How to apply for the Confucius Institute Scholarships, Open from 1st March

ELIGIBILITY
All applicants shall be:
a) non-Chinese citizens;
b) in good physical and mental condition, with good academic performance and conduct;
c) committed to the teaching and international promotion of the Chinese language;
d) between the ages of 16 and 35 as of September 1st, 2019.
e) Holds required HSK and/or HSKK score reports that are valid within the recent two years.
f) Associated with Sheffield CI, so that we can produce a reference for you and recommend you.

Type of CIS
You will have already decided
1). which type of CIS to apply, e.g. “4w Scholarships, Summer 2019”;
2). 1st choice of the host university in China;
3). 2nd choice of the host university in China;

Got HSK and/or HSKK Score Reports?
The Score report must be valid within two years, i.e. you should have taken the HSK and/or HSKK within two year of your applied scholarship.

Register
1. Register online at http://cis.chinese.cn/, selecting 谢菲尔德大学孔子学院 as Recommending Institute.
2. Once registered and logged in, read the guideline carefully.
3. Prepare all the documents, for uploading. *See below.

Online Form
1. Fill in the Online Form, page by page, leaving no questions un-answered.
2. Before Submit the Online Form, please let the Sheffield CI staff / teachers to check it.
(Otherwise, the Form could be returned to you, leaving trails of “submit - return”. Not professional!)

Process of your application
1. Once submitted, your Form landed at our CI’s platform;
2. We NEED TIME to check and make recommendations;
3. The Form should then go to host university of your 1st choice;
4. If it is BLCU or NJU, we can make quick contacts for your Form to be checked and accepted;
5. The Form goes to Hanban for the final decision.
6. If rejected or delayed by the 1st choice of university, it could go to your 2nd choice of university or may be a third university that is unknown to you.
7. You have choice to tick whether to go with Hanban’s decision about the host university.

All the documents and files to upload, in jpg or pdf.
1. Passport-sized photo;
2. Passport (photo page);
3. Guardian’s letter (must be someone in China) (the CI could help with), if you are <18.
4. Education certificates, such as GCSE and A Level, University degree studies;
5. HSK Score Report / Certificate;
6. Certification to show you are a Mandarin Chinese learner at Sheffield CI;
7. Self-statement, words in 200-800 (you could write in English, the CI could help to translate it into Chinese).
8. Reference letter (your class teacher would kindly provide one, with Headed letter, their signature, the CI Director’s signature and the CI Stamp.)
9. Applicant’s signature