The Dean’s List – Eligibility & Application Criteria

The Dean’s list is designed to award both academic merit and contribution to the mission of the School around sustainability, social responsibility and employability. The list is designed to celebrate individuals who demonstrate an exceptional all-round contribution to the values of the School.

Vision
To be recognised leading international management school known for delivering an outstanding student experience and impactful socially-responsible research in collegiate learning environment.

Mission
To use world class research to develop knowledgeable and employable students, promote socially responsible work practices and have a positive impact on organisations & society
## Applying for the Dean’s List

### Overview
To qualify for the Dean’s List, you must demonstrate a significant contribution to the Mission of the School as well as be performing to a high 2.1 standard in your degree.

You are allowed a **maximum of 350 words** per section to state your activities against each criterion and the difference this has made to others or yourself. If you have examples where you have applied the knowledge and skills learnt on your academic programme (team work, leadership, communication etc.), these may strengthen your argument. You must be able to provide evidence, as per the list below, to verify your activities and contribution.

### Sources of Evidence
You will need to provide evidence which supports the case you are submitting. Sources of evidence can include but are not limited to:

1. Reference(s) from organisations you have been involved with e.g. letter-headed paper or email from a business, organisation, charity, personal referee (authentication checked)
2. Testimonials from those that you have helped
3. Media coverage of your work published by a third party e.g. feature in a newspaper
4. Secured placement/internship
5. Reference from placement/internship employer

### Criteria
Your contribution to the Mission will be judged by a case you make as to how you match the criteria outlined below. The assessment of your academic performance will be established from our records.

<table>
<thead>
<tr>
<th>Employable Students - demonstrating a progressive approach to growth in your own employability skills</th>
<th>Socially Responsible - having a positive impact on organisations or society</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ES1</strong>: Demonstrating active pursuit of improving own career prospects, resulting in growth in skills and experience likely to be valued by a prospective employer.</td>
<td><strong>SR1</strong>: Demonstrating a proactive contribution to the life of the University through engagement in operational activities within the School, with societies, clubs or external charitable organisations.</td>
</tr>
<tr>
<td><strong>ES2</strong>: Demonstrating active pursuit of improving own interpersonal skills and emotional well-being in order to be prepared for the complexities of working life.</td>
<td><strong>SR2</strong>: Demonstrating active engagement in the advancement of society through sustainability or social action activities (within or outside of the University).</td>
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<tr>
<td><strong>ES3</strong>: Demonstrating proactive approach to gaining exposure to the world of work in preparation for future employability.</td>
<td><strong>SR3</strong>: Demonstrating proactive and inclusive engagement with fellow students, by supporting their employability, academic needs, or well-being (in an educational or social setting).</td>
</tr>
</tbody>
</table>
Grading Academic Performance

Academic performance is judged by your overall weighted average, upon which your degree classification is awarded.

<table>
<thead>
<tr>
<th>Academic Performance</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>72+ %</td>
<td>15</td>
</tr>
<tr>
<td>70 – 71%</td>
<td>12</td>
</tr>
<tr>
<td>68 – 69%</td>
<td>9</td>
</tr>
<tr>
<td>66 – 67%</td>
<td>6</td>
</tr>
<tr>
<td>65%</td>
<td>3</td>
</tr>
</tbody>
</table>

The scales above provide weightings of one third for each of the elements, Social Responsibility, Employability and Academic Performance.

Judging of the Dean’s List

Applications to the Dean’s List will be reviewed and undertaken by a panel of Sheffield University Management School senior staff comprising of:

- The Dean
- The Associate Dean Learning and Teaching
- The Associate Dean International, Alumni and Accreditation
- The External Relations & Alumni Manager

The Panel will independently score each application against the criteria. As noted above, academic marks will be taken from the School’s record.

The mean of the three total scores will then be calculated and rounded to zero decimal places.¹

The panel’s judgement is final.

¹ Normal rounding rules apply. Scores < 0.5 round down, score ≥ 0.5 round up.