Work Shadowing

Take the following points into account when planning work shadowing:

- An informal agreement is put in place for an individual to gain knowledge and experience of another role, either within or outside of the parent department.
- Work shadowing is usually a very short experience (e.g. a few hours) but will usually be no longer than 5 working days and will not require a change to the individual’s employment contract.
- Following work shadowing, the individual should review the knowledge and experience gained from the placement with their line manager, as part of their SRDS review.