

REGULATION XXIV:

Regulations on the Use of Computing Facilities¹

1. In these Regulations “**computing facilities**” means any computing facilities:
 - (a) controlled by Corporate Information and Computing Services;
 - (b) owned by the University or any University company;
 - (c) situated on University premises.

“**Head of Department**” means the Head or Chair of the Department which controls the facilities or the premises on which the facilities are situated.
 2. No person may use computing facilities without the authorisation of the Director of Corporate Information and Computing Services acting on behalf of the Information Services Committee, or of the Head of Department or of the person or body to whom the facilities belong.
 3. Every authorisation for the use of computing facilities will be subject to the conditions that the facilities are to be used only by the person to whom the authorisation is given and only for the purpose or purposes for which it was granted and will be subject to these Regulations.
 4. Where the use of computing facilities is for the purposes of externally funded research or for purposes private to an individual user or external to the university, authorisation may be subject to the payment of charges prescribed from time to time by the Information Services Committee or by the Director of Corporate Information and Computing Services acting in accordance with any directions of that Committee.
 5. No computing facilities may be used:
 - (a) to secure unauthorised access to any program or data held in any computer, wherever located;
 - (b) to cause any unauthorised modification of the contents of any computer, wherever located;
 - (c) in any way which jeopardises the work of others, or the integrity of the equipment or of any programs or data;
 - (d) in breach of the Computer Misuse Act 1990 or other applicable legislation, or of any local rules made by the Director of Corporate Information and Computing Services or the Head of Department.
 6. No student or member of the University staff may use any means:
 - (a) to secure unauthorised access to any program or data held in any computer facilities;
 - (b) to cause any unauthorised modification of any such material.
 7. Any breach of these Regulations may be dealt with, in the case of students under the Discipline Regulations and in the case of members of the staff of the University in accordance with disciplinary procedures approved (subject to the Statutes) by the Council. Any person suspected of a breach of these Regulations may be debarred from access to computing facilities by the Director of Corporate Information and Computing Services or the Head of Department until the appropriate disciplinary procedures have been completed; any use or attempted use of facilities by a person so debarred from access or by another acting on that person's behalf will constitute a breach of these Regulations.
- Note: These Regulations should be read in conjunction with the *Code of Practice for the Use of University Computing Facilities*.

¹ Additional Regulations apply for students using the International Faculty's Computing facilities (<http://www.citycollege.sheffield.eu/frontend/articles.php?cid=427&t=Regulations-and-Policies>).