



The
University
Of
Sheffield.

The University Library
Research & Innovation
Services

Minutes Meeting of Open Access Advisory Group

Date: 20th September 2018

Present: Chair: Anne Horn (AH)
Steven Pinfield (SP), Jez Cope (JC), Tom Stafford (TS), Carmen O'Dell (CO),
Deborah McClean (DM), Dorothy Kerr (DK), Kate O'Neill (KO), Andy Tattersall (AT),
Illaria Bellantuono (IB), Sherif El-Khamisy (SE)

Secretary: Gavin Boyce (GB)

Apologies: Alasdair Rae, Christopher Burton, Helen Kennedy, John Derrick, Kirill Horoshenkov,
Nicola Dibben, Wendy Baird, John Haycock, Tracey Clarke, Simon Foster, James
Wilsdon, Andrew Booth, M Pidd, Robert Collins, John McAuley, Stephen Pinfield,
Nathan Cunningham, Helen Kennedy.

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1.	<p>Minutes of the meeting held 26th June 2018</p> <p>The group accepted these as a correct record.</p> <p>Matters arising</p> <p>No progress had been made on the TDM scoping project, although it was noted there was interest in the results of this from Dave Petley, VP R&I.</p>	
2.	<p>Open Access Policy and Implementation</p> <p>a) <u>APC payment process for 2018/19 (reprise)</u> CO reported that no faculty specific preferences had been received from FDRIs (action in previous meeting) and therefore it had been agreed through Chairs's action (John Derrick) to maintain the current allocation policy (described here). It is anticipated that funds will be available for APCs for fully open access journals until the end of the grant period and for hybrid until about October. Spend is being monitored closely though and the OAAG will be updated accordingly. It was noted that this applies to RCUK funding and not other funders. In the past, for example, Wellcome have made further funding available during the allocation year when an institution has spent up.</p> <p>b) <u>REF stocktake report</u> DM gave an update on the results of the recent REF Stocktake. A very small proportion of the papers falling within scope of the REF have not</p>	

	<p>e) <u>Data Management Group Recommendations</u> The recommendations of the Research Data Management Task & Finish Group were noted. The recommendations have been endorsed by the RSG and the practicalities of implementation will now be considered by the relevant committees. PGR leads will be considering the recommendations regarding the possible requirement for all PGRs to complete data management plans. It was noted that PGRs may need more basic guidance than is contained in the current institutional advice and guidance through the Library's DMP Online service. This might be accompanied by a process check prior to award, along the lines of the current Ethics & Integrity training.</p> <p>ACTION: Research Services to take forward to PGR Committee.</p> <p>The only recommendation of the Task & Finish group not endorsed by RSG was the suggestion that consideration be given to the introduction a 1st line of support for researchers at department or faculty level. This may result in professional services picking up the 1st line workload. The focus in the library is on the educative side (training, advice & guidance) and it has this year subscribed to DMPOnline which provides advice and guidance (both funder specific and institution specific) at time of need (when completing Data Management Plan).</p> <p>ACTION: Library should consider the resource required to further support the recommendations in the report.</p> <p>JC observed that it is four years since the inception of the current Research Data Management Policy at the University and that therefore the recommendation that the RDM policy updated was a timely one.</p> <p>ACTION: Update University's Research Data Management policy.</p> <p>f) <u>Sustainable RDM Service 2018/19 (reprise)</u> JC announced that he will be leaving the University in November to take up a new post at the British Library. (The group thanked him for his work and wished him well). The Library is consulting and coordinating across professional services to ensure that appropriate support is in place to effect the sustainable RDM service agreed at the previous OAAG meeting. In particular, the Library's provision should fit with CiCs strategic plan for research infrastructure support currently under development by Nathan Cunningham.</p>	<p>Research Services</p> <p>Library</p> <p>Research Services/Library</p>
3.	<p>AOB</p> <p>a) <u>Survey of Research Practices progress update</u> All members were asked to further promote the ongoing survey of Research Practices in order to increase the number of responses. This information is critical to the development of appropriate support for researchers.</p>	<p>ALL</p>

4.	Time and date of next meeting. <i>6th December 2018: 11 to 12.30</i>	
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