Enhance your Sheffield experience!

Become a Student Ambassador.

Why should you become a Student Ambassador?

Being a Student Ambassador for the Information School is a great way to get involved in your University and gain valuable skills. You’ll learn more about the University, experience working in a professional and fun environment, improve your communication and interpersonal skills, gain experience of working with others, development interpersonal skills and earn money.

Hours: Your hours will be flexible throughout the year and we will email you when work comes up for you to do.

Closing date: Your application should get to us no later than 5pm on 19 October 2018.

What you will be doing:

- Giving tours to and answering questions from prospective students at Open Days
- Contacting prospective students via telephone or e-mail
- Taking part in webchats or online Q and A sessions with prospective students
- Writing about your experience at the school and contributing to a student blog
- Monitoring and responding to relevant chat forums
- Contributing to the School’s Facebook and Twitter content
- Taking part in photo or video shoots to promote the School

How we will train you:

You will receive a full training session after you are appointed giving you a general outline of the role of Student Ambassador and the type of work you will be doing, with additional briefing sessions before most events.
About you:

To apply for a role as a Student Ambassador, it’s essential that you are:

- A current student and the Information School
- Approachable and enthusiastic
- Able to work independently and be proactive
- Able to talk confidently and clearly to groups
- A team player
- Reliable and able to uphold commitments
- Organised and punctual

It would also be beneficial if you have experience of working in a customer facing or customer service role.

Want to apply?

Please send your CV and a short (400 words or less) covering letter explaining why you are suitable for the role to v.wood@sheffield.ac.uk with the subject “Student Ambassador Application” by 19 October 2018.

Please note if you have not heard anything by 16 November 2018 you should assume that your application has been unsuccessful on this occasion.