Degree of Doctor of Educational and Child Psychology (DEdCPsy)
PROSPECTUS

This is a three-year full-time course approved by the Health and Care Professions Council (HCPC), accredited by the British Psychological Society (BPS). The Department for Education (DfE) manages the government funded element of the Educational Psychology Funded Training (EPFT). The Association of Educational Psychologists (AEP) hosts and administers the online application process. The participating universities in partnership with employers are responsible for selection of the successful applicants. Employers also offer funded practice placements in Years 2 and 3.

On successful completion of the approved course students are eligible to apply to register as a Practitioner Psychologist with the HCPC and to apply for Chartered Psychologist status with the BPS.

The School of Education

The School of Education at the University of Sheffield is a centre of excellence for both teaching and research in Education. The School has over 150 Doctoral students on a variety of taught Doctorates and PhD programmes, as well as a large Secondary PGDE (formerly P.G.C.E) teacher training course and a variety of Masters courses. There are presently over 40 doctoral students in the School enrolled on the initial professional training course. The DEdCPsy contributes to the Educational Psychology Research Group, which is part of the School of Education’s Centre for Critical psychology and Education (https://www.sheffield.ac.uk/education/research/ccpe). A large number of research seminars are organised for staff and students. Student publications arising from research activities are valued in the School of Education.

Aims of the Course

Educational Psychology is an ever-changing profession and the course aims for qualifying Educational Psychologists to possess all the skills and knowledge to provide psychological services of the very highest quality. The large number of changes which have taken place in Education, Health and Social Services in recent years have placed heavy demands on the time and expertise of Educational Psychologists (EPs) whilst the effects of recent legislation have increased still further the expectations that schools and parents have of their service.

The distinctive identity of the DEdCPsy is reflected in the recent British Psychological Society publication Critical Educational Psychology. In it we note, psychological ideas or indeed tests cannot be other than a product of the social conditions in which they were constructed. Any devices such as tests are technologies, infused with social and cultural bias (typically constructed in the past by white males from a particular western cultural and political caste) and continue to propagate restricted and reductionist psychological discourses in relation to specific aspects of human functioning. These ableist discourses became manifest in the early years of our discipline in such concepts as mental deficiency, hereditability and in attempts to fix
intelligence as something static. As critical educational psychologists we encourage trainees through training to consider:

1. that the (mis)use of such concepts continues to misrepresent and undermine the potentialities of human subjects;
2. that the aetiology of human functioning is a complete reversal from that popularly circulated; rather, as human organisms our development is defined by the ‘conditions’ of our environment i.e. we are a priori ‘relational beings’.
3. that psychology’s tendency to individualise is always in danger of reducing the complexities of being-in-the-world to simplistic psychological categories.

The identity described above and badged as critical manifests in the ethical reflection upon the doing of educational psychology:

- how do we speak of young people?
- how do we speak with young people?
- how do we write of young people?
- how do we listen to young people?
- how do listen to ourselves when [when working with young people]?

Such critical reflection is a part of every seminar that the trainees take part in on the DEdCPsy in Sheffield. Reflecting the ethos of critical educational psychology other important aspects of the programme include:

- The integrated curriculum
- The adult learning model

The course is organised around an integrated curriculum model alongside the adult learning model, and tutorials are a crucial and frequent part of the course, to give appropriate feedback and indicate choice points for course members. In general, the amount of structure in the curriculum is high early in the course, and gradually reduces over the three years towards the end of the course. The integrated curriculum is a longstanding way in which we have delivered the curriculum of the DEdCPsy at The University of Sheffield. This approach enables us to introduce important ideas and areas of work to trainees early on in the programme and then to revisit them a number of times as the programme progresses. Trainees have consistently welcomed this flexible approach to delivering the curriculum. We now use the BPS competencies areas to ensure trainees are clear how any particular seminar relates to their overall learning journey and the trainee progression tracker is a person centered document that enables trainees to map and orientate their learning to the required outcomes of the professional training in Educational Psychology.

There is a clear integration between theory and practice and this can be seen throughout the Programme. Indeed with the integrated curriculum that facilitates a spiral curriculum the whole structure of the DEdCPsy is orientated towards trainee development. Changes in the forms in which trainees receive feedback, in how placements are monitored and in how overall progress is tracked all aim to maximise trainee development.
Tutors help trainees to make links between the content of individual sessions and also from sessions at the University to their placement experiences. Trainees are encouraged to be active and collaborative in their learning, and the adult learning model reflects the continued importance of the DEdCPsy maintaining a co-productive stance towards trainee development. The regular tutor group meetings are also used to reflect upon trainees’ learning from their programme experiences.

Another aspect of the person-centered approach of the DEdCPsy is reflected in the development of the trainee progression tracker (Appendix 8) as a person centred transparent document owned by trainee and populated by trainees in conversation with Fieldwork Supervisors and Pastoral tutors and ultimately agreed by Pastoral tutors. Also we regard the integrated curriculum as best practice. As noted elsewhere, it gives the DEdCPsy a flexibility to introduce key competencies to the trainees early on in the programme, and then to visit these at multiple points throughout the training programme in increasingly sophisticated ways as the trainees gain experience through placements. The spiral curriculum scaffolds the trainees’ gradual development of competencies as reflected in the trainee progression tracker, which as been recognised by the BPS as ‘best practice’ within the professional training of educational psychologists.

**Objectives of the Course**

1. To enable course members to develop personal and communication skills (both oral and written), which underlie the work of the Educational Psychologist. These include:
   - interviewing skills
   - consultation skills
   - skills in communicating across institutional, ethnic and professional boundaries
   - skills in managing groups for training, therapeutic work and co-ordination of understanding purposes
   - written communication skills to a wide range of audiences.

2. To enable course members to understand the full range of theoretical approaches and procedures involved in collecting information for assessment purposes and to use them in the context of Children’s Services.

3. To understand and work within the full range of contexts of professional practice and within the statutory frameworks and regulatory guidelines relevant to the welfare of children and Children’s Services. This includes the professionally generated guidelines produced by professional bodies as well as those from statutory bodies and includes guidelines relevant to the provision of services to young people with all types of special needs and vulnerabilities.

4. To be familiar with those areas of psychology relevant to the growth and function of individuals, families and organisations as far as they provide theoretical frameworks for understanding and managing behaviour and learning in children and young people.

5. To enable course members to develop understanding and skills in intervention in social and emotional situations and to design and manage individual and group programmes to help children and young people and those who live and work with them.

6. To work with vulnerable children in ways supported by a clear framework of inclusive values and equal opportunities for all children and young people.
7. To enable course members to acquire knowledge of the origins of common learning and behaviour difficulties and approaches to their assessment and intervention.

8. To enable course members to develop critical approaches to theory and practice, research and publication skills, having regard to HCPC, BPS and University ethical guidelines. Also, to enable course members to develop knowledge of how to analyse programmes and policies at a local level and disseminate the results.

The above aims and objectives ‘broadly’ encapsulate the HCPC Standards of Proficiency (SOPs) for Practitioner Psychologists and BPS Required Learning Outcomes stated within the Standards for the accreditation of educational psychology training in England, Northern Ireland & Wales (BPS, 2018) against which Trainees’ academic progression on the course including their placement competencies is determined. The HCPC Standards of Proficiency and the BPS Accreditation through Partnership documents are available on line at HCPC and BPS for interested applicants who may wish to view the many specific Standards of Proficiency and Required Learning Outcomes required of Trainee Educational Psychologists. The Course Team aim to ensure that the HCPC Standards of Education and Training (SETs) and the BPS Programme Standards are met to enable students to demonstrate and achieve the required professional standards set out by the HCPC and BPS.

