when teaching groups in the laboratory.

**Teaching: Design & Delivery**

This workshop is for those new to teaching who have been asked to design and deliver new teaching sessions. The workshop focusses on the key elements of the teaching session - the design of appropriate learning outcomes and teaching activities that support student learning.

Places on this workshop are limited and participants must have attended the following STA workshops: Lecturing, Assessment & Feedback and either Seminar Facilitation or Laboratory Demonstration. Participants should also be actively engaged in teaching.
Sheffield Teaching Assistant (STA) workshops offer initial professional development (IPD) specifically designed for anyone who currently has, or is likely to have, teaching responsibility during their time at The University of Sheffield. They are also relevant to anyone considering teaching in the future.

Each workshop is three hours long. STA workshops are non-credit bearing and there is no assessment. Participants can show they have attended by accessing 'My Training Record' on the Learning Management System (LMS). Participation contributes to proof of engagement with professional development for the Doctoral Development Programme (DDP).

STA workshop weeks are held each year between:
Last week of September to mid-October
Last week of January to mid-February

For individual workshop dates and to book a place please go to the LMS through 'My Services'. Further information is available at:
http://www.shef.ac.uk/lets/cpd/sta

**The Foundation Pathway: Professional Recognition**

Attendance at the following STA workshops contributes to the Foundation Pathway, a structured, non-credit bearing route to recognition for learning and teaching against Descriptor 1 of the UKPSF leading to Associate Fellowship of the Higher Education Academy (AFHEA):

- Academic Culture
- Assessment and Feedback
- Lecturing
- Teaching: Design and Delivery
- EITHER Laboratory Demonstration OR Seminar Facilitation

The pathway is relevant for members of staff or students who teach or support learning. Further details of Foundation Pathway requirements will be provided at STA workshops and can also be found at:
www.shef.ac.uk/lets/cpd/ltprs/foundation