**Length of Course, Enrolment and Entry Qualifications**

1. The course extends over three calendar years from 1 September to 31 August during which time course members are known as Trainee Educational Psychologists (TEPs). In Year 1 course members are usually expected to engage in three days of University work per week and two days on placement in the field. In Year 2 course members are expected to engage in the equivalent of two days of University work per week and three days in employing EP Services or in Services where they may be on bursary placements. Organisation of University days will be mainly fortnightly Mondays and some block weeks in Year 2. In Year 3 this will change to the equivalent of one or two days of University work per week where approximately eight of these are University taught sessions and three or four days in EP Services depending on whether students are employed or on bursaries. Our Trainees are now tending to gain bursary placements in Years 2 and 3 which reflects the national picture. The DfE have recommended a move towards a national bursary system. Placements during Years 2 and 3 may well be within the Yorkshire and Humberside region, however, a small number of our Trainees are employed or on bursary placements outside of the region. Trainees presently apply for employed posts or bursaries during Year 1 supported in this process by University Tutors. Periods of independent study time are protected across all three years of training to enable Trainees to complete the academic demands of the course.

2. We hold an annual course Open Day each autumn, which has both formal and informal activities and an opportunity to talk to staff and Trainees about the course. We encourage all prospective applicants to attend, including those who may not be ready to apply for training but are hoping to do so in the future. Enrolment at present is normally twelve students on funded places but this may vary according to circumstances. We welcome enquiries and applications from international students.

3. Candidates for admission must be able to demonstrate the following:

   (i) Graduate Basis for Chartered membership (GBC). This will be a good honours degree in psychology, or equivalent, recognised by the British Psychological Society as giving GBC.

   (ii) Relevant knowledge and experience of working with children within educational, childcare or community settings. Applicants will need to demonstrate that they have developed skills from their experience that are relevant to working as an Educational
Psychologist and show how they have been able to apply their knowledge of psychology gained through first degrees. An absolute minimum of one years experience of working with children is required at the time of applying, but applicants should be aware that those who are successful in being shortlisted have usually secured several years experience.

Other than the above requirements we do not give accreditation to applicants for prior learning at the point of selection and course entry, however, it is possible for Trainees to negotiate some changes to their school practice placement in Year 1 depending on their prior experience in educational settings.

The University of Sheffield is committed to safeguarding and promoting the welfare of children and young people and expects its staff and students to share this commitment. Successful candidates will work directly with children and young people and as such they must provide an Enhanced Disclosure from the Disclosure and Barring Service (DBS) prior to their training commencing. This is applied for after a candidate accepts an offer on the course. The University will provide all successful candidates with information regarding how to obtain an Enhanced Disclosure. It is essential that the Enhanced Disclosure is in place before any Trainees starts the practical element of the programme, which occurs during Week 2 following course registration and Orientation Week. As such new trainees will not be able to register on the programme if their Enhanced Disclosure has not been cleared. As an organisation using the Disclosure and Barring Service service, the University of Sheffield complies fully with the DBS Code of Practice. See the University’s DBS policy statement at http://www.shef.ac.uk/undergraduate/policies/dbs/policies If there are any issues arising these will be considered very carefully by the Professional Director in consultation with placement providers and with reference to the HCPC Standards of Conduct, Performance and Ethics.

In order to ensure that applicants who are offered a place are in good mental and physical health so that they are fit to practise, successful applicants are expected to obtain occupational health clearance prior to starting the programme. The University of Sheffield uses an external company called Health Management Limited (HML) to complete the health assessment. If applicants have any current or ongoing health concerns theses must be declared to HML. If required, HML will contact you either for further information and/or to arrange an appointment for a comprehensive medical assessment. You will be fully informed of any medical recommendation and the reasons for this. HML will also provide a report to the School of Education on the health status of all successful applicants that specifies whether or not they are fit to commence training and to also ensure that in cases of any medical need and/or physical disability appropriate steps are taken by the Course Team to make any reasonable adjustments so that the person can access their training. Where any health concerns are made apparent prior to training the Course Directors would also refer to the HCPC Guidance on Health and Character to determine the applicant’s fitness to practise. If it was considered by HML and the Course Directors that a successful applicant was not fit to practise and commence training, the successful applicant would not be able to register on the course, however they would have the right to request entry to the course for the following two September entry points. To gain admission the successful applicant would have to provide written medical evidence of their good health from a doctor who has treated them most recently. HML would also also carry out a further health assessment. In cases of significant health difficulties a successful applicant would have to provide medical evidence that they had had a full year of good health prior to commencing their training.

Selection Criteria

Selection processes are competitive each year to fill the required number of places with the aim of recruiting graduates who can learn most effectively to deliver Educational Psychology
Services of the highest quality. A good command of English language is essential to being able to study at Doctoral level and to meet the communication skills required to practise as an Educational Psychologist and as such oral and written communication skills are assessed as part of the selection criteria. Over the years of running the course at Sheffield we have successfully selected students who go on to become socially skilled practitioners. However, this is a research degree and it is also of vital importance that our students are able to communicate in writing to a very high standard. For this reason we would encourage you to demonstrate pride and competence in your written application.

We are able to take international students (non UK residents) onto the DEdCPsy and any interested students from abroad may wish to inquire by contacting the Programme Director via education-admissions@sheffield.ac.uk. Any international student applying for a place on the DEdCPsy would need to provide evidence that they have a minimum International English Language Testing Service (IELTS) score of 7.0 with no element below 6.5. This requirement is necessary in order to meet the HCPC Standard of Proficiency 1b.3: to be able to demonstrate effective and appropriate skills in communicating information, advice, instruction and professional opinion to colleagues, service users, their relatives and carers.

Factors considered at the short listing stage are:

1. Range and quality of academic background
2. Range, quality and relevance of work and voluntary experience
3. Extent of professional productivity in recent years
4. Extent of leadership demonstrated in professional and personal projects
5. Possession of special knowledge of any contexts relevant to the profession
6. Quality of written communication

Factors considered at the interviewing stage are:

1. Evidence of the ability to apply psychological or educational theory to current practice
2. Knowledge of modern developments in applied education and psychology
3. Ability to analyse a problem/issue from a variety of perspectives
4. Understanding the tensions and dilemmas arising from working in an advisory capacity
5. Evidence of emotional flexibility in professional situations
6. Evidence of the capacity to communicate across cultural boundaries and awareness of equal opportunity issues
7. Evidence of skills in self-reflection
8. Evidence of socially skilled performance in group situations in professional life
9. Effective communication skills as demonstrated in the interview
10. Quality of written communication

Interviews are usually held in February or March each year and involve one-day events. We generally invite about five short listed candidates per day at the interviewing stage. The format of the day involves an unseen written task, a group task, informal group discussion about the course with two members of staff and opportunities for shared lunch with Trainees if they are available on the day. Individual interviews take place in the afternoon with the interview panel, which comprises of two members of the Course Team, two Principal or Senior Educational Psychologists from partnership/neighbouring Local Authorities or from private/independent providers and a parent. The structure of the interview day is intended to provide candidates and members of the Course Team information that will allow for an informed choice about which candidates are given offers of a place and whether or not candidates wish to take up the offer. At least one Principal Educational Psychologist attends the final selection meeting along with all members of the Course Team.
Applicants need to be aware that an offer of a place on the course is not a guarantee that they will be able to join the HCPC Register of Practitioner Psychologists at the end of the programme. This will depend on the Trainee’s ability to successfully complete all aspects of the approved course as determined by the University in collaboration with External Examiners.

**Equal Opportunities, Including Applicants from Black and Minority Ethnic Groups**

The profession is especially keen to encourage applications from black and minority ethnic candidates who are presently under-represented in Educational Psychology Services. Consequently, we actively encourage suitably qualified applicants with such a background. The University has an Equality and Diversity statement that can be viewed as follows: [http://www.shef.ac.uk/equalityanddiversity](http://www.shef.ac.uk/equalityanddiversity).

All members of the Course Team adhere to this policy statement in relation to our admissions procedures. Applicants who are shortlisted for interview are asked to complete an Equal Opportunities form so that we can monitor the ethnic origin, gender and disability needs of applicants. This form also captures information regarding criminal convictions.

**General Orientation of the Course – The Intended Educational Experience**

The DEdCPsy Course is a research degree that covers a three-year period of full time academic and professional learning. The programme is accredited by the British Psychological Society (BPS) and since July 2009 also came under approval by The Health and Care Professions Council (HCPC) as recognised initial professional training to become an applied Educational Psychologist. The underlying philosophy of the Course here at Sheffield is driven by a belief in social justice and a desire to promote the needs of our most vulnerable and marginalised children and young people.

The work that we do is designed to train trainees to consult, assess and intervene in what can be highly complicated human problems. To achieve this, the Course is set up to provide a balance between understanding theoretical perspectives and the acquisition of practical skills. The balance of activity will shift over the three years from intense academic and professional learning in Year 1 towards an increasing time spent on Placement, in Years 2 and 3 in an Educational Psychology Service. Emphasis in Year 3 will be on the successful completion of all the required British Psychological Society’s Competencies and the Health Professions Council’s Standards of Proficiencies and the research components of the Course.

Trainees come from a variety of differing backgrounds each year, and so bring a useful range of teaching and other educational experiences. Through a variety of ways, the Course organisation attempts to allow trainees to use their prior experiences in their Course assignments, both in the theoretical and the practical work. The Course Team expect that trainees will demonstrate initiative and balanced judgements as they work their way through the various activities on the Course, and will provide tutorial support to achieve these ends.

The DEdCPsy Course programme overall is comprised of three Subcourses: Academic, Practice and Research, all at Doctoral level as part of an integrated curriculum (also note earlier comments above on the integrated curriculum). Trainees are supported in the development of skills, knowledge and understanding at Doctoral level through carefully staged tasks which promote independent learning. Most parts of the Academic Subcourses are planned in outline before trainees are involved, but trainees will be encouraged to engage in active learning through pair and small group work and in the delivery of Seminars. There will be opportunities for trainees to become involved in shaping the curriculum, especially in Years 2 and 3.

In the Practice Subcourse the overall aim is to acquire general competence in all areas and possibly some specialised knowledge in one area. The Practical Placements are chosen with an
eye to the type of practical experience needed by the particular trainee concerned to cover the basic ground and develop special interests, and to their geographical accessibility. The practical work is based completely in real-life situations, to make the training as realistic as possible. Placements are overseen by the Fieldwork Supervisor with mid-way and end of placement meeting between trainee, tutor and fieldwork supervisor. Progression towards the required competencies is recorded by the trainee on their trainee progression tracker.

The Research Subcourse involves both academic and practice components. The academic parts relate to the teaching and sharing of research principles and techniques, although research methods will tend to be covered through real life examples, rather than text-book versions that can be accessed by trainees independently. It is generally felt that research skills are best developed by engaging in research itself. As such trainees will engage with the research practice aspect of the Research Subcourse early on in the Course by their involvement in a collaborative research project as part of the Joint School Project. The final thesis forms part of a Critical Research Portfolio.

**Course Tutorials**

Tutorials are considered to be one of the most important components of the course overall. Each course member is paired with one of the University based tutors at the beginning of the academic year in each year of the course. Pastoral tutorials usually take place in the tutor’s office or out in the field. Time is reserved for booking tutorials. It is up to the course member to negotiate appointments and they should occur at least every two weeks during the first and second term on the course and more frequently if necessary. A minimum of three pastoral tutorials with the university tutor take place in Year 2 and one in Year 3 in addition to regular, at least weekly supervision sessions that take place in the field with fieldwork supervisors. During Year 2 Trainees are also assigned a research tutor who supervises the Trainee’s main research project leading to the writing of the thesis. Research tutorials usually take place every four to six weeks once the thesis is underway from the middle of Year 2 onwards.

Tutorials usually serve multiple purposes and it is primarily the responsibility of the course member to negotiate arrangements for the tutorials so that specific individual needs are met. In order to provide a few guidelines here is a brief list of some of the types of activities that have proven useful in the past:

1. Practical written work from field placements is submitted and subsequently returned with appropriate feedback. Timing is important so that the written material to be discussed is still fresh in mind. This is particularly crucial with process recording and with written work resulting from early pieces of work.

2. Fieldwork placements in Year 1 are negotiated before they are finalised. Expectations are generated and options are considered.

3. The tutorial can be used for consultations regarding the overall course requirements and the distribution of work done throughout the course to meet those requirements.

4. The session can provide a forum for discussion about self-assessments, evaluations made by fieldwork supervisors and the course member’s evaluations of the placements.

5. Time can be appropriately used to discuss applications for posts, references and interviewing procedures.

6. Tutorials can provide the setting to integrate otherwise independent components of the overall course. They can be used to seek clarity of purpose in establishing individual personal objectives and to avoid any unnecessary waste of time or duplication of effort.
7. Tutorials should provide for continuity in that the tutor will have the benefit of reading practical work over a long time. When feedback is used appropriately, written work standards should improve and the course member is encouraged to attempt new methods of reporting so as to gain wider experience.

8. Pastoral tutorials will be used for early discussions about research proposals.

9. Time is often usefully spent simply offering reassurances and ensuring that course members fully appreciate the range of options available during training. It should be considered as personal time that is on offer to everyone to use according to individual needs.

10. When course members are engaged in research, the tutorial is used as a forum for detailed consideration of the research work by the research tutor (who may be different to the pastoral tutor). The current timetable for progression of the thesis expects course members to have a number of tutorials during the period of writing the dissertation, as advance organisers and commentaries on the work as it progresses.

11. The tutorials also encourage self-evaluation in the course members on both academic knowledge and interests and practical work knowledge and skills.

**Course Content**

The course attempts to integrate different curriculum areas and theory with practice. This is arranged by specifying the criteria for assessment of written work to include elements on theory and of practice for all assignments and planning the detailed content of subcourses so that they are supported by the content of other subcourses delivered alongside or immediately before them. The full curriculum over the three years is presently constructed to enable trainees to meet the HCPC Standards of Proficiency and the BPS Required Learning Outcomes for the training of Educational Psychologists. The BPS acts as the principal learned society for all psychologists and all course members are encouraged to apply for student membership and avail themselves of the multitude of academic and professional publications produced by the BPS, in particular the Journal *Educational and Child Psychology*. In addition, Trainee Educational Psychologists may wish to consider becoming student members of the Association of Educational Psychologists and gaining access to AEP publications such as the Journal *Educational Psychology in Practice*. Many aspects of the ‘taught’ curriculum will draw upon key papers from the above journals.

**Course Structure and Placements**

Work undertaken each year will involve subcourses in these areas: academic, research (which will be both academic and practical) and fieldwork practice. In addition to undertaking a range of learning activities at the University, most of the time for the practice subcourse takes place in Local Authority Educational Psychology Services. At least 300 days is spent across the three years in fieldwork settings under supervision. Course members have opportunities in Year 1 to develop collaborative research skills through project-based activities. These skills help prepare trainees in the design, data collection and analysis of a substantial empirical research project in Year 2, which is written up and examined as the thesis in Year 3.

**Practice Subcourses (Placements)**

Presently in Year 1 all of the practical subcourses involve fieldwork placements in Local Authority educational settings and Educational Psychology Services (EPS) in the Yorkshire and Humberside, Midlands and the North West of England areas and are arranged in negotiation with course tutors taking into account the geographical location of trainees and tutors. The course and the course staff have developed strong links with services in these areas over many years.
years. Where possible, we try to organise EPS placement opportunities in Year 1 so that they are reasonably near to where trainees live. The DEdCPsy partnership authorities under our training contract, drawn up with the DfE, presently are those that fall within the Yorkshire and Humberside region and it may be in the future that the majority of those entering training will gain employment in the Yorkshire and Humberside region in Years 2 and 3. Many of the Educational Psychologists who presently act as fieldwork supervisors to our Trainees themselves trained at Sheffield and as such they are familiar with the general requirements of the supervision of placements. These Educational Psychologists and those from other regions are expected to have completed supervision training courses facilitated by University of Sheffield course tutors.

Representatives from local EPSs also form part of the course Stakeholders Committee, convened by the Professional Course Director, and in general take an active interest in the activities of the training course. Formal liaison with services is maintained by means of the Professional Course Director attending some of the Principal Educational Psychologists’ (PEP) meetings. Informal liaison with the chair of the regional PEP group over training matters and detailed consultation on training is organised through training events for Fieldwork Supervisors in Years 1 and 2 hosted by the University Course Team. All members of the Course Team engage in face-to-face meetings and other contacts with fieldwork supervisors supporting our trainees in the field.

Placement and applied research in the field will reflect the generic role of the Educational Psychologist. The placements in Educational Psychology Services each year, while reflecting course members’ development of the generic professional role, will vary in number and length. In Year 1 course members should expect to spend time in two different EPS placements (for observation and for a long placement); these will together orientate the course members to the work of the Educational Psychologist through observation of practice, and also give experience in casework consultation, assessment and intervention core activities. Opportunities will be sought to enable course members to practice, develop and critically reflect on research skills through project work. An early years and school placement will occur during the first part of Year 1, which will include the opportunity for course members to practice their developing skills in the use of assessment methods. This placement also aims to orient Trainees to the different contexts and expectations across all education phases from the Early Years and Foundation Stage to Key Stage 4.

Supervision of course members in Year 1 will be shared between University tutors and fieldwork supervisors in accordance with established agreements with local Educational Psychology Services. Whilst on these placements the course members will spend some time in other agencies associated with the work of the Educational Psychologists such as Independent Early Years Providers, CAMHS teams, Social Services, as well as types of schools and other educational settings unfamiliar to the course members. For EPS fieldwork in Years 2 and 3, course members will be supervised in the field by members of the Educational Psychology Service with whom they are employed, on in Services where they are placed under bursary agreements. University tutors ensure regular liaison with fieldwork supervisors commencing with initial planning meetings to set the targets for the placement with the course tutors and the course members themselves and closing at the end of each placement or year of employment with a discussion of how course competencies have been achieved.

The practical placements give experiences to help course members develop the competencies and understandings necessary to function as an Educational Psychologist across the whole range of work situations that a probationary Educational Psychologist might encounter. The complexity of the work develops over the three year period, as well as the range of the institutions in which course members work. The specific targets for learning experiences in the practical placements are detailed in the course documentation and the individualised planning meetings between tutors and course members describe paths for each student in the light of the overall plans for
each placement. Whilst the complexity of the work is intended to increase over the three years, it is impossible to ensure that situations which appear relatively simple do not develop into much more complex problems, so the course member needs to stay aware of the progress of the work and remain in good contact with their fieldwork supervisor and with their University pastoral tutor.

**Academic and Research Subcourses**

In Years 1 and 2 time is spent on academic subcourses and research subcourses. There will be opportunities to meet with Educational Psychologists and share in the Educational Psychology research community with individuals working towards the DEdPsy research degree course, commencing at the end of Year 1. In Year 3 University taught sessions significantly decrease and there are about eight University-based taught sessions occurring at intervals across the year to support research and writing activity and Trainees’ responses to working with more complex casework. Periods for block study are also likely in all years. University time will also be allocated for tutorial support and the opportunity to provide peer support and engage in group consultation. During the academic subcourses and the theoretical research methods subcourses each year, course members are required to attend lectures and seminars at the University and to complete reading assignments and written work for assessment.

For the practical research subcourse course members will be introduced to core research practices in Year 1 and will be required to complete a literature review and make use of some research methods in engaging in project work. In Year 2 course members will complete a pilot project involving the collection and interpretation of data and during Years 2 and 3 will concentrate on following the programme of research which leads to the final research thesis. The thesis is likely to be negotiated around a topic related to the research strategy of one of the placement or employing Educational Psychology Services. However, theses driven by the personal interest of the course members may also be possible by negotiation. The final research portfolio will be made up of: a formal thesis of approximately 30,000 words, other supporting documents recording literature reviews and accounts of the processes of methodological data collection and analysis. Course members will be introduced to the concept of critical perspectives and will be expected to demonstrate the ability to write up research demonstrating an awareness of the limitations of theory, research and professional practice in the areas under study.

**Assessment of Course Members’ Work**

Assessment of the work is divided into three sections - assessment of the academic subcourses, of the practical placement subcourses and of the research methods subcourses. As indicated above, the standard of assessment is that relevant to doctoral work, which expects a higher level of analysis and critique than for undergraduate and masters degrees. It also expects integration of theory and practice - i.e. considering issues of implementation and management of techniques and procedures resulting from analysis of academic issues, and considering issues of validity, reliability and theoretical underpinning for work arising from practical placements. The general arrangements for assessment are those common to other courses in the School of Education following the Quality Assurance Agency (QAA) Code of practice for the assurance of academic quality and standards in higher education.

Work for assessment of the academic subcourses and the theoretical research methods subcourses is typically the equivalent of a four to five thousand word essay per subcourse, although some subcourses ask for a portfolio of work which is equivalent to the full essay. Later research subcourses during Years 2 and 3 are assessed through the assessment of the final research thesis, and whilst there are targets for the learning outcomes of each subcourse and for the written work to be completed during and after each research unit, these are not assessed at the time of completion of the work, but after the final thesis is submitted. A viva
voce (oral examination) will be undertaken in June of Year 3 during which the final thesis will be examined.

The work undertaken during practical placement subcourses is assessed from written work produced for the EPS placement/employment agency and critical commentaries on them, and the fieldwork supervisors’ and University tutor’s assessment of practical competence against criteria related to the competencies necessary to perform the role of an Educational Psychologist. These are consistent with the competencies described by the BPS Required Learning Outcomes and the HCPC Standards of Proficiency.

Questions of Referral or Failure of the Course

All written work, including the practical work portfolio, is assessed by internal staff, and then a sample is moderated by the course External Examiner, who will be a chartered Educational Psychologist with an academic appointment. A sample of work is also moderated by the Course Team. Any work judged weak or borderline by the internal examiners is specifically drawn to the attention of the External Examiner for moderation. All such work judged as a fail or borderline pass is double marked by the Course Team prior to a decision being made. These procedures are again consistent with those adopted by the School of Education under the QAA Code of practice. The views of the fieldwork supervisors on practical work and overall competence of the course member are included in the assessment profile considered by the Board of Examiners. The final decision about progression from year to year and successful completion of all course requirements rests with the University.

As this is a three-year degree course involving considerable commitment of time and energy by the course member and the public purse, it is highly desirable to avoid failure of the course at the end of the three years. To help meet this aim, progression from Year 1 to Year 2 and then to Year 3 is dependent on a positive recommendation by the Board of Examiners at the end of each year. A course member who does not achieve a positive recommendation to progress to the full qualification on the basis of the full range of assessed work (academic, research, and practical work) may be awarded a MA in Education and Child Psychology, which will not be regarded as a qualification allowing the course member to apply to register with the HCPC and practise as an qualified practitioner Educational Psychologist.

The Board of Examiners

The Board of Examiners consists of the course External Examiner and all the course staff. The Board of Examiners meeting is chaired by an independent member of the School of Education with a member of the administrative staff in attendance. The course has an External Examiner appointed by the Vice Chancellor of the University. The course External Examiner has no connections with the course and serves for three years. The External Examiner is familiar with the practice of professional psychology, with the areas of knowledge represented in the academic work of the course and with the examination systems of the University. Additional External Examiners (who are usually not part of the Board of Examiners) are appointed to examine theses in Year 3. These External Examiners are Educational Psychologists who are associated with initial training courses at other English Universities.

Implementation of the Adult Learning Model During the Course

To date, members of the course have come from a variety of differing backgrounds each year, and so bring a useful range of teaching and other educational experiences to the course. Through a variety of ways, the course organisation attempts to allow people to use their prior experiences in their course assignments, both in the theoretical and the practical work. It also expects that they will demonstrate initiative, independent learning and critique, and balanced
judgements as they work their way through the various options on the course and tutorial support is provided to achieve these ends.

In the theoretical work many of the constituent courses involve student seminars at various stages, of varying lengths, giving the student group a certain amount of control of the curriculum and emphases therein. Assessment involves submission of a variety of types of work: essays, case studies, papers, collaborative reports, practical work portfolios and the delivery of seminars.

In the practical work, the overall aim is for a general competence in most areas with some specialised knowledge in one area. The practical placements in Year 1 are chosen with an eye to the type of practical experience needed by the particular course member concerned to meet their placement competencies and also to their geographical accessibility. The practical work is usually based completely on real-life situations to make the training as realistic as possible. As the course develops course members will experience increasing confidence and competence in the role and construct a model of the role of the Educational Psychologist with which they are comfortable.

The thesis is more limited in length than some doctoral theses but the aim is to maintain doctoral standards in a shorter dissertation directed towards issues of relevance to the profession. The primary aim is to allow for the investigation of local, often confused situations, with empirical work included. The primary expectation is that students have analysed the situation and the data they have been able to gather in a careful, thorough manner inside the limits of the space available, and are aware of the many sources of error in information and in possible interpretations of the situations concerned. The empirical work must be rigorous and critical but may be also be descriptive, comparative, or experimental, or may involve systematic investigation of a very few instances of the situation being considered.

Various strands of interest and research have grown over the years amongst course members, often related to staff research interests. These include at present (a fuller list can be accessed from our website):

- descriptive evaluation of special needs provision
- identification and prevention of bullying in schools
- sources of stress for children in schools
- the effectiveness of interventions for literacy difficulties
- descriptive evaluations of services to families from ethnic minorities with a child with special needs
- evaluation of aspects of the inclusion of disabled children
- parent perceptions of the special needs of their children
- eliciting the views of children and young people ‘at the margins’ through narrative approaches
- autism
- child protection
- the emotional well-being of young people
- approaches to promoting the inclusion of children with challenging behaviour

In drawing up the course curriculum, staff are aware of the wide range of equal opportunity issues which occur in educational settings. This includes both a general concern for such issues as they occur in most ‘standard’ situations and a small number of sessions specifically addressing major topics which consider the influence of ethnic and community contexts, gender, religion, age, disability and sexual orientation.

The course has extensive formative evaluation procedures, enabling continuous modification of detail and any of the past course members would welcome enquiries from prospective course
members on aspects of the course. The course uses a process integrated curriculum model alongside the adult learning model, and tutorials are a crucial and frequent part of the course, to give appropriate feedback and indicate choice points for course members. In general, the amount of structure in the curriculum is high early in the course, and gradually reduces over the three years towards the end of the course, as following the completion of training course members should be capable of operating independently in EPSs.

**Self Evaluation**

Due to the adoption by the course of the Adult Learning Model, self-evaluation of practice and of academic work is seen as an important support for learning. The course promotes reflective analysis of all work by the author, and peer consultation both on an individual and a group basis. Consultations between course members (without tutors being present) both individual and group, are built into the timetables for all subcourses, and these self evaluation procedures are seen as important skill areas to develop for eventual effective fulfilment of the role of an Educational Psychologist. Continuous Professional Development (CPD) is an important element of the professionalism of Educational Psychologists and self-evaluation is, therefore, an important element to develop in guiding such CPD. In a similar way, group consultation is a useful process for enabling psychological services as a whole to analyse particular local issues and to plan service developments effectively. The use of reflective records and reports throughout the course, linked to placement experiences, tutorials and supervision, also forms an important aspect of self-evaluation.

**Use of ICT on the Course**

Almost all Services now expect Educational Psychologists to be computer literate and whilst on placement course members will be expected to use word processing, email and internet access and this will also be a requirement to fully access academic components of the course. Course documents reading assignments and handouts will be available via My Online Learning Environment (MOLE) a Virtual Learning Environment accessible as soon as Trainees are registered on the course. Course members are, therefore, expected to have some fluency in the use of ICT for word processing, email and internet access and academic library searches when they join the course. During the course they will be expected to learn to use MOLE as a way of accessing all electronic resources. The main teaching room contains a computer networked to the University network for use by all course members.

Training is available for more advanced software packages in various forms through the University Computer Information Centre (CICS). Training in software packages is also available through the Department of Statistics. The administrators of the various ICT suites have up to date information on which particular software packages are supported by the network in the University, including the training facilities to use them.

Due to of the constant use of ICT between course members and as a learning resource, course members are expected to have broadband access to the internet and email from their homes. If course members anticipate purchasing additional hardware or software on joining or whilst on the course, it is essential to check with the ICT administrators the necessary technical specifications to access the University network from home-based computers and to negotiate the University firewalls. The University network is very alert to virus attack and all networked computers are automatically protected by network managers. Home computers also need to be protected to equivalent standards, as they form a major source of virus infection to the network. University email addresses and passwords are allocated on course registration. The ICT system is constantly changing and it is important for course members to keep up to date with developments.
Course Management

The course is managed by the Programme Director and Deputy Directors and the Course Team. This group meets regularly, and often includes a course (student) representative. The course members for each year group also have regular course meetings with pairs of staff who have overall responsibility for their year, to discuss issues arising from the day-to-day progress of the course. Each year the course members are asked to complete a course evaluation questionnaire in accordance with Faculty guidelines on student feedback. Finally, the Course Team meets in the first term of the academic year to consider the implementation of changes thought necessary after consideration by all the stakeholders including the views of the External Examiner. This results in the production of a DEdCPsy Course Action Plan that is disseminated to all Trainees, members of the Stakeholder’s Committee, the External Examiner and the Head of the School of Education.

Complaints and Appeals

The University has a clear complaints system, a description of which is included in the documentation about the course given out during the first week of the course. It is administered by the Dean of Social Sciences, who investigates the context of the complaint with information from the School and from the complainant.

Appeals on academic matters are dealt with in a similar way. However, as the judgements of the Board of Examiners on standards of assessed work is seen as non-negotiable, the appeals can only be based on unreasonable anomalies in the teaching, supervision, or administration of the teaching and assessment system which can be shown to have significantly disadvantaged the candidate compared to other candidates. The University and the School of Education also have a policy on harassment, on any basis, which is explained at the outset of the course.

Detailed Entry Requirements

The basic entry requirement for admission to the course is a good honours degree in psychology, recognised by the BPS as acceptable for the Graduate Basis for Chartered membership (GBC), together with relevant experience of working with children within educational, childcare or community settings. A range of work settings is appropriate for such work, but in general the nearer the work settings are to the settings where Educational Psychologists work, the more relevant to work as an Educational Psychologist will the pre-course work experience be. Such settings may include work as an Assistant Educational Psychologist or as a Teaching Assistant or Speech and Language Therapist, further educationally based work or teaching including work in early years settings, work with children in Children’s Service Departments or voluntary agencies or occasionally child centred research work.

Candidates also need to be in good health with access to motorised transport for the duration of the practical placements. Candidates whose first language is not English need to meet general University standards of knowledge of the English language and also to have completed a course of higher education with English as the medium of instruction. These applicants are also expected to have lived in the UK for at least one year to develop their skills in colloquial English, for communication with clients during practical placements.

Our course was successfully accredited by the BPS in 2012 and we were commended in four aspects:

1. The strong relationship between the Course Team and the placement providers.
2. The very robust and comprehensive supervision model.
3. The quality and content of the documentation and the handbooks for the programme.
4. The dynamic responsiveness to feedback from trainees and stakeholders, which positively informs programme development.

**Staffing**

Main teaching and tutorial staff:

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom Billington</td>
<td>MEd, PGCE, MSc, PhD, CPsychol, AFBPsS, FBPsS</td>
</tr>
<tr>
<td>Lorraine Campbell</td>
<td>BSc, PGCE, MSc, PhD, CPsychol</td>
</tr>
<tr>
<td>Sahaja Davis</td>
<td>BA, PGCE, MSc, DEdPsy</td>
</tr>
<tr>
<td>Penny Fogg</td>
<td>MA (Hons), PGCE, MSc, CPsychol, EdD</td>
</tr>
<tr>
<td>Martin Hughes</td>
<td>BA, PGCE, MSc, EdD, CPsychol, AFBPsS</td>
</tr>
<tr>
<td>Victoria Lewis</td>
<td>BSc, PGCE, MSc, DAppPsy, CPsychol, ABPsS</td>
</tr>
<tr>
<td>Antony Williams</td>
<td>BSc, PGCE, MA, MSc, EdD, C.Psychol</td>
</tr>
</tbody>
</table>

Antony Williams is the Programme Director and Lorraine Campbell is the Deputy Programme Director of the Doctor of Educational and Child Psychology course. Tom Billington is Director Educational Psychology in the School of education and Professor of Educational and Child Psychology. Sahaja Davis is the research coordinator for the DEdCPsy and Penny Fogg is the student experience lead for the professional training. Martin Hughes is the placement coordinator whilst Victoria Lewis coordinates teaching and learning. The actual staffing levels of all courses are reasonably standard by virtue of the British Psychological Society’s evaluation system. Lorraine Campbell, Sahaja Davis, and Victoria Lewis are Educational Psychologists working in Birmingham, Leeds, and Nottingham City. Martin Hughes works as a Principal Educational Psychologist in Sheffield. The Course Team are all involved in a wide range of types of work in their Educational Psychology Services/delivering an Educational Psychology Service, whilst Tom Billington provides independent Expert Witness testimony to the courts in relation to children and child protection issues (Child and Family as well as High Court). Most tutors are Chartered Psychologists and course members will consequently be able to gain conditional registration as Chartered Psychologists while on the course.

In addition the course has contributors from other departments such as the Department of Human Communication Sciences and Department of Clinical Psychology who contribute to the teaching of the academic subcourse. Other members of the School of Education also contribute to the course on their relevant research interests.

Invited speakers from local Educational Psychology Services with specialist knowledge in a particular topic often deliver sessions to Trainees in Years 1, 2 and 3.

**Statement of Values (*)**, DEdCPsy Course Team July 2012, updated July 2018

We value:

1. Conversations and relationships based on mutual respect – we work collectively to understand and meet the needs of our key stakeholders; children and families, trainees and placement services, in light of changing professional demands

2. A sense of just, reliable, trustworthy and inclusive community in reflective and reflexive practice, theory and research

3. Approaches to praxis (*2), learning and research which play to and cultivate people’s strengths within their local, regional, national and international contexts
4. Relationships, practice, theorising and research which are critically questioned, reflectively practised and which are equivalent in their ethical status

5. The adoption of critical attitudes which problematise attempts to speak of and for others

6. Awareness that there are multiple truths, stories and voices at play in any situation and attempts to find out and understand different ways of exploring these voices

7. Efforts to articulate our thinking in such a way as to make it accessible to each other and to our developing research community

8. Approaches to practice, theory and research which show awareness of the power disparities inherent in any given situation

9. Our dreams and strive to develop them whilst also learning to accept a ‘good enough’ reality.

*1. VALUES: ‘The principles or moral standards held by a person or social group; the generally accepted or personally held judgement of what is valuable and important in life’ (OED)

*2. PRAXIS: “Conscious, willed action, esp. that through which theory or philosophy is transformed into practical social activity; the synthesis of theory and practice seen as a basis for or condition of political and economic change. Also: an instance of this; the application of a theory or philosophy to a practical political, social, etc., activity or programme. (OED)

Course Fees, Bursaries and Additional Personal Costs

All University course fees for Trainees who secure funded places are presently paid directly to the University by the DfE and are inclusive of charges made by the University for registration, tuition, examination and graduation, except robe hire. Fees also include the cost of subscription to the Students’ Union. The fees do not cover accommodation or re-examination charges or extension fees where more time is requested to cover thesis completion. Trainees can also expect to pay the following additional costs:

(i) An Enhanced Disclosure from the Criminal Convictions and Disclosure and Barring Service (DBS) just prior to commencing their training

(ii) Travel to and from the University for taught sessions and tutorials in all years

(iii) Travel to and from Early Years and School Placements in Year 1

(iv) Travel to and from Educational Psychology Service (EPS) bases whilst on placements in Year 1

(v) Travel to and from settings relating to EPS placement activities whilst on placements in Year 1

(vi) Travel to and from special interest placement(s) in Year 1

(vii) Travel to and from EPS placement bases (bursary or employment) in Years 2 and 3

Early Years and School placements may be based in Sheffield or near to where tutors work in the field rather than near to where Trainees reside. EPS and special interest placements may be able to be arranged in terms of Trainee preference and taking into consideration geography and distance, however, Trainees need to understand that it is not ‘always’ possible to secure placements close to where Trainees reside. Therefore, the potential of commuting and significant travel costs needs to be taken into consideration by Trainees prior to accepting a place on the course. In Years 2 and 3, those Trainees who gain bursary arrangements involving EPS placements are provided with an annual one-off payment of £1,000 towards their travel costs. Some Trainees (a tiny minority) are still gaining Trainee posts in Years 2 and 3 where they are able to gain reimbursement of travel costs to and from schools and other settings associated
with their work in line with Local Authority employment contractual arrangements. Most Trainees currently commute distances involving approximately one-hour travel each way from their placement base to their place of residence. However, a small minority commute distances involving up to two-hours of travel each way. The Course Team work hard to help keep additional Trainee costs to a minimum through careful consideration of placements where these are available, but applicants should be aware that the Yorkshire and Humberside region that is most closely linked to the University is approximately 65 miles East-West and 85 miles North-South.

The course can usually allocate 12 funded places; this year the application process is being managed by The Association of Educational Psychologists (AEP). All UK applications must be made via the AEP.

Applications for entry into the University of Sheffield Educational Psychology Doctorate training programme for September 2019 will be open for acceptance during the Autumn term 2018. Interviews will probably take place in February and/or early March 2019.

Trainees who secure funded places will be provided with a bursary for Year 1 of training only. Trainees work closely with the Course Team and local Principal Educational Psychologists to secure bursary placements for Years 2 and 3. Competition is very heavy for these funded places.

Please see the AEP website for more details, developments and news. AEP website

Location of the Course

Most of the University teaching will take place close to the School of Education, 241 Glossop Road. The School of Education is a large department, which achieved very high ratings in the recent Teaching Quality Assessment and Research Assessment Exercise. It hosts a number of masters and taught doctorate courses, as well as a large PhD programme.

Accommodation

Enquiries about possible accommodation should be directed to the Accommodation and Campus Services, The University of Sheffield, The Edge, Endcliffe Crescent, Sheffield, S10 3EB. Please give full details of the type of accommodation you require. Accommodation can normally only be arranged for single persons. See www.shef.ac.uk/accommodation/

In practice, many Trainees who live within a radius of about 40 miles will continue living at home. This can, however, involve significant travelling. As a consequence, some arrange to spend one or two nights per week in Sheffield.

Candidates from further afield may need to make arrangements for moving to or lodging in Sheffield.

If you do see yourself doing this, DO FIND ACCOMMODATION BEFORE 1 SEPTEMBER. It becomes very competitive after this, although in national terms the costs of accommodation in the private sector are fairly cheap.

Due to likely last minute changes the Accommodation Office does not process applications for accommodation until the student has confirmed that he or she will be coming to the University of Sheffield. It is, therefore, very important that you return the confirmation card to them as soon as you have made this decision.

Dates of Terms
Candidates are advised that the years are very full; teaching is not limited to University terms. Holiday arrangements should be made with this in mind. In practice, the course follows leave arrangements comparable with those for practising Educational Psychologists (about 25 days). There will be free time of about one week at Christmas and Easter, and the rest of the leave can be taken in August.

Answers to Queries

The following notes are intended to answer some of the more common queries on the interpretation of points mentioned above.

1. ACADEMIC QUALIFICATIONS

The Honours degree in Psychology from a British University is intended to be of a level acceptable to the British Psychological Society for the Graduate Basis for Chartered membership (GBC). If prospective applicants have other degrees they feel should be acceptable, including those gained in other countries, then the best way of checking would be to ask the Society in Leicester if that degree is acceptable to the BPS. The address is BPS, Membership Secretary, 48 Princess Road East, Leicester, LE1 7DR.

Above this basic level, factors relevant to the selection process of the Sheffield course include the amount of human psychology involved and within this the amount of social psychology, child development, and learning related to educational issues and also the class of degree. It is usually hoped that the experience of the first degree has resulted in an awareness of the relevance of psychology to educational practice.

2. FINANCIAL SUPPORT FOR CANDIDATES

Funding for trainees starting their training from September 2015 will cover fees for all three years and a bursary for the first year. Course members will need to seek employment in Years 2 and 3 or placement via a bursary agreement as a Trainee Educational Psychologist, usually in a Local Authority EPS. Tutors will support this process. Trainees remain full time University students throughout their training. These arrangements are subject to review by the DfE and Local Government and Local Authorities. For more information, please check the Gov.UK web page:

http://www.education.gov.uk/schools/careers/careeropportunities/b00201184/educational-psychology

These arrangements may change, but at present for September 2019 entry the applications process will be via an online system direct to the AEP.

Frequently Asked Questions

Prior Experience:

What kind of experience is required?
As Educational Psychologists (EPs) have 'traditionally' worked with an age range from 0-19 (now extended to 25) it is important to get as much experience as you can before you apply. For example, if you have spent much of your working life with Secondary aged pupils then it is worth thinking about how to gain experiences with younger children-perhaps by volunteering, as a reading helper in a Primary school, or at least by visiting say a Nursery or sure Start Centre perhaps.
How much experience do I need before I apply?
Your application won't be considered unless you have had a minimum of one year's experience by the time of starting the course. You need to be aware that successful candidates have often gained more experience than this minimum. It helps to have worked in more than one context, to have also done some voluntary work and shown some initiative/leadership in your present role. It helps if you have some understanding of the EP role (maybe by work shadowing an EP or if possible, gaining experience as an Assistant EP).

Is shadowing an EP a necessary experience to have had?
Not necessarily and these experiences are often hard to arrange as many services prioritise any time for shadowing for students already enrolled on a training course. Many EPs will offer to give an hour of their time to talk about their work and the role and you should at least aim to do this so that you have greater insight into what the job entails.

Is experience in mainstream education necessary? Is experience in special education settings enough?
Again, it's not absolutely necessary to have had mainstream or special school experience but you will be expected to have some understanding of schools and other settings working with children, young people and families so it certainly helps.

I currently work with 16-21 year old adults; do I need to have experience of working with children as well?
Again, try and broaden out your experience so that you are more aware of issues related to younger children as well.

Is QTS required?
No, you do not have to have been trained as a teacher to become an EP.

Would being a NQT qualify as enough school experience (if I had had other experience before teaching)?
It would depend on the other experience that you have gained. See above.

What type of references do I need and what if I can't get an academic reference because I studied so long ago?
If you can't get an academic reference then talk to the AEP about this as you should really provide one. You should provide one academic and one professional reference; a third reference can be provided but is optional.

How much knowledge do you need to have around different paradigms prior to starting the course?
As so much of what EPs do is related to dealing with complex situations and developing approaches to 'problem-solving', being aware of different paradigms (ways of seeing, lenses...) is helpful. If this is a new idea for you, then you will have time to explore it initially by selecting relevant texts from the reading lists that we send to our new students.

What types of things does an EP do? How varied is an EPs work?
To find out more we suggest that if you haven't already done so, you look in more detail at the document called 'suggestions...' which can also be downloaded from our website. Also explore the BPS site and links to Educational and Child Psychology.

Selection Process:

What are the tutors looking for in my application?
It's in this course prospectus!
What can I do to help my application go well?
Plan your application in advance, make sure that it is clear and doesn’t leave the reader guessing about the experience that you’ve gained or the meaning of what you’ve written, when finished ask someone else to look at it, proof read it carefully.

Course Experience:

What is the workload like? Is it comparable to PGCE/PGDE training?
It is certainly a very busy three years, but perhaps that is good preparation for the EP’s job, which is demanding and requires multi-tasking and dealing with complex situations with clarity and reflection.

Do you get study time and do you get given reading to do on these days?
Yes to both.

How do the tutors support trainees in writing at a doctorate level?
We gradually nurture student’s talents in all areas including writing. We appreciate that some students might already have Doctorates, or have come straight from a Masters programme, whereas others might not have written since their undergraduate degree twenty years ago. Tutors give constructive feedback on drafts of written work, particularly in the first few months and students have access to the work of students from other years that has already been externally examined.

What is a doctorate level of writing? How does it differ from masters level?
Criticality is expected, where arguments are carefully constructed with recourse to relevant literature so that appropriate evidence is used to support the case that is being made. (We address this during a number of sessions in Year 1).

How easy/hard is it to manage both the practical and academic side of the course?
The course is demanding, most would agree that doctorates are not ‘given away’! If you know of anyone currently studying for a doctorate and haven’t asked them about this, then do so. It’s also worth considering attending our annual open day. As the doctoral programme has been running since 2006, there’s also a good chance that the EPS in your local area has newly trained EPs who might be able to respond to this question.

What is the age range of the cohort? Am I experienced enough to apply?
The age range of our students is generally from people in their mid-20s through to people who have worked in different areas and might be in their early 50s. Look at the answers above to consider the experience that you have currently.

What types of things are taught in Year 1?
Much of the content is taught in Y1-again-indicated in this prospectus. You might also wish to look at the Standards of proficiency (SoP) as these inform the list of competencies that our students work towards.

How well supported do you feel on the course?
Our External Examiner noted that ‘Pastoral support is reported to be very strong’. Our course was successfully accredited by the BPS in 2012 and we were commended in four aspects, including ‘the quality and content of the documentation and the handbooks for the programme’ and the ‘dynamic responsiveness to feedback from trainees and stakeholders, which positively informs programme development’.

What is a typical week like for a trainee?
Unless Y1 students are on a placement, they tend to be at University on Mondays and Tuesdays. In Year 2 our students are mostly on placement (bursaried) apart from when they come back
for ‘in-days’ and the block themed weeks. In Year 3 students spend less time than in Year 2 at University whilst they are on placement (bursaried) and are completing their theses.

**Placements:**

*Regarding school placements, how are trainee EPs received (ie are the roles of trainee EPs understood and welcomed or treated with suspicion?)*

EPs like having students as it keeps them ‘fresh’ having to respond to questions such as ‘why did you do that?’ Schools and other establishments generally trust the EP that they work closely with enough to welcome trainee EPs.

*Who chooses the placements? Would I have to find my own placements, or could I choose to find my own placements?*

Most of the time the tutors will arrange placements, unless a student has particular personal links or is very keen to go to a placement that they have found out about. We do our best to liaise with our new students before they start the course so that we understand their needs and interests.

*What if you can’t secure a bursary in Years 2/3?*

We have only once been in this position with one trainee who lived in Manchester who could have gained a bursary position in Yorkshire but was unable to take this up due to having small children and needing to be near home. The trainee worked for six months on a voluntary basis but then did secure a bursary for the remainder of her training. This situation is very rare and we are gaining an increasing number of opportunities for placements using a mixture of local EP services and some independent placement providers. Academy schools are also starting to buy in trainees on placement, supported by local EP services who provide the supervision arrangements. We work closely with other University providers (Newcastle, Manchester, Nottingham, Birmingham, Bristol and Exeter) in the NORMIDSW consortium and are developing effective and principled approaches to the process of matching students to bursaries.

*Do you go to placements in pairs?*

Sometimes—certainly for the school visits where students work together in small groups of about three.

*How far might we be expected to travel on placement and what additional costs should we expect?*

We can’t always guarantee that placements will be near to where trainees live so they need to be prepared to travel during their training- many of our trainees travel up to an hour or about 30 miles from home to their placement base and we have a small number who travel further than this; there is a list of predicted additional costs outlined above.

**Sheffield Course:**

*Are there any links with international universities?*

Yes. The School of Education has links with Singapore, China, the Caribbean, we have ex-colleagues in Australia and we are currently exploring links with South East Asia.

*Are there opportunities to link up with trainees from other universities?*

Most years a trainee conference is planned. There is also often a network linking up trainees across the 12 training courses.

*What is the interview process like? Do you have to prepare any tasks beforehand?*

We haven’t tended to ask candidates to prepare a presentation. There is usually a group task and an unseen written task given on the day of interview.
Do you get feedback from your interview if you were unsuccessful?
You are entitled to seek this and if you email your request, feedback in short bullet-point form can be provided.

Do you get feedback from your application, if you were unsuccessful?
You’ll appreciate that we receive a large number of applications, so not usually, but if you wish to enquire about this, in some circumstances we can generally provide some guidance.

Are trainees encouraged to develop a specialism during the training?
Not usually, but you will most certainly be encouraged to follow any interests that you might have and these of course could develop into specialisms once you have qualified. Once completed, you can expect to be something of a specialist in relation to your thesis topic.

Does the course encourage trainees to further any expertise/specialism they have from a previous career?
Again, there might be areas that you wish to develop in greater depth and we like to think that there is scope for a trainee to do this.

Are there currently gaps in the EP field regarding specialisms?
A specialism in a service probably depends on existing staff and Local Authority/EPS/organisational priorities. As in Psychology, it doesn’t take too much effort to identify new areas for research and/or development in Educational Psychology.

How much holiday do you get over the summer?
At the end of Year 1 and 2, students can take about three weeks in August off as there is reading and writing to complete. Year 3 students finish off their bursary before starting as a fully qualified EP generally at the start of September.

Why does Sheffield place so much emphasis on reflective practice?
We value an approach to Educational Psychology that is ‘critical’. This requires us to continue to question practices that might otherwise become routine and are perhaps more about serving the professional than the child, young person or family. We believe that through reflective practice, our students should develop strong principles so that they are more ready to tackle challenges that they will no doubt be faced with, once working as an EP.

Can you apply for the DEdCPsy course before an MSc is complete?
(e.g. if will be finished in September) It depends. If you are using a Masters qualification to convert, then the answer is no, as we need to know the outcome at the time that you make your application.

What multi-agency experiences are available through the course? (e.g. links with other courses)
In Year 1 our students have some joint sessions with social work and medical students and with trainee speech and language therapists. We are also planning opportunities to work with our Clinical Psychology colleagues.

Finance:

Do trainees receive any expenses money on top of bursary payments?
At present, trainees have a one off payment in each of Years 2 and 3 of £1,000 paid by placement providers, but TEPs have to meet all travel costs in Year 1 from their bursary.

If I have a job presently and I’m paying tax won’t I still have to pay tax in Year 1 on a bursary as the tax year extends from April to April?
It’s always safer to discuss individual queries such as these with your local tax office. Bursary payments go out to students monthly so it’s possible that you wouldn’t reach the threshold for paying tax from the start date of the course—but, again check your individual circumstances